



BOARD OF DIRECTORS MEETING  
 AGENDA – MARCH 30, 2016; 9:00 AM  
 PSTA BOARD ROOM

	<u>TIME</u>	<u>PAGE #</u>
1. CALL TO ORDER & PLEDGE OF ALLEGIANCE	9:00	
2. PUBLIC COMMENT	9:05	
<p>The Public Comment agenda item presents an opportunity for individuals to provide input on items that do not appear on the agenda. The public will also be allowed to speak on any consent agenda item, other than ceremonial and ministerial items, such as the approval of the Board's minutes, during the Public Comment section of the agenda. Each speaker will be asked to complete a green comment card, which will be given to the Chairperson by PSTA's General Counsel. Speakers will be recognized in the order in which cards are received.</p>		
3. COMMITTEE UPDATES	9:25	
A. Transit Riders Advisory Committee	5 min	ELAINE MANN 5
B. Metropolitan Planning Organization	5 min	JULIE BUJALSKI 6
C. Legislative Update State/Federal	10 min	BEN DIAMOND/JANET LONG 7
4. CONSENT AGENDA (Board Members may pull items for discussion)	9:45	
A. Board Meeting Minutes		CHAIR RICE 8
B. Support Vehicle Maintenance Contract		HENRY LUKASIK 15
C. Motorola Radio Maintenance		HENRY LUKASIK 17
D. Giro HASTUS Software Upgrade		CHRISTINE MCFADDEN 19
5. ACTION ITEMS	9:55	
A. Largo Crossroads Agreement	20 min	BRAD MILLER/ ALAN ZIMMET 20

	B. SEIU Labor Agreement	20 min	JAMES BRADFORD	23
	C. CEO's Performance Evaluation	20 min	DARDEN RICE	26
<b>6.</b>	<b>REPORTS/CORRESPONDENCE</b>			<b>10:55</b>
	A. 2017 Key Budget Assumptions			29
	B. DART Contract			42
	C. PSTA Performance Report/Updates			57
<b>7.</b>	<b>FUTURE MEETING SUBJECTS</b>			<b>11:10</b>
<b>8.</b>	<b>OTHER BUSINESS</b>			<b>11:10</b>
<b>9.</b>	<b>BOARD MEMBER COMMENTS</b>			<b>11:10</b>
<b>10.</b>	<b>ADJOURNMENT</b>			<b>11:15</b>

**PLEASE ATTEND PLANNED JOINT PSTA BOARD & PSTA  
EMPLOYEE PRESS EVENT OUT FRONT OF PSTA'S OFFICES  
AT THE CONCLUSION OF THE MEETING**

**THE NEXT MEETING IS APRIL 27, 2016 AT 9:00 AM**

**MEETING NOTICE**

The regular monthly meeting of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors will be held on **Wednesday, March 30, 2016, at 9:00 AM**, in the Board Room at PSTA Headquarters, 3201 Scherer Drive, St. Petersburg. Any last minute postponement of the meeting will result in another scheduled meeting to be held at least two days after the postponed meeting. A full Board Report package is available for public viewing at PSTA Headquarters and on PSTA's website. Materials printed in large type for the visually impaired can be made available by calling 727-540-1800 at least two days prior to the Board Meeting. Special listening devices are available for the hearing impaired and can be reserved by calling 727-540-1800. An interpreter for the hearing impaired can be scheduled with one week advance notice.

**Public Comment - Items Not on the Agenda:** The Public Comment agenda item presents an opportunity for individuals to provide input on items that do not appear on the agenda. Each speaker will be asked to complete a green comment card, which will be given to the Chairperson by PSTA's General Counsel. Speakers will be recognized in the order in which cards are received.

**Public Comment - Items on the Agenda:** After staff presentations on agenda items pertaining to Action Items, the Chairperson will ask for public comment, to be followed by Board comments/action. The public will be allowed to speak on any consent agenda item, other than ceremonial and ministerial items, such as the approval of the Board's minutes, during the Public Comment section of the agenda. Comments on Action Items and Consent Agenda Items must be limited to the specific agenda items. Each speaker will be asked to complete a green comment card, which will be given to the Chairperson by PSTA's General Counsel. Speakers will be recognized in the order in which cards are received.

**Public Comment - Time Limits:** Public comment is limited to three minutes per individual speaker, unless the Board grants additional time. A group can designate a spokesperson by completing the appropriate form and presenting it to staff. The spokesperson can then speak on behalf of the group, addressing the Board for three minutes for each member of the group present in the audience who waives his/her right to speak, up to a maximum of ten minutes.

**Public Comment - Guidelines:** Upon recognition by the Chairperson, individuals addressing the Board shall approach the podium and give his/her name in an audible tone of voice. Each speaker shall not comment more than once on the same agenda item, at the same meeting, unless the Board grants an exception. All remarks should be addressed to the Board as a body, and not to any member thereof. No person other than members of the Board and the person having the floor shall be permitted to enter into any discussion. Questions shall not be asked to individual Board members except through the Chairperson. Any person making personal, impertinent, or slanderous remarks, or who shall become boisterous while addressing the Board, may be requested to leave the meeting and may be barred from further attendance at that meeting.

If any person decides to appeal any decision made by the Board of Directors with respect to any matter considered at this meeting, he/she will need a record of the proceedings, and that, for such purposes, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

## PUBLIC COMMENT



**2: Public Comment**



**Action: Information Item**

**Resource:** Darden Rice, Chairperson

- 
- The Public Comment agenda item presents an opportunity for individuals to provide input on items that do not appear on the agenda.
  - The public will also be allowed to speak on any Consent Agenda item, other than ceremonial and ministerial items, such as the approval of the Board's minutes, during the Public Comment section of the agenda.
  - Each speaker will be asked to complete a green comment card, which will be given to the Chairperson by staff. Speakers will be recognized in the order in which cards are received. Public comment is limited to three minutes per individual speaker, unless the Board grants additional time.
  - A group can designate a spokesperson by completing the appropriate form and presenting it to staff. The spokesperson can then speak on behalf of the group, addressing the PSTA Board for three minutes for each member of the group present in the audience who waives his/her right to speak, up to a maximum of ten minutes.

