



FINANCE & PERFORMANCE MANAGEMENT
COMMITTEE MEETING
AGENDA – JANUARY 21, 2015; 9:00 AM
PSTA AUDITORIUM

			<u>TIME</u>	<u>PAGE</u>
1.	CALL TO ORDER		9:00	
2.	PUBLIC COMMENT		9:00	
3.	ACTION ITEMS		9:05	
	A. Committee Officers	5 min	BRAD MILLER	2
	B. November 19, 2014 Meeting Minutes	5 min	CHAIR	3
	C. Real-Time Data Management Software Upgrade	10 min	WALT LENZ	8
	D. Annual Real-Time Software Support Agreement	5 min	DEBBIE WOODWARD	10
	E. SEIU Union Negotiations	10 min	JAMES BRADFORD	11
	F. ICAR Agreement (MPO)	5 min	CASSANDRA BORCHERS	14
4.	INFORMATION ITEMS		9:45	
	A. Revised PSTA Financial Forecast Development	30 min	BRAD MILLER	31
5.	REPORTS		10:15	
	A. Monthly Financial Statement	5 min	DEBBIE LEOUS	32
	B. Ridership/Performance	5 min	BRAD MILLER	40
	C. PSTA Contracts	5 min	DEBBIE LEOUS	44
6.	FUTURE MEETING SUBJECTS		10:35	
	• General Services Consultant			
	• 2014 Audit Presentation			
	• Triennial Review Update			
7.	OTHER BUSINESS		10:35	
8.	ADJOURNMENT		10:35	

**THE FEBRUARY COMMITTEE MEETING IS CANCELLED DUE TO WORKSHOP
THE NEXT MEETING IS ALSO CHANGED – FRIDAY, MARCH 20, 2015 AT 9:00 AM (Tent)**



ACTION ITEM

3A: Committee Officers

Action: Select New Chair and Vice-Chair

Staff Resource: Brad Miller, CEO

**FINANCE & PERFORMANCE
MANAGEMENT**

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- The Committee will select a new Chair and Vice-Chair.
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Attachments: None



ACTION ITEM

3B: November 19, 2014 Meeting Minutes

Action: Approve Meeting Minutes

Staff Resource: Clarissa Keresztes, Administrative Asst

**FINANCE & PERFORMANCE
MANAGEMENT**

-
- Staff recommends approval of the minutes of the November Finance & Performance Management Committee meeting.
-

Attachments:

1. Minutes



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE & PERFORMANCE MANAGEMENT
 COMMITTEE MEETING
 MINUTES – NOVEMBER 19, 2014

The Finance & Performance Management Committee of the Pinellas Suncoast Transit Authority (PSTA) Board of Directors held a meeting in the Auditorium at PSTA Headquarters at 9:00 AM on this date. The purpose of the meeting was to approve the October 15, 2014 meeting minutes, the remanufacture of bus parts and components contracts, and the Jolley Trolley services letters of intent. The following members were present:

Bill Jonson, Committee Chair
 Mark Deighton
 Brian Scott

Absent

Joseph Barkley
 Michael Smith

Present:

Brad Miller, CEO
 PSTA Staff Members
 Members of the Public

CALL TO ORDER

Committee Chair Jonson opened the meeting at 9:04 AM.

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

Approval of Minutes – Mr. Deighton made a motion, seconded by Mr. Scott to approve the October 15, 2014 minutes. There were no public comments. Motion passed unanimously.

Remanufacture of Bus Parts and Components – Henry Lukasik, Director of Maintenance, said staff is asking the Committee to recommend approval of four separate three-year contracts not to exceed \$800,000 in total to various vendors to supply specific remanufactured bus parts and components. He explained the four-part Invitation for Bid (IFB) process which was issued on September 11, 2014 and opened on October 21st. Mr. Lukasik reported that for years, PSTA had followed a cumbersome purchasing process seeking competitive quotes weekly for bus parts; therefore, the IFB was issued in order to streamline the procurement process, ensure low prices through bulk purchases, and improve the quality of the replacement parts. He stated that staff is recommending one twelve-month year contract with two twelve-month renewals for a total three-year contract to: Southeast Power, Austin & Sons, Dukane Radiator, and Cummins Power South not to exceed \$800,000. Mr. Lukasik explained that this would be partially federally funded by the Federal Transit Administration (FTA) and operating monies. After a lengthy question and answer period, Mr. Deighton made a motion, seconded by Mr. Scott to recommend approval of four separate three-year contracts not to exceed \$800,000 in total to various vendors to supply specific remanufactured bus parts and components. There were no public comments. Motion passed unanimously.

