



PINELLAS SUNCOAST TRANSIT AUTHORITY
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**EXECUTIVE COMMITTEE MEETING
MINUTES – MAY 11, 2016**

The Executive Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Auditorium at PSTA Headquarters at 10:00 AM on this date. The purpose of the meeting was to approve the March 11, 2016 meeting minutes and recommend approval of the succession plan policy. The following members were present:

Darden Rice, Chairperson
Janet Long, Secretary/Treasurer
Joe Barkley
Bill Jonson

Absent

Julie Bujalski, Vice-Chairperson

Also Present:

Brad Miller, CEO
Alan Zimmet, General Counsel
PSTA Staff Members
Members of Public

CALL TO ORDER

Chairperson Rice opened the meeting at 10:00 AM.

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

March 11, 2016 Meeting Minutes – Mr. Jonson made a motion, seconded by Mr. Barkley to approve the minutes. Motion passed unanimously.

Succession Plan Policy – Trish Collins, Human Resource Staffing & Development Manager, gave a summary of the policy, which she presented as an information item to

the Board at their April meeting. Mr. Barkley commented that he likes the process of people moving up through the ranks to a potential leadership position. He made a motion, seconded by Mr. Jonson to recommend Board approval of the policy.

Mr. Jonson noted that it is the Board's duty to ensure the CEO's succession, and he is pleased that Mr. Miller took that step with this policy. Chairperson Rice asked about PSTA's hiring process and recruitment of top quality people to which Mr. Miller responded that the Agency has recruitment firms on retainer. Ms. Long applauded the effort to bring new people into PSTA, but also cautioned that it could be difficult for the current employees to embrace something new. Mr. Barkley stated that the transit industry is small and believes that conducting a national search for key positions is critical. There were no public comments. Motion passed unanimously.

INFORMATION ITEMS

May Board Meeting Agenda – Mr. Miller reviewed the action items. He indicated that PSTA is required to have a public hearing on the proposed capital project list for the next fiscal year. He said this public hearing is scheduled for May 18th after the Finance Committee meeting. He mentioned that staff will have an informational meeting with the Sierra Club on May 20th. Mr. Miller noted that there is an information item on the agenda for the Capital Improvement Program (CIP) which will focus on the bus purchase component of the CIP.

Chairperson Rice asked about service route changes and Mr. Miller indicated that public comment is presently being gathered and this item will be on the June agenda as an action item.

FUTURE MEETING SUBJECTS

The Committee was provided with a list of upcoming meeting subjects.

OTHER BUSINESS

Mr. Jonson mentioned an article that Ms. Long wrote for the newspaper and the Committee discussed.

ADJOURNMENT

The meeting was adjourned at 10:49 AM. The next Executive Committee meeting will be held on June 8th at 10:00 AM.