## COMMITTEE UPDATES



**3A: Transit Riders Advisory Committee**



**Action: Information Item**

**Staff Resource:** Brad Miller, CEO  
Elaine Mann, Committee Chair



- 
- Ms. Mann will give an update on the February, 2016 Transit Riders Advisory Committee (TRAC) meeting.
- 

**Attachments: None**

**COMMITTEE UPDATES**



**3B: Metropolitan Planning Organization**



**Action: Information Item**

**Staff Resource:** Brad Miller, CEO  
Julie Bujalski, PSTA's Rep.



- 
- Ms. Bujalski will give an update on the recent meeting of the Metropolitan Planning Organization (MPO).
- 

**Attachments: None**

COMMITTEE UPDATES



**3C: Legislative Update State/Federal**



**Action: Information Item**

**Staff Resource:** Ben Diamond, Committee Chair  
Janet Long, Committee Member



- 
- Committee Chair Diamond will briefly update the Board on PSTA’s March 2, 2016 Legislative Committee meeting and the conclusion of the State Legislative Session in Tallahassee. PSTA has invited our State Legislative Affairs Consultants to present PSTA’s progress at the April Board meeting.
  - Committee Member Janet Long will provide an update on her and Chair Rice’s March 12-15 meetings in Washington DC and PSTA’s highly-profiled programs at the annual APTA Legislative Conference.
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**Attachments: None**

## CONSENT AGENDA



**4A: Board Meeting Minutes**



**Action: Approve Board Meeting Minutes**

**Staff Resource:** Clarissa Affeld, Admin. Assistant

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- Staff recommends approval of the minutes of the February, 2016 Board Meeting.
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**Attachments:**

1. Minutes





PINELLAS SUNCOAST TRANSIT AUTHORITY  
3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716  
[WWW.PSTA.NET](http://WWW.PSTA.NET) 727.540.1800 FAX 727.540.1913

## BOARD OF DIRECTORS MEETING MINUTES – FEBRUARY 24, 2016

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The Pinellas Suncoast Transit Authority (PSTA) Board of Directors met in regular session in the Board Room at PSTA Headquarters at 9:00 AM on this date with the following members present:

Darden Rice, Chairperson  
Janet Long, Secretary/Treasurer  
Joseph Barkley  
Doug Bevis  
Mark Deighton  
Ben Diamond  
Dave Eggers  
Pat Gerard  
Bill Jonson  
Brian Scott  
Kenneth Welch  
Lisa Wheeler-Brown

Absent:

Julie Bujalski, Vice-Chairperson  
Samantha Fenger  
Patricia Johnson

Also Present:

Brad Miller, CEO  
Alan Zimmet, PSTA General Counsel  
PSTA Staff Members  
Members of the Public

### CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Rice called the meeting to order at 9:07 AM and the Board was led in a moment of silence and the Pledge of Allegiance.

## PUBLIC COMMENT

Elizabeth Williams, Pinellas County resident, spoke about the transfer from the Route 14 to 18 at Williams Park. She stated her concern about Bus Operators telling riders to exit the bus where there are no bus stops.

**[Mr. Welch entered the meeting at 9:10 AM.]**

Vivian Peters, Largo, stated her opinion that the downtown grid system is a mess, adding that people cannot make their connections. She said this plan was in the works for months and believes it was poorly thought out.

## PRESENTATIONS

Federal Legislative Presentation – Harry Glenn, Van Scoyoc, delivered a Legislative update including a summary of the Fixing America’s Surface Transportation (FAST) Act, the Bus and Bus Facilities grant program, and the Lo-No Emissions grant program. He also spoke of the appropriations bill which includes the Transportation Investment Generating Economic Recovery (TIGER) grant program, and tax extenders for parking and transit. Mr. Glenn provided details on the President’s proposed 2017 Federal Transit Administration’s (FTA) budget which includes \$213 million for the Bus and Bus Facilities grant program, \$55 million for the Lo-No Emission grant program, \$599 million for ten new Small Starts projects, and \$525 million for a new Bus Rapid Transit (BRT) grant program. Mr. Glenn answered a few questions about the funding and timing of the disbursement.

**[Mr. Eggers entered the meeting at 9:24 AM.]**

Legislative Committee Update – Committee Chair Diamond provided an overview of the recent Tallahassee trip and summarized PSTA’s State Legislative priorities and discussions that took place with the delegation. He said that Senator Latvala reiterated his interest in PSTA and HART merging. Committee Chair Diamond noted that at the February 3rd Legislative Committee meeting, Mr. Zimmet summarized his position on the issue of whether PSTA has the legal authority to hire lobbyists, and Mr. Zimmet stated that it is his position that PSTA does have the authority to enter into contracts with lobbyists. Several Board members commented on Senator Latvala’s ongoing interest in a merger with HART. Mr. Miller gave a brief summary on the findings of two earlier merger studies. Committee Chair Diamond mentioned that there will be an opportunity to meet with Senator Latvala after the session ends to further discuss.

Customer Satisfaction Survey – Mark Aesch, CEO, TransPro Consulting, presented the results of a customer satisfaction survey conducted in November 2015 which included

an in-depth analysis of information in an effort to gauge PSTA's customer demographics, riding habits and trends, and determine additional customer demands and needs. Mr. Jonson asked questions regarding the choice riders survey results and if the routes could be identified, and also how often this survey should be performed. Mr. Aesch responded that the routes could be identified and suggested this survey be conducted semi-annually, at a minimum.

**[Ms. Long entered the meeting at 10:06 AM.]**

## **NON-BOARD COMMITTEES**

Transit Riders Advisory Committee (TRAC) – Elaine Mann, Committee Chair, reported on the February 16th TRAC meeting.

Metropolitan Planning Organization (MPO) – Mr. Eggers reported on the MPO/Pinellas Planning Council (PPC) Board meeting that took place on February 10th.

MPO's Local Coordinating Board (LCB) – Mr. Scott indicated that the MPO's LCB met on February 16th and provided some highlights.

## **CONSENT AGENDA**

Mr. Eggers made a motion, seconded by Mr. Bevis to approve the Consent Agenda. There were no public comments. The Board unanimously approved the Consent Agenda, which included the approval of the January 27, 2016 Board meeting minutes, the lawn maintenance and related services contract, and the remanufactured engines and transmissions contracts.

## **ACTION ITEMS**

Central Avenue Bus Rapid Transit (BRT) Consultant Scope – Heather Sobush, Planning Manager, stated that staff is asking for approval of a \$700,000 task work order through the General Services Contract using Parsons Brinckerhoff and Jacobs Engineering for the Central Avenue BRT project development phase. She delivered a presentation on the accomplishments to date on the BRT project and also described the project development scope of services, the schedule/timeline, and the project development budget. She indicated that the Florida Department of Transportation (FDOT) will be providing \$500,000 with PSTA contributing the remaining \$200,000.

Mr. Barkley reported that the Finance Committee unanimously recommended approval of the BRT project development design task order. Mr. Deighton indicated that the Planning Committee was also in support of the consultant scope. Questions were

raised about the three suggested routes for the BRT project (Madiera Beach, St. Pete Beach, and Treasure Island). Discussion took place about St. Pete Beach and Treasure Island not participating in the ad valorem. Mr. Miller indicated that PSTA is working to schedule meetings with all three communities to discuss the project.

Mr. Bevis made a motion, seconded by Ms. Long to approve the \$700,000 for the project development design task order. There were no public comments. Motion passed unanimously.

## **REPORTS/CORRESPONDENCE**

PSTA Performance Report/Updates – The report was supplied in the Board packet.

Bus Technology Options & Timeline – Mr. Miller indicated that that Board will vote on August 24th to replace ten of the oldest buses and the six-month goal is for the Board to understand the technology trade-offs in order to make the decision in August. He also presented a timeline leading up to the August vote.

2016 American Bus Benchmarking Group (ABBG) Update – Mr. Miller briefly spoke about the annual ABBG report highlighting three areas of interest. He said that PSTA has the highest ridership growth of any of the other systems over the last seven years, PSTA is the lowest cost system, and the improved results of PSTA's increased vehicle maintenance training program.