Trolley Services Letters of Intent – Cassandra Borchers, Chief Development Officer, explained that in order to ensure PSTA is operating the best service at the optimal cost to the taxpayers, staff recommends the trolley service contracts be competitively procured for FY2018. She explained that after staff notified the Jolley Trolley and Looper of this intent, the Jolley Trolley and Looper requested PSTA provide written notification with a defined timeline for the procurement so they could move forward with the planned capital purchasing and other financing needs. Ms. Borchers described the delayed procurement schedule which would not occur until FY2018 allowing the Jolley Trolley and Looper three years to plan and prepare. She added that PSTA is also notifying all the city partners of this future intent to competitively procure the services. Mr. Scott made a motion, seconded by Mr. Deighton to recommend approval of the letters of intent to Jolley Trolley Transportation of Clearwater and the Looper Group, St. Petersburg, memorializing the intent and timeline for competitively bidding all trolley services and consulting with City staff on these plans. There were no public comments. Motion passed unanimously.

INFORMATION ITEMS

Grant and Project Management Compliance – Mr. Miller made a presentation to the Committee outlining measures that could be implemented to ensure all grants and capital projects are managed in a compliant and efficient way. He described PSTA's review of the Department of Homeland Security (DHS) grant and reported that a review of all project management and financial oversight functions is ongoing. Mr. Miller presented seven new controls that are in place for grant and project management compliance

improvement. He explained that staff will recommend amending the Rules and Regulations in two ways: 1) limit account transfers to \$100,000 like purchases, and 2) retroactive approvals of emergency expenditures. He added that Alan Zimmet, General Counsel, is drafting the wording for the changes to the Rules and Regulations.

Post Greenlight Next Steps – Ms. Borchers reported that staff is revising technical documents to reflect the November 4, 2014 decision on the transit referendum. She said the Transit Development Plan (TDP) will be revised to document the results and default to the No-New Revenue funding scenario. Ms. Borchers explained that staff is working with the Pinellas Metropolitan Planning Organization (MPO) to revise the transit element of the Long Range Transportation Plan (LRTP) from the Greenlight Pinellas Plan to the No-New Revenue Scenario. She stated that staff will examine how the recommendations of the Community Bus Plan No-New Revenue Scenario Core and Coverage Options could be implemented. She noted that there will be a Board Workshop in January 2015, and discussions with the community about their needs. Ms. Borchers reported that the Transit Riders Advisory Committee (TRAC) voiced their concerns about potential cuts and were advised that PSTA has a policy about major service changes and community engagement.

Committee Chair Jonson would like the Finance Committee to comment to the Board on the next steps process and to mention the workshop. He said he believes it would be helpful to determine the reasons why the referendum did not pass. Mr. Scott stated that he agrees with conducting a workshop and questioned how staff decides the number of the service cuts that would have to be made. Mr. Miller responded that the financial forecast quantified that the dollars be reduced by 30%, and stated that needs to be revised because it was completed a year and a half ago. Mr. Miller reported that PSTA did develop a No-New Revenue Scenario Community Bus Plan that accounted for less money. Mr. Deighton suggested bringing in someone to look at how to get new funds into the system. Ms. Borchers responded to questions from Mr. Scott regarding the fare structure, and Committee Chair Jonson mentioned the map showing the voting results for the referendum that was passed out.

REPORTS

PSTA Investments/Reserves – Debbie Leous, Chief Financial Officer, presented the quarterly investment report for the fourth quarter of FY2014. She reported that Fund B has a balance of zero, Category A (Florida PRIME) has a balance of \$24.5 million, and Category D has a balance of \$19.1 million. Ms. Leous also reported the quarterly comparison of returns. She indicated that for the year ending September 30th, the beginning balance was \$43.7 million and the ending balance was \$43.6 million, which did not require the use of \$1 million in reserves as was anticipated.

