



PINELLAS SUNCOAST TRANSIT AUTHORITY  
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EXECUTIVE COMMITTEE MEETING  
MINUTES – SEPTEMBER 9, 2016

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The Executive Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Auditorium at PSTA Headquarters at 11:00 AM on this date. The purpose of the meeting was to approve the August 15, 2016 meeting minutes, receive information on the September 15 millage/budget public hearing, the October Board workshop, and review the September Board meeting agenda. The following members were present:

Darden Rice, Chairperson  
Janet Long, Secretary/Treasurer  
Bill Jonson

Absent

Julie Bujalski, Vice-Chairperson  
Joe Barkley

Also Present:

Brad Miller, CEO  
PSTA Staff Members  
Members of Public

**CALL TO ORDER**

Chairperson Rice opened the meeting at 11:09 AM. She added an agenda item to discuss the letter regarding the Pinellas County Department of Health and Human Services (DHHS).

**PUBLIC COMMENT**

None.

**ACTION ITEMS**

August 15, 2016 Meeting Minutes – Mr. Jonson made a motion, seconded by Ms. Long to approve the minutes. Motion passed unanimously.

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## **INFORMATION ITEMS**

September 15 Millage-Budget Public Hearing - The Committee reviewed the agenda for the public hearing, which is on September 15th at 6:30 PM at PSTA. There will be a presentation on the FY 2017 budget and discussion on the budget and millage for the next fiscal year. The Board will also look at a five-year scenario purchasing all diesel buses, and will be presented expected ridership numbers due to the service increases. The second public hearing is September 28th at 6:00 PM followed by the regular Board meeting.

September 28 Board Meeting Agenda – The group reviewed the September 28th draft Board agenda. The second public hearing will start the meeting, followed by the regular Board agenda, with most action items expected to be on consent agenda.

October Board Workshop - Regional Organizations/PSTA's Path Forward Strategic Plan - Mr. Miller said that a PSTA Board workshop is scheduled for October 14th. He suggested holding the workshop at the collaborative lab, although that date may not be available. Chairperson Rice asked about rulemaking relating to the merging of MPOs and Mr. Miller responded that no decision has been made at this time. Ms. Long suggested also inviting HART to the workshop and discussion continued specifically regarding the structure of the meeting. Mr. Jonson mentioned the two studies that were conducted on the possible merger and cost savings if PSTA and HART merged organizations. Mr. Miller indicated that a joint PSTA-HART Executive Committee meeting is tentatively set for October 31st which will be facilitated by the Tampa Bay Partnership.

## **FUTURE MEETING SUBJECTS**

Mr. Jonson would like a discussion about PSTA's mission to the community. He suggested engaging the business community and employers so they understand what the Agency can do for them in helping their employees get to work. Ms. Long said it is all about the messaging and she sees this as a quality of life issue for the whole community and changing of culture. Chairperson Rice suggested discussing this at the next Executive Committee meeting on October 12th.

Chairperson Rice would also like to discuss the Governance piece of the Path Forward. She suggested conducting exit interviews with departing Board members and would like to discuss some ways to acclimate new Board members. She suggested seasoned members, who are termed off, could meet with new Board members to act as a mentor or coach to help acclimate them and learn the aspects of being a PSTA Board member. Discussion took place regarding the members who are leaving PSTA.

**OTHER BUSINESS**

Mr. Miller talked about upcoming events and gave an update on the Pinellas County DHHS UPASS Program, also known as "blue cards." He indicated that after many meetings, there was a tentative agreement to transition into the regular TD pass program; however, County staff has now indicated that they are unable to continue buying TD passes due to the high number of clients. They also stated their inability to pay for the thousands of passes they handed out in June, July, and August. He said that County staff and PSTA will meet with the non-profit agencies to talk about the unmet demand for the TD passes, and the possibility of a three-way cost sharing arrangement.

Ms. Long asked for clarification on the numbers and Mr. Miller explained.

**[Mr. Jonson left the meeting at 12:15 and did not return.]**

Mr. Miller indicated that he will give a report to the Finance Committee on September 21st about the impact to PSTA's budget for next year.

**ADJOURNMENT**

The meeting was adjourned at 12:31 PM. The next Executive Committee meeting will be held on October 12th at 10:00 AM.