2016 PSTA Planning Calendar – Mr. Miller presented the planning calendar for the year showing the decisions the Board will make, the budget process, and the schedule for the two Board workshops and the joint workshop with the PPC/MPO.

Ms. Long said in the past month, she has heard different agencies as it relates to transportation and solutions for the community and region. She commented on how quickly technology is changing and suggested that Clearwater Gas and TECO make presentations to the Board on the CNG bus technology. Mr. Eggers agreed that all the technologies need to be explored.

## **FUTURE MEETING SUBJECTS**

The Board was provided with a list of upcoming meeting subjects. Mr. Miller indicated that a tentative agreement had been reached with the labor union and there will be a vote on the contract on March 7th, and Board approval on March 30th.

## OTHER BUSINESS

No other business was discussed.

## BOARD MEMBER COMMENTS

Ms. Gerard said that there was some great and interesting information presented today.

Mr. Bevis stated that he is excited that there is a meeting scheduled with the North County Cultural Art Alliance to discuss incorporating art into the PSTA bus shelters.

Mr. Zimmet spoke about the history of the Resolution that the Board adopted years ago regarding the municipalities that do not participate in ad valorem contributions to PSTA. The Resolution states that the Board would not approach the municipalities about joining PSTA. Chairperson Rice added that these cities would have to have referendums.

Mr. Barkley said the article on the Direct Connect was very positive and also congratulated Mr. Miller for being on the cover of the *Mass Transit* magazine. He is also pleased that PSTA is doing well in the ABBG and believes it shows the Agency's efforts to enhance and improve the service to the community.

Mr. Welch asked for a copy of the Resolution that Mr. Zimmet referred to.

Mr. Jonson spoke about a possible presentation in May on the Clearwater access to the beach pilot/prototype programs. He reminded the Board members of the upcoming Town Hall meeting at the Park Street station in Clearwater. He also expressed his amazement that PSTA is the first Agency to have a Direct Connect agreement with Uber which shows that the Agency is moving forward and looking to the future.

Ms. Long indicated that she would be in favor of revisiting the Resolution pertaining to the cities that are not paying ad valorem.

Mr. Deighton asked for clarification on the Special Act and the Resolution, which Mr. Zimmet answered.

Mr. Scott stressed how important it is that all municipalities are brought on board and are all moving in the same direction.

Mr. Eggers suggested that PSTA reach out to the cities that are not part of PSTA and tell them what services they are missing out on. He said this is really impactful from a regional standpoint and from our County standpoint, and he suggested focusing on the

benchmarking, the Agency's innovative way of looking at buying equipment and buses, the BRT project, and exploring regional opportunities. He stated that there are a lot of good things happening at PSTA.

Ms. Wheeler-Brown indicated that she is looking forward to being a part of the conversation regarding merging PSTA with HART, and would like to get a copy of the past two merger studies.

Ms. Long mentioned the PSTA/HART merger issue, as well as the cities that do not pay into PSTA. She said it is important to ensure we have a solid message and to be prepared for these discussions.

Chairperson Rice stated her belief that the upside of the discussion about consolidation would be if it helps steer PSTA in a regional direction. She thanked Mr. Glenn for his presentation and Mr. Diamond for his detailed report. She also commented on the recent events such as the Direct Connect program, the Town Halls, and the Central Avenue BRT project.




## **ADJOURNMENT**

There being no further business, Chairperson Rice adjourned the meeting at 11:19 AM. The next meeting is scheduled for March 30th at 9:00 AM.

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Chairperson



<b>4B:</b>	<b>Support Vehicle Maintenance Contract</b>	  
<b>Action:</b>	<b>Approve a Three Year Contract with Two One-Year Renewals with AutoNation Ford St. Petersburg for a Cost Not to Exceed \$268,250 Over the Maximum Five Year Period</b>	

**Staff Resource:** Henry Lukasik, Dir. of Maintenance  
 Lou Emma Cromity, Dir. of Procurement  
 Joe Barkley, Committee Chair



**Background:**

- In addition to PSTA’s fleet of 210 transit buses, it also maintains a fleet of 52 support vehicles which are used for transportation, maintenance, and administrative service functions.
- In 2015, PSTA began to outsource all support vehicle preventative maintenance and repairs so that the Fleet Maintenance Division may dedicate its resources to maintaining the bus fleet.
- In December 2015, PSTA released a Request for Proposal (RFP) soliciting competitive proposals from experienced, qualified, and capable vendors for maintenance of the support vehicle fleet.
- The RFP was sent to 38 suppliers directly and was posted on PSTA’s Procurement website and DemandStar.
- As a result of this solicitation, seven suppliers responded to the RFP:

AutoNation Ford St. Petersburg	Platinum Wrench Auto Repair, Inc.
Eco Auto Garage	Rapido Oil Change, LLC
Midas Auto Service Experts	Suncoast Chrysler, Jeep, Dodge, RAM
New Hope Auto	

- A Selection Committee comprised of PSTA management staff evaluated each of the proposals submitted. As a result, AutoNation Ford St. Petersburg was selected as the highest ranked supplier and is the recommendation for contract award. AutoNation Ford St. Petersburg offers a “One Stop” approach for maintenance and repairs as well has the ability to expeditiously handle routine preventative maintenance for multiple cars.

**Fiscal Impact:**

- \$ 268,250 maximum over five years which is funded by the Maintenance Department's operating budget.

**Recommendation:**

- Approve a three year contract with two one-year renewals with AutoNation Ford St. Petersburg for a cost not to exceed \$268,250 over the maximum five year period.
- The Finance Committee reviewed this item and is recommending approval.



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**Attachments:**

1. Contract ([CLICK TO VIEW/PRINT](#))





<b>4C:</b>	<b>Motorola Radio Maintenance</b>	 
<b>Action:</b>	<b>Approve a Five Year Contract with Suncoast Communications &amp; Electronics, Inc. for a Cost Not to Exceed \$178,113 Over the Maximum Five Year Period</b>	

**Staff Resource:** Henry Lukasik, Dir. of Maintenance  
 Lou Emma Cromity, Dir. of Procurement  
 Joe Barkley, Committee Chair



**Background:**

- PSTA’s entire fleet of transit buses and road response vehicles are equipped with mobile two-way radio communication equipment. In addition, PSTA’s Radio Communications Center (RCC) utilizes a dispatch radio console along with hand-held radio units which are carried by supervisory staff.
- Pinellas County owns, as part of the countywide radio system, the frequencies, transmitting and receiving tower sites, the 800 MHz trunk system, as well its own inventory of mobile radio equipment.
- In January 2016, Pinellas County Government released an Invitation for Bid (IFB) soliciting competitive proposals from experienced, qualified, and capable vendors for the ongoing maintenance and repair of Motorola radio communication equipment.
- PSTA participated in a joint procurement with Pinellas County Government in the solicitation of radio maintenance and repair services for Motorola communication equipment. Because of the Pinellas County and PSTA partnership, the cost of the system could be shared and efficiently managed by both agencies
- The IFB was sent directly to six vendors and was posted on the Pinellas County Procurement website, and Demand Star.
- As a result of this solicitation, one supplier responded to the IFB, which was Suncoast Communications & Electronics, Inc.
- PSTA, along with Pinellas County Purchasing staff, reviewed the sole submittal from Suncoast Communications & Electronics, Inc.
- As a result, Suncoast Communications & Electronics, Inc. was selected as the only qualified vendor to service Motorola radio equipment and therefore is recommended by both Agencies for the contract award. The Motorola radio system is a proprietary system, with no other radio systems able to communicate with them.

**Fiscal Impact:**

- \$178,113 maximum over five years which is funded by the Maintenance Department's operating budget.
- This procurement has resulted in anticipated savings over the previous contract of \$78,288 over the total five year contract.

**Recommendation:**

- Approve a five year agreement to purchase ongoing radio maintenance and repair service from Suncoast Communications and Electronics for a cost not to exceed \$178,113 over the maximum five year period.
- The Finance Committee reviewed this item and is recommending approval.

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**Attachments: None**



**4D: Giro HASTUS Software Upgrade**



**Action: Approve an Upgrade to the 2016 Version for the Core Product – Scheduling and Dispatching modules – With a Cost Not to Exceed \$477,018**

**Staff Resource:** Christine McFadden, Manager of Scheduling  
Charles Thomas, Principal Real Time Scheduler  
Joe Barkley, Committee Chair



**Background:**

- The HASTUS suite of products is a robust of scheduling and timekeeping software used for schedule building, operator run cutting, operator bidding, and daily scheduling within PSTA’s Planning and Transportation Departments.
- HASTUS helps manage data for customer information and comfort including connecting data between scheduled and Real-Time information. It is also used to track bus stop amenity placement and on-street inventory.
- PSTA last upgraded its HASTUS suite of products as part of the PSTA Real-Time procurement in 2010.
- The 2016 HASTUS upgrade is required as an integral component of the installation for PSTA’s new Real-Time data management software, Clever Works®.

**Fiscal Impact:**

- \$477,018 for the complete installation and training of necessary staff in Transportation and Scheduling/Planning.
- The expenditure is budgeted in the adopted Capital Improvement Program (CIP).

**Recommendation:**

- Approve the purchase of an upgrade to the HASTUS software at a cost not to exceed \$477,018.
- The Finance Committee reviewed this item and is recommending approval.

**Attachments:**

1. HASTUS upgrade proposal ([CLICK TO VIEW/PRINT](#))

## ACTION ITEM



### 5A: Largo Crossroads Agreement



**Action:** Approve the Settlement Agreement and Mutual Release Between PSTA, Walmart, KB Crossroads and Wells Fargo

**Staff Resource:** Alan Zimmet, General Counsel  
Joe Barkley, Committee Chair

FINANCE & PERFORMANCE  
MANAGEMENT

### Background:

- On October 2, 2012, PSTA, the City of Largo, and KB Crossroads entered into an agreement for the construction, operation and maintenance of a bus transfer facility on property being developed by KB Crossroads.
- That property is located near the southeast corner of US 19 and Roosevelt Boulevard and is the site of the former outlet mall. It is now occupied mostly by a Walmart and an apartment complex.
- Under the Agreement, KB agreed to construct, at its own cost, a transit center for PSTA and a roadway from Roosevelt Boulevard to the transfer station and then to the marginal road adjacent to US 19, for use by PSTA's buses as well as other vehicles going to the Walmart and apartment complex.
- The transit center site is to be conveyed to PSTA. Once the site is conveyed to PSTA, PSTA will be responsible for operating and maintaining the transit center site and for 85% of the cost of maintaining the roadway leading to the transit center and to the marginal road along US 19.
- The other 15% is shared by the Walmart (10%) and the apartment complex (5%). PSTA accepted the majority of responsibility for maintenance of the road because the buses will cause the most stress on the concrete road.
- When PSTA was notified by KB that the road was complete, PSTA's consulting engineers inspected the concrete road and determined that the road was not constructed in accordance with the design that PSTA's engineers had approved.
- The consulting engineers identified defects in the concrete, some of which were minor and some of which were of more concern.
- The consulting engineers advised PSTA that some of the defects they identified could cause portions of the road to fail sooner than expected (the design was for a 20

year life). As a result, PSTA refused to accept the road or the transfer facility, and attempted to work with KB to resolve the concerns raised by PSTA's consulting engineers.

- When PSTA was not able to resolve the matter, PSTA declared KB in breach of the Agreement.
- At that point, Walmart took over the efforts to resolve this matter with PSTA. After many months of attempting to come to an amicable resolution, Mr. Miller met with Walmart's representatives and was able to reach a resolution.
- Therefore, staff is seeking approval of the Settlement Agreement and Mutual Release between PSTA, Walmart, KB Crossroads and Wells Fargo that will allow PSTA to accept the conveyance of the transit center, the maintenance responsibility for the road, and to commence using the transfer facility in place of having passengers transfer buses on the marginal road.
- The essential terms of the Settlement Agreement and Mutual Release that relate to PSTA are as follows:
  - Walmart will pay to PSTA \$250,000.
  - PSTA will approve the transit center site and the road.
  - PSTA will pay Walmart's 10% share of the maintenance costs of the road for 20 years or when PSTA has replaced 35% of the slabs in the road, whichever occurs first.
  - KB will convey the transit center site to PSTA within 30 days.
  - All parties release each other from any and all claims arising out of the alleged defective construction of the concrete.
- PSTA staff consulted with PSTA's consulting engineers who believe that the settlement amount is a fair amount and will likely be sufficient to cover maintenance costs caused by the defective construction.
- The total estimated cost to replace the entire road today is approximately \$800,000-\$1,000,000.
- Under the settlement, PSTA is responsible for Walmart's agreed upon portion of maintenance costs only until 35% of the slabs are replaced.
- Furthermore, if Walmart's engineers turn out to be correct and the road does not suffer any failures in the next 20 years, PSTA will have received \$250,000.

**Recommendation:**

- Approve the Settlement Agreement and Mutual Release between PSTA, Walmart, KB Crossroads, and Wells Fargo.
  - The Finance Committee reviewed this item and is recommending approval.
- 

**Attachments:**

1. Agreement ([CLICK TO VIEW/PRINT](#))

## ACTION ITEM



### 5B: SEIU Labor Agreement



**Action:** Approve a Three Year Labor Agreement with PSTA's Florida Public Service Union (SEIU)

**Staff Resource:** James A. Bradford, Jr., COO  
Henry Lukasik, Dir. of Maintenance  
Jeff Thompson, Dir. of Transportation  
Joe Barkley, Committee Chair  
Ken Welch, Committee Chair

FINANCE & PERFORMANCE  
MANAGEMENT

PLANNING

### Background:

- The Labor Agreement between PSTA and SEIU expired on September 30, 2015.
- The Labor Agreement covers nearly 500 collective bargaining employees: Bus Operators, Maintenance personnel, and Customer Service Representatives (CSRs).
- PSTA began collective bargaining sessions with SEIU on November 3rd and reached a tentative settlement agreement for a new three year term on February 29th after negotiating in 11 different bargaining sessions.
- The SEIU Union held a vote on the proposed contract on March 7th. Results yielded an overwhelming majority in support: 274 votes in favor to 56 votes opposed.
- The new Labor Agreement will be in effect through September 30, 2018.

