



PINELLAS SUNCOAST TRANSIT AUTHORITY
3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716
WWW.PSTA.NET 727.540.1800 FAX 727.540.1913

EXECUTIVE COMMITTEE MEETING
AGENDA – FEBRUARY 12, 2016; 9:00 AM
PSTA AUDITORIUM

1. CALL TO ORDER
2. PUBLIC COMMENT
3. ACTION ITEMS
 - A. January 11, 2016 Meeting Minutes CHAIR RICE
4. INFORMATION ITEMS
 - A. February Board Meeting Agenda CHAIR RICE
 - B. 2016 Planning Calendar BRAD MILLER
5. FUTURE MEETING SUBJECTS
 - March Board Meeting Agenda
6. OTHER BUSINESS
7. ADJOURNMENT

THE NEXT MEETING IS MARCH 11, 2016 AT 11:00 AM



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**EXECUTIVE COMMITTEE MEETING
MINUTES – JANUARY 11, 2016**

The Executive Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Auditorium at PSTA Headquarters at 11:00 AM on this date. The purpose of the meeting was to approve the December 7, 2015 meeting minutes and recommend approval of the revisions to the PSTA Board's Rules & Regulations. The following members were present:

Darden Rice, Chairperson
Julie Bujalski, Vice-Chairperson
Janet Long, Secretary/Treasurer
Joe Barkley
Bill Jonson

Also Present:

Brad Miller, CEO
Alan Zimmet, PSTA General Counsel
PSTA Staff Members
Members of Public

CALL TO ORDER

Chairperson Rice opened the meeting at 11:00 AM.

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

December 7, 2015 Meeting Minutes – Mr. Jonson suggested an amendment to the minutes and made a motion, seconded by Mr. Barkley to approve the amended minutes. There were no public comments. Motion passed unanimously.

PSTA Board's Rules & Regulations – Mr. Miller described the five suggested revisions to the Rules & Regulations. Mr. Zimmet and Mr. Jonson addressed Ms. Bujalski's questions about a tie vote and about the Chairperson not being able to make a motion or second any motion. Mr. Zimmet suggested that the capital "C" be changed to a lowercase "c" so that the Chairperson could pass the gavel to the Vice-Chairperson and make a motion or second. Mr. Jonson made a motion, seconded by Mr. Barkley to recommend approval of the change to a lowercase "c." There were no public comments. Motion passed unanimously.

Mr. Zimmet responded to Chairperson Rice's inquiry about the three minutes for public comments and the Board allowing additional time at their discretion. After discussion, it was decided to strike the words, "unless the Board grants additional time." Mr. Jonson made a motion, seconded by Mr. Barkley to recommend approval of the revision. There were no public comments. Motion passed unanimously.

[Mr. Long entered the meeting at 11:14 AM.]

Mr. Jonson made a motion, seconded by Mr. Barkley to recommend Board approval of the proposed changes to the Rules & Regulations. There were no public comments. Motion passed unanimously.

Mr. Jonson asked if the Board policies are posted on PSTA's website. Mr. Miller responded that PSTA does have Board policies and agreed that it is a good idea to include them on the website.

INFORMATION ITEMS

January Board Meeting Agenda – Mr. Miller presented a draft of the agenda. Mr. Zimmet commented that the Board will be asked to reconsider their December 9th vote for the Board Officers, due to allegations of a Sunshine Law violation. Assuming the Board approves that motion, Chairperson Rice will pass the gavel to Chairperson Jonson, immediate past Chairperson. He will ask Councilmember Rice and Councilmember Johnson to state the substance of their conversation, which prompted this alleged violation lawsuit. Mr. Zimmet indicated that the Nominating Committee met on December 23, 2015 and will present their recommendations to the Board for discussion. He also explained that Chairperson Jonson will take nominations again, adding that any Board member can be nominated for an Officer position. He noted that whoever is elected Board Chairperson can assume the Chair position at that time or if the Board would prefer, the new Chairperson would commence at the February meeting. Mr. Zimmet added that one of the original seven majority voters has to make the motion to reconsider the vote and the

second can be made by any Board member. Chairperson Rice thanked Mr. Zimmet for his diligence and professionalism in this matter.

The Committee reviewed the remaining action and informational items on the Board agenda and made a few modifications. There was also a brief discussion regarding the Strategic Communication Plan presentation.

