



PINELLAS SUNCOAST TRANSIT AUTHORITY
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**PERSONNEL COMMITTEE MEETING
MINUTES – JUNE 24, 2015**

The Personnel Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Board Room at PSTA Headquarters at 11:30 AM on this date. The purpose of the meeting was to discuss the Chief Executive Officer's Performance Evaluation. The following members were present:

Bill Jonson, Chairperson
Janet Long, Secretary/Treasurer
Joe Barkley
Wengay Newton

Absent
Julie Bujalski, Vice-Chairperson

Also Present:
Brad Miller, CEO
PSTA Staff Members
Members of the Public

CALL TO ORDER

Chairperson Jonson opened the meeting at 11:22 AM.

PUBLIC COMMENT

There were no public comments.

APPROVE SEPTEMBER 9, 2014 MEETING MINUTES

Ms. Long made a motion, seconded by Mr. Barkley to approve the September 9, 2014 meeting minutes. There were no public comments. Motion passed unanimously.

CEO'S PERFORMANCE EVALUATION

Mr. Miller explained that the Personnel Committee is required to meet two times a year: 1) to approve the evaluation procedure and format, and 2) to make a recommendation to the Board regarding the CEO's compensation. He said the evaluation is sent out by Chairperson Jonson's office and Rachael Garofalo, Executive Assistant, will coordinate with Patricia Kuligowski, Chairperson Jonson's assistant, who will be responsible for tabulating the scores.

Mr. Miller handed out the draft evaluation form which includes his comments about the goals and objectives from last year and a suggested list of goals for the future, which are modeled around the Path Forward strategic goals. He indicated that the Committee would meet again in early August to review the results.

Ms. Long talked about the need for the Board's support of Mr. Miller in moving the agency forward after Greenlight. She noted and the Committee agreed that a favorable evaluation would serve that purpose. It was suggested that Chairperson Jonson present a summarization of the evaluation at the Board meeting to show the public the Board's support of Mr. Miller.

Mr. Miller suggested sending the evaluation to the Board members after the Fourth of July holiday. Chairperson Jonson suggested the Executive Committee review the evaluation format at their July 6th meeting. Mr. Newton suggested adding the comments from last year to this year's evaluation. It was agreed that Chairperson Jonson will send out the evaluation the second week in July and receive the results by the end of July. Another Personnel Committee meeting will be scheduled for early August to review the results and make recommendations to the Board at their August meeting.

ADJOURNMENT

The meeting was adjourned at 11:55 AM.