### Contract Highlights:

- Increased starting pay-rates for new hires and first year employees.
- Reduction in length of time (from 60 to 54 months) needed to reach maximum pay-rates through step progression.
- Stronger language requiring increased accountability for PSTA's attendance & safety policies.
- Creation of Union and Management Committees requiring partnerships in addressing such important issues as health & wellness, medication management, scheduling & routing matters, accident & collision management, and implementing new customer service initiatives.
- Tightening of the general rules impacting employee performance.
- Incentives for decreasing high absenteeism thereby lowering overtime percentages.

- Much improved employee benefits to include pay provisions, vacation leave, and paid time-off opportunities.

**Fiscal Impact:**

- \$300 (one-time) stored balance for employee Health Insurance Contributions
- \$500 Annual Performance Bonus based upon Attendance
- Pay Increase to the Top Steps:
  - FY 2016 – 2.5%
  - FY 2017 – 3%
  - FY 2018 – 3%
- The three year labor agreement with SEIU is within PSTA's FY 2016 approved \$29.6 million dollar salary budget as well as stays within ½ percent of PSTA's projected budget presented to the Board for a three year period.

**Recommendation:**

- Approve a three year union contract to include pay-rate increases of 2.5%, 3%, and 3% in respective Fiscal Years 2016, 2017, and 2018 --- to also include:
    - \$500 Annual Lump-Sum Performance Compensation
    - \$300 toward Employee Health Insurance Premium Payroll Contributions.
  - The Finance and Planning Committees reviewed this item and are unanimously recommending approval.
- 

**Attachments:**

1. SEIU Summary
2. SEIU Draft Agreement/MOUs ([CLICK TO VIEW/PRINT](#))





**MISSION ACCOMPLISHED! 83% OF UNION MEMBERS VOTE YES!**  
**New three (3) year contract is within PSTA's three (3) year projected budget.**

On Monday, March 7<sup>th</sup>, PSTA's largest group of represented employees of nearly 500 bus operators, bus maintenance personnel and customer service representatives voted **274 to 56** in favor of a labor agreement that will carry PSTA through FY 2018!

- ✓ **Starting wages and wage graduation steps are dramatically increased** making PSTA a very competitive "first-choice" employer in Pinellas County and Tampa Bay.
- ✓ **PSTA Bus Operators** will have the highest bus operator wages compared to other public transit operators in Central and North Florida.



**SEIU/PSTA KEY CONTRACT POINTS!**

**Fiscal Impacts**

- ✓ Increased pay rates for all positions under top rate with reduced time to reach max pay.
- ✓ Starting Bus Operator rate is now \$12.50.
- ✓ Annual wage increases for top Steps of 2.5%, 3% and 3% in FY'16, FY '17, and FY '18.
- ✓ \$300 (one-time) stored balance for Health Insurance Contributions.
- ✓ \$500 Annual Lump Sum Compensation based on Attendance.

**Health and Wellness Impacts**

- ✓ Health & Wellness Committee shall be created jointly between Union and Management reps for identifying areas of improvement in regards to health awareness and prevention!

## ACTION ITEM



**5C: CEO's Performance Evaluation**

**Action: Approve the Recommended 2.5% Compensation Adjustment**

**Staff Resource:** Brad Miller, CEO  
Darden Rice, Committee Chair

**PERSONNEL**

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### **Summary:**

- The Personnel Committee met on March 11th to review the CEO Performance Evaluation forms.

### **Recommendations:**

#### **Compensation**

- Based on the significant overall improvement in the CEO's performance evaluation scores and progress noted by all 15 Board Members, the Personnel Committee is recommending the Board approve a 2.5% compensation increase to coincide with the pay adjustment most of PSTA's union workforce will be receiving.
- In the five years Mr. Miller has been at PSTA he has received only one, 1% adjustment to his compensation back in 2013.
- The CEO's compensation will be adjusted from \$171,700 to \$175,993. As a comparison, HART's CEO's compensation is approximately \$177,000.
- A recent compensation survey conducted jointly by PSTA & HART identified the average comparable CEO compensation of similar organizations to be \$191K.

#### **Next Evaluation Process**

- The Personnel Committee recommended that the next Board evaluation be conducted in 12 months, in March, 2017.
- The Personnel Committee recommended the CEO develop a scorecard to track progress on both PSTA's Strategic Plan goals and areas identified during this evaluation that Board Members suggested for improvement. The CEO will get approval of this scorecard format by the PSTA Chair and then share the results with the Board members in approximately six months. No Board Member evaluation completion will be required.

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**Attachments:**

1. March 2016 Performance Evaluation Summary Scoresheet
2. Summary of all Narrative Comments ([CLICK TO VIEW/PRINT](#))

**CEO Performance Evaluation  
March 2016 Tabulation Sheet**

	#1	#2	#3	#4	#5	#6	#7	#8	#9	#10	
<b>Board Member</b>	Board Member Communication	Increasing Organizational Accountability	Succession Planning Throughout PSTA	Focus on Customer-Oriented Public Transit	Strong PSTA Governance & Effective Public Trans. Leadership	Effective Financially Viable Public Transp.	Sustainable Capital Program	Customer-Oriented Service Redesign	Incremental Expansion	Visionary Service Design: Increase Public Transit Access	<b>Total</b>
<b>Barkley</b>	5	5	4	5	5	5	4	5	5	5	4.80
<b>Bevis</b>	4	3	3	3	3	3.5	4	3	3.5	4	3.40
<b>Bujalski</b>	3	3	2	3	3	3	3	3	3	3	2.90
<b>Deighton</b>	5	5	5	5	5	5	5	5	5	5	5.00
<b>Diamond</b>	4	4	4	5	4	3	4	5	5	5	4.30
<b>Eggers</b>	3	2	3	4	3	2	3	3	4	2	2.90
<b>Gerard</b>	4	4	3	5	4	4	3	3	4	4	3.80
<b>Fenger</b>	5	5	4	5	5	4	5	5	5	5	4.80
<b>Johnson</b>	5	4	4	5	5	4	4	5	4	4	4.40
<b>Jonson</b>	4	3	3	4	5	5	4	3	3	4	3.80
<b>Long</b>	4	3	2	4	3	3	4	4	3	3	3.30
<b>Wheeler-Brown</b>	4	4	4	4	4	4	4	4	4	4	4.00
<b>Rice</b>	4	4	3	5	4.25	5	3.75	3.75	4	4	4.08
<b>Scott</b>	4	2.5	3	4	3	4	3	3	4	3	3.35
<b>Welch</b>	3.75	3.5	2.5	3.5	3.5	3.5	3	3	4	3.75	3.40
<b>Average:</b>	4.12	3.67	3.30	4.30	3.98	3.87	3.78	3.85	4.03	3.92	<b>3.88</b>



**6A: Key Budget Assumptions**



**Action: Information Item**

**Staff Resource:** Debbie Leous, CFO  
Michael Hanson, Dir. of Finance  
Ken Welch, Committee Chair



**Background:**

- PSTA prepares the Key Budget Assumptions document as a foundation for the development of the annual transit budget for the agency. This document lists all significant revenue and expenditure assumptions PSTA can use when developing its budget plans.
- The document is modeled substantially around Pinellas County’s similar forecasts for its budgets and is updated annually based on the most current information available on the trends PSTA is experiencing.
- The Key Budget Assumptions are for the Fiscal Years 2017 through 2021 and includes revenue adjustment options including increasing ad valorem millage to the cap of .75 from .7305 and in 2019 raising fares consistent with the Ernst & Young recommendation. Cost containment measures are also included as staff continues to work on efficiencies.

**Fiscal Impact:**

- FYE 2015 the five year plan in effect indicated \$185,440 revenues over expenses with the two month operating reserve increasing by \$514,470, thereby decreasing our overall reserves by a net \$329,070. These numbers will be updated as we determine the forecast for FY 2016 based on the key assumptions.

**Recommendation:**

- Inclusion of these budget assumptions and refinements of them as the budget process progresses and key areas are presented to the Board.

**Attachments:**

1. PowerPoint
2. Key Budget Assumptions for Fiscal Year 2017 **(CLICK TO VIEW/PRINT)**



# FY 2017 Budget Process and Key Assumptions

PSTA Board Meeting  
March 30, 2016

Pinellas Suncoast Transit Authority (PSTA)  
St. Petersburg, Florida



# Budget Calendar Overview

<b>MARCH</b>	<b>LONG TERM ASSUMPTIONS REVIEW</b>
<b>APRIL</b>	FIVE YEAR CAPITAL IMPROVEMENT PROGRAM
<b>MAY</b>	PERSONNEL ASSUMPTIONS
<b>JUNE</b>	1 <sup>ST</sup> DRAFT OF THE BUDGET TO THE BOARD
<b>JULY</b>	ANY CHANGES TO AD VALOREM TAX NEED TO BE DECIDED
<b>AUGUST</b>	AD VALOREM TAX DOCUMENTS TO PROPERTY APPRAISER FINAL DRAFT BUDGET TO THE BOARD
<b>SEPTEMBER</b>	PUBLIC HEARINGS ARE HELD AND THE FINAL BUDGET IS ADOPTED



## Overview of the Budget Process

- FY 2017 is the second year of the Board's Strategic Path Forward Plan
- The overall strategy employed in preparing the FY 2017 Annual Operating and Capital Budget is to provide a balanced budget that is consistent with the Board's strategic direction for the multi-year plan.
- In preparing the budget the initial step is looking at the forecast for the current year as the basis for the following years along with historic trends.



## Multi-year Budget Forecasting

Providing a multi-year budget provides decision makers with at least 3 key benefits:

- Assessing the long-term financial sustainability of PSTA's funds
- Understanding of the impact of today's decisions on the future
- Providing a holistic financial picture

## Revenue Assumptions

- The primary revenue sources for PSTA are:
  - Ad Valorem Taxes
  - Passenger Fares
  - Operating Assistance from Federal, State and Local Sources

# Ad Valorem Tax

- Ad Valorem millage rate is currently .7305
  - Assumptions are consistent with the County’s projections:

	Ad Valorem				
3 Yr Avg.	FY 17	FY 18	FY 19	FY 20	FY 21
5.4%	4.8%	4.3%	3.8%	3.3%	3.3%

- Impact if Ad Valorem millage is raised to the cap of .75 mills:

	Net Increase to Ad Valorem Taxes at Maximum Millage			
FY 17	FY 18	FY 19	FY 20	FY 21
\$1,057,705	\$1,103,186	\$1,145,107	\$1,182,895	\$1,221,931

# Passenger Fare Revenue

- The Base Fare is currently \$2.25.
- According to the American Bus Benchmarking Group statistics, our fare is at the higher end in the US among our peers.
- Ridership has started to decline, consistent with the national trend with lower gas prices. As a result we are assuming flat revenue going forward.

	Passenger Fares				
3 Yr Avg.	FY 17	FY 18	FY 19	FY 20	FY 21
1.9%	0.0%	0.0%	0.0%	0.0%	0.0%

# Operating Assistance

- FTA formula grant funds may be used toward certain preventative maintenance operating expenses or capital. The dependence on these grant funds for operations has decreased and the budget will assume a constant dollar amount regardless of any overall formula fund increases.
- PSTA receives State Operating funds in the form of Block Grants, TD State Reimbursement, grants for Regional Routes as well as other reimbursements. These funds are anticipated to increase at a constant rate.

	State Grants				
3 Yr Avg.	FY 17	FY 18	FY 19	FY 20	FY 21
<b>2.3%</b>	2.0%	2.0%	2.0%	2.0%	2.0%

# Expenditure Assumptions

- Personnel Salaries and Fringes are PSTA's largest category of expenses = 62% of all expenses

	Personnel Salaries				
	FY 16	FY 17	FY 18	FY 19	FY 20
<b>Admin</b>	3.5%	3.5%	3.5%	3.5%	3.5%
<b>Union</b>	3.5%	3.5%	3.5%	3.5%	3.5%

- Employee Benefit drivers are health insurance and PSTA's share of the pension.

	Fringe Benefits				
<b>3 Yr Avg.</b>	FY 16	FY 17	FY 18	FY 19	FY 20
<b>2.6%</b>	7.0%	7.0%	7.0%	7.0%	7.0%

# Expenditure Assumptions

- Diesel Fuel assumptions are:

	Diesel Fuel				
3 Yr Avg.	FY 17	FY 18	FY 19	FY 20	FY 21
-11.3%	3.5%	5.0%	5.0%	5.0%	5.0%

- Purchased Transportation Demand Response (DART) – This service is for people who because of their disability are unable to independently use regular accessible buses. The service is outsourced and is going out for RFP for the FY 17 service.

	DART				
3 Yr Avg.	FY 17	FY 18	FY 19	FY 20	FY 21
12.5%	10.0%	4.0%	4.0%	4.0%	4.0%

# Expenditure Assumptions

- Supplies – the majority of our supply expenses relate to bus parts. The FY 17 percent increase is higher to assist in the increase of the useful life of a bus from 12 years to 15 years as part of our sustainable bus plan.

	<b>Supplies</b>				
<b>3 Yr Avg.</b>	FY 17	FY 18	FY 19	FY 20	FY 21
<b>8.0%</b>	10.0%	4.6%	4.6%	4.6%	4.6%





# QUESTIONS?

Pinellas Suncoast Transit Authority (PSTA)  
St. Petersburg, Florida





**6B: DART Contract**



**Action: Information Item**

**Staff Resource:** Ross Silvers, Mobility Manager  
 Joe Barkley, Committee Chair  
 Ken Welch, Committee Chair



**Background:**

- PSTA’s Mobility Department (DART) currently contracts with Care Ride and Clearwater Yellow Cab to provide paratransit transportation services. Both service contracts are due to expire this coming September 30, 2016.
- Two distinct paratransit contracts were awarded in 2011 following separate procurements; one for ambulatory services, and the other for wheelchair services.
  - Care Ride provides mainly single rides for wheelchair passengers, utilizing lift-equipped vans.
  - Yellow Cab provides mainly shared-ride service for passengers who do not require a lift through the use of taxicabs and passenger vans.
  - All trips are door-to-door.
- In FY 2015, Care Ride and Yellow Cab provided a total of more than 275,000 annual trips within Pinellas County for individuals who, due to a disability, were unable to independently safely navigate PSTA’s accessible bus system.

**Procurement:**

- PSTA is issuing one Request for Proposal (RFP) for the next paratransit contract to encompass all DART required transportation services (both ambulatory and wheelchair) currently provided by Care Ride and Yellow Cab.
- The RFP will offer up to a five-year contract broken into an initial three-year period with two one-year renewal options.
- The ultimate goal and desire for the upcoming Paratransit RFP is to procure one or more qualified and responsive proposers who will provide unsurpassed levels of paratransit service while also demonstrating a high propensity to deliver on the following:

- Excellent on-time performance
- Consistent and reliably good customer service and trip performance
- Safe trips in clean, comfortable vehicles
- Efficient operating practices
- Cost effective services responsive to PSTA’s needs
- The new contract will look to shore up any and all performance deficiencies in PSTA’s current operation of paratransit services.
- PSTA has begun the procurement process and will look to issue an official RFP both locally and nationally to all interested proposers by the end of the month, with a plan to award and present to the Board by June 2016.

**Fiscal Impact:**

- Paratransit operational costs include the following services in the FY 2016 budget as indicated below:

Demand Response Transportation (DART)	\$6, 238,000
Transportation Disadvantaged (TD) Door-to-Door	\$95,500
East Lake Shuttle	\$8,500

- PSTA’s next contract award for Paratransit services is valued at \$6.3 million annually making it the largest PSTA contract – more than PSTA’s Insurance (\$6.2 million) and fuel (\$5.7 million).

**Attachments:**

1. PowerPoint



# DART Contract



PSTA Board Meeting  
March 30, 2016



Pinellas Suncoast Transit Authority (PSTA)  
St. Petersburg, Florida



# About DART

## Demand Response Transportation (DART)

- Provides ADA complementary origin-to-destination service;
- Mirrors local bus service;
- Over 1,000 trips per day for DART customers whose disability prohibits safe bus access;
- HART Comparison: 500 trips per day.



# About DART

## PSTA's Mobility Staff (aka DART Staff)

- Manages and monitors Care Ride and Yellow Cab;
- Ensures paratransit service and contract compliance;
- Determines rider eligibility;
- Facilitates complaint resolution;
- Ensures compliance and reconciles billing.



## Expiring Paratransit Contracts

- Current contracts with Care Ride and Clearwater Yellow Cab are set to expire on September 30, 2016.
- Paratransit operational costs include the following services in the FY '16 budget as indicated below.

Demand Response Transportation (DART)	\$6, 238,000
Transportation Disadvantaged (TD) Door-to-Door	\$95,500
East Lake Shuttle	\$8,500

- Largest PSTA Contracts: \$6.3M annually – more than PSTA’s Health Insurance (\$6.2M) and Fuel (\$5.7M) contracts.
- 2011 Procurement very competitive.



## Contract History

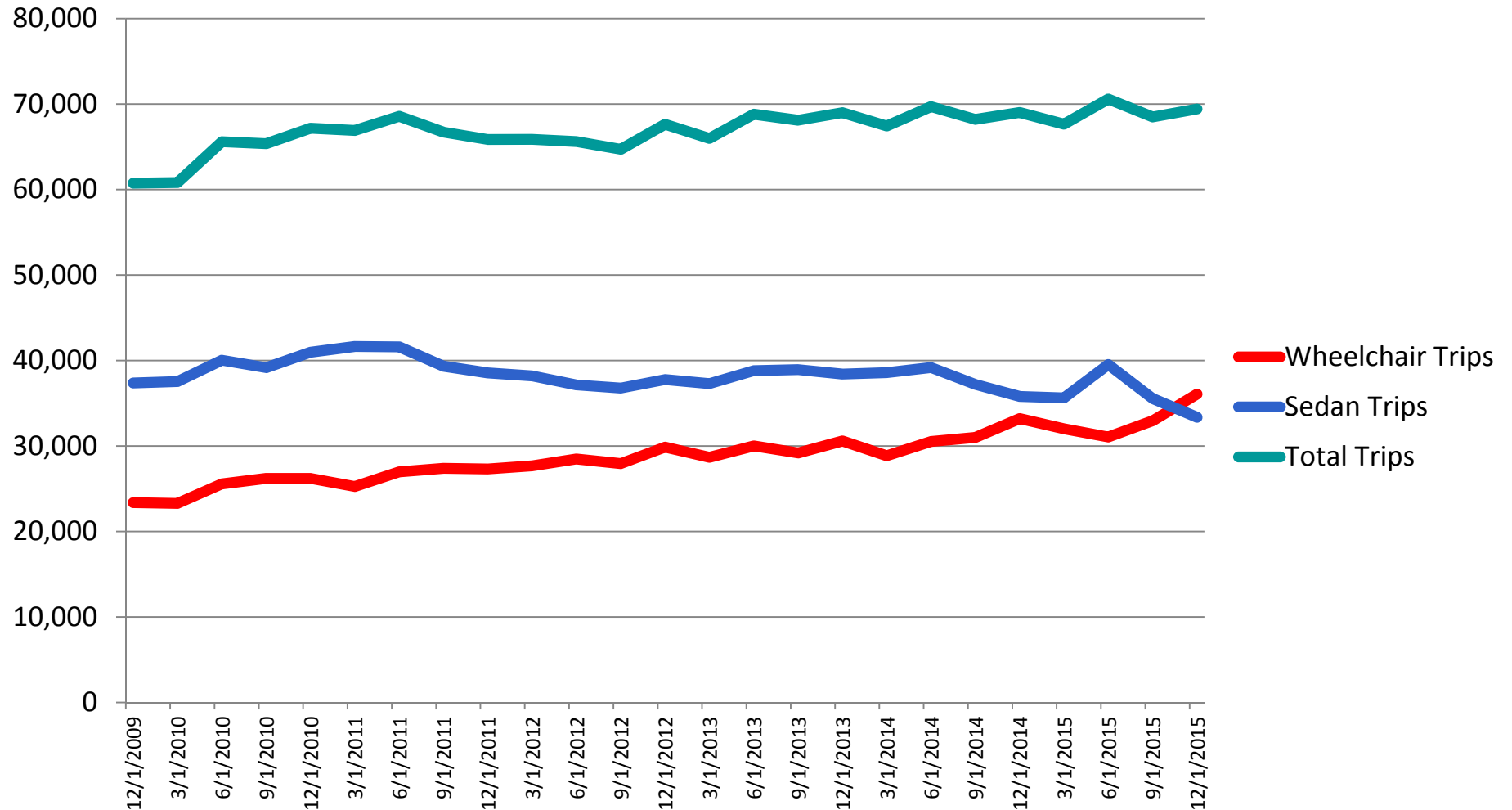
- Two (2) distinct paratransit contracts were awarded in 2011 for ambulatory and wheelchair door-to-door trips.
  - Care Ride provides single rides for wheelchair passengers utilizing lift-equipped vans (non-ambulatory).
  - Yellow Cab provides shared-ride service for passengers through the use of taxicabs and passenger vans (ambulatory).
- FY '15, they provided a total of more than 275,000 customer trips.