Ms. Long stated that there are nine governmental agencies in the region working on transportation issues and suggested more collaboration with the Tampa Bay Regional Planning Council (TBRPC) who also have their own transportation priorities.

Chairperson Rice requested that a timeline for upcoming agenda items be added to the agenda along with how they correlate to the Path Forward. Mr. Miller indicated that a 12-month calendar could be added to the agenda. Ms. Long suggested that the Board receive a report on the Legislative priorities showing a timeframe for the activities that will take place from present until the end of March and also requested a federal timeline on the Central Avenue Bus Rapid Transit (BRT) project.

FUTURE MEETING SUBJECTS

The Committee was provided with a list of upcoming meeting subjects.

OTHER BUSINESS

Ms. Long asked about the timing of the CEO performance evaluation and Mr. Miller responded.

ADJOURNMENT

The meeting was adjourned at 11:54 AM.



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**BOARD OF DIRECTORS MEETING
 AGENDA – FEBRUARY 24, 2016; 9:00 AM
 PSTA BOARD ROOM**

| | <u>TIME</u> | <u>PAGE #</u> |
|--|--------------|------------------|
| 1. CALL TO ORDER & PLEDGE OF ALLEGIANCE | 9:00 | |
| 2. PUBLIC COMMENT | 9:05 | |
| <p>The Public Comment agenda item presents an opportunity for individuals to provide input on items that do not appear on the agenda. The public will also be allowed to speak on any consent agenda item, other than ceremonial and ministerial items, such as the approval of the Board's minutes, during the Public Comment section of the agenda. Each speaker will be asked to complete a green comment card, which will be given to the Chairperson by PSTA's General Counsel. Speakers will be recognized in the order in which cards are received.</p> | | |
| 3. PRESENTATIONS | 9:30 | |
| A. Federal Legislative Presentation | 10 min | VAN SCOYOC |
| o Legislative Committee Update | 10 min | BEN DIAMOND |
| B. Customer Satisfaction Survey | 20 min | MARK AESCH |
| 4. NON-BOARD COMMITTEES | 10:10 | |
| A. Transit Riders Advisory Committee | 5 min | ELAINE MANN |
| B. Metropolitan Planning Organization | 5 min | JULIE BUJALSKI |
| C. MPO's Local Coordinating Board | 5 min | PATRICIA JOHNSON |
| 5. CONSENT AGENDA | 10:25 | |
| (Board Members may pull items for discussion) | | |
| A. Board Meeting Minutes | | CHAIR RICE |
| B. Lawn Maintenance & Related Services | | HENRY LUKASIK |
| C. Remanufacture Engines & Transmissions | | HENRY LUKASIK |
| 6. ACTION ITEMS | 10:35 | |
| A. Central Ave BRT Consultant Scope | 20 min | HEATHER SOBUSH |

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|------------|---|--------------|
| 7. | REPORTS/CORRESPONDENCE | 10:55 |
| | A. PSTA Performance Report/Updates | BRAD MILLER |
| | B. Bus Technology Options & Timeline for Decision Making | BRAD MILLER |
| 8. | FUTURE MEETING SUBJECTS | 11:10 |
| 9. | OTHER BUSINESS | 11:15 |
| 10. | BOARD MEMBER COMMENTS | 11:20 |
| 11. | ADJOURNMENT | 11:30 |

**PLEASE STAY FOR A BRIEF 11:45 AM MEDIA EVENT ANNOUNCING
PSTA'S STRONG CUSTOMER SATISFACTION.**

THE NEXT MEETING IS MARCH 30, 2016 AT 9:00 AM

ITEM 4B



2016 Executive Committee Decision Calendar - 2/12/2016 - DRAFT

January

February

CABRT Design Contract

Bus Discussion

March

CEO Review

FY2017 Budget

April

Service Improvements

May

Board Workshop

June

Vote on Service Changes

State Lobbyist Contract

July

Bus Discussion

FY2017 Vote on Millage

DART Contract

Joint MPO Workshop

August

Vote on Buses

September

Budget Hearings/Vote

2017 Legislative Priorities

Direct Connect Pilot Expansion

(Welch/Bevis Terms End)

October

Strategic Planning Workshop

December

Vote on 2017 Officers

(Bujalski Term Ends)