Financial Statement – Ms. Leous presented the preliminary financial status report for the month ending September 30th which was missing the year-end actuary reports. She reported that for the month of September, there was a net deficit of \$3.8 million which was \$814,000 unfavorable to the budgeted deficit of \$3.0 million. She said that the federal grants are below budget by \$782,000 due to the budget allocation, and will be on target for the year. She reported that expenses are below budget in almost every category for the month except for advertising and promotion media. Ms. Leous reported that YTD September 2014 had a \$1.8 million surplus which is a positive variance of almost \$2.8 million. She stated that the Auxiliary Revenues are below budget, and the Transportation Disadvantaged (TD) passes were above budget. Ms. Leous said expenses were under budget in all categories. She presented the year-to-year comparison and YTD actuals as of September 30th, and reported a surplus of \$1.8 million for 2014 as compared to a surplus of \$4 million in 2013 with a \$2.3 million variance.

Ridership/Performance – Mr. Miller reported that October had the highest ridership in PSTA's history with the U-Pass program doing well, and Sunday ridership increasing. Mr. Scott asked if Sunday ridership was focused in any certain areas of the County. Mr. Miller replied that Routes 19 and 52 have additional buses running on Sunday due to the church crowd, and will explore further explanations for the Sunday increase.

FUTURE MEETING SUBJECTS

Mr. Miller indicated that there will be a Nominating Committee meeting on December 3rd.

OTHER BUSINESS

Mr. Scott spoke about New Flyer making smaller buses and suggested PSTA look at the options for replacement buses. He also believes some areas could benefit from utilizing the private sector for transit options.

ADJOURNMENT

The meeting was adjourned at 10:38 AM. The next meeting will be held on December 17, 2014 at 9:00 AM.



ACTION ITEM

3C: PSTA's Real-Time Data Management Software Upgrade

Action: Recommend Approval of an Upgrade to the Clever Works Data Management Software Package at a Total Cost Not to Exceed \$293,000.

Staff Resource: Walt Lenz, Senior Project Director-Tech

FINANCE & PERFORMANCE
MANAGEMENT

Background:

- PSTA's current Real-Time data management software, Bus Tools, is limited in functionality and requires laborious hours of PSTA staff time and work to accomplish even the most simplistic data management tasks. PSTA's Real-Time Vendor, Clever Devices, has developed new data management software, Clever Works, which will replace and phase out the current Bus Tools product.
- Clever Works is Clever Devices' next generation of data management software with many new features which will allow PSTA an intuitive and easy way to maintain our real-time data, which includes the thousands of bus stops' GPS locations and tens of thousands of scheduled times at each stop, to include quality assurance testing which is currently outsourced at additional cost to Clever Devices.
- In addition to saving ongoing consultant fees, the most important element of this upgrade is known as "Dynamic Scheduling," which will give PSTA staff the ability to make real-time data changes for detours and other route changes using Google Map data collection right from their desktop. Currently this process requires multiple staff spending multiple hours or even days of data collection by driving the routes using a special data collection vehicle.
- PSTA has negotiated a Best and Final Offer (BAFO) with Clever Devices to include all data conversions, testing, deployment, and project management and training.

Fiscal Impact:

- \$293,000 using a current Section 5307 grant.

Recommendation:

- Staff recommends that the PSTA Board approve the awarding of a contract to Clever Devices to upgrade PSTA's Real-Time data management software to Clever Devices, Clever Works and all the necessary software components.
-

Attachments:

1. Proposal ([CLICK TO VIEW/PRINT](#))



ACTION ITEM

3D: Real-Time Software Support Agreement

Action: Recommend Approving the Support Proposal from Clever Devices Not to Exceed \$260,901.

Staff Resource: Debbie Woodward, Director of IT

FINANCE & PERFORMANCE
MANAGEMENT

Background:

- PSTA's Real-Time Bus Information System Software Support Agreement and warranty has expired after two years with the start of the System Acceptance agreement which PSTA and Clever Devices