# DART Ridership History by Quarter

For first time, wheelchair trips now exceed ambulatory trips



# About Wheelchair Service Current Traits



**Care Ride™, LLC**  
**Transportation Services**



- Care Ride is a Bay Care Health company;
- Provides trips for customers unable to ride in a sedan.
- **Uses only Employee drivers;**
- 90% of surveyed customers “Very Satisfied”;
- Average PSTA Cost/Trip is just over \$30;
- Call hold times under 1 minute;
- One (1) customer complaints in February 2016;
- On-time performance 97% or better;
- 48 trips in February were >30 minutes past scheduled pick-up time;
- Nearly all trips are unshared and/or non-stop trips.

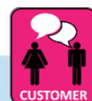


# About Sedan Service



## Current Traits

- Yellow Cab purchased by TransDev in Fall of '14;
- **Uses independent contract drivers;**
- 49% of surveyed customers “Very Satisfied”;
- Average PSTA cost/trip under \$10;
- Most trips are shared-ride and include stops for other PSTA customers;
- Steady On-Time Performance at 95% or greater;
- 489 trips in February were >30 minutes past scheduled pick-up time;
- Thirty-seven (37) complaints in February 2016.



# Relative Costs to PSTA

DART Contractor	Cost Per Trip
Care Ride	\$30.88
Yellow Cab	\$9.96

Costs are averages for February 2016, excluding \$4.50 passenger co-pay



## Procurement Timeline

- April 1 – Issue RFP
- July 27, 2016 – Board Approval
- October 1 (or later) – New Contractors Begin Service



## Goals of New Procurement

- Ultimate goal is to procure one or more qualified and responsive proposers to deliver on:
  1. Excellent on-time performance;
  2. Consistent and reliably good customer service and trip performance;
  3. Safe trips in clean, comfortable vehicles;
  4. Efficient operating practices, and;
  5. Cost-effective services responsive to PSTA's needs.



# Performance Improvement Items in RFP

## Implementing a Quality Assurance Program

- ✓ Areas for improvement will be clearly identified;
- ✓ Performance standards will be set above and beyond the minimums established in present contracts;
- ✓ Performance Incentives, Performance Penalties, and “Earn-back Programs” Expanded.



# Parallel Program to Save Costs


- Distinct from DART Contract, DART Customers to be incentivized to use other, less-expensive options to lower Paratransit trip demand and improve customer service.
  
- Modeled after MBTA (Boston)
  - MBTA pilot rewards paratransit customers when they use lower-cost taxis.





REPORTS/CORRESPONDENCE



<b>8C:</b>	<b>PSTA Performance/Updates for the Month of February</b>	
<b>Action:</b>	<b>Information Item</b>	

**Staff Resource:** Brad Miller, CEO

<b>Total Ridership*</b>	
<b>n/a</b>	<b>n/a</b>
Monthly Compared to Last Year	Year-to-Date

\* a detailed report will be forthcoming

<b>Contract Awards between \$25,000 - \$100,000</b>		
<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Gulf Coast Thermo King	28,856.11	Bus Part (Re-Order Report)
<b>Total:</b>	<b>28,856.11</b>	

<b>Transportation Disadvantaged (TD)</b>	<b>2/2016</b>	<b>YTD</b>
Number of Telephone Inquiries	1,085	17,832
Number of Applications Mailed	59	883
Number of TD Discounted Bus Passes	5,697	87,893

<b>Customer Service</b>	<b>2/2016</b>	<b>YTD</b>
Number of Real Time Text Messages Sent to Riders	219,786	1,009,752
Number of Times Voice System Provided Info to Riders	135,062	644,906
Number of Times <a href="http://RidePSTA.net">RidePSTA.net</a> was Visited	69,554,	332,058
Number of InfoLine Calls	37,915	632,380
Average Call Length-Minutes. Seconds	1.51	2.95
Average Hold Time-Minutes. Seconds	1.31	2.35

<b>PSTA.net</b>	<b>2/2016</b>	<b>YTD</b>
Number of Website Visits Per Day	5,270	5,134
Number of Users	50,646	200,796
Total Pages Viewed	275,124	1,404,494
Percent of First Time Visitors	25%	24%
Number of Online Bus Pass Orders	920	9,934

<b>Social Media Statistics (by the end of the month)</b>	<b>2/2016</b>
Number of Twitter Followers	2,089
Number of Facebook Fans	8,940
Number of LinkedIn Followers (Company Page)	700
Number of People Belonging to PSTA's LinkedIn Group	No In Use
Number of Times Blog Pages were Viewed	440

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**Attachments:**

1. Operating Statistics (to follow)
2. Performance Graphs (to follow)

**FUTURE MEETING SUBJECTS**



<b>PSTA BOARD MEETINGS</b>	
<b>April 27, 2016</b>	
Action Items	Information Items
<ul style="list-style-type: none"> <li>• Marketing &amp; Advertising Services</li> <li>• Safety &amp; Training Services</li> <li>• Remanufactured Alternators</li> </ul>	<ul style="list-style-type: none"> <li>• PSTA Succession Plan</li> <li>• Sustainability Plan</li> <li>• Capital Improvement Program</li> <li>• Lobbyist RFP</li> </ul>
<b>May 25, 2016</b>	
Action Items	Information Items
	<ul style="list-style-type: none"> <li>• October Service Changes</li> <li>• Capital Projects Update</li> <li>• FY2017 Personnel Options</li> <li>• System Service Improvements</li> <li>• Trolley Procurement</li> <li>• I-271 Shoulder Study</li> </ul>
<b>June 22, 2016</b>	
Action Items	Information Items
<ul style="list-style-type: none"> <li>• Paratransit Services</li> <li>• Parts/Supplies/Equip.</li> <li>• Bus Shelter Design/Build</li> <li>• Waste Oil Removal</li> <li>• Interior Bus Posters</li> <li>• October Service Changes</li> <li>• System Service Improvements</li> </ul>	<ul style="list-style-type: none"> <li>• Draft 2017 Budget</li> <li>•</li> </ul>
<b>July 27, 2016</b>	
Action Items	Information Items
<ul style="list-style-type: none"> <li>• Tentative Millage Rate</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> </ul>

**KEY MEETINGS/DATES**

**Legislative Committee**

- April 6, 2016; 9:30 AM – PSTA

**MPO Meeting**

- April 13, 2016; 1:00 PM – Clearwater MPO Offices

**Executive Committee**

- April 13, 2016; 10:00 AM

**TRAC**

- April 19, 2016; 4:00 PM

**Finance & Performance Mgmt. Committee**

- April 20, 2016; 9:00 AM

**Planning Committee**

- April 20, 2016; 10:30 AM

**TBARTA Board Meeting**

- April 29, 2016; 9:30 AM – FDOT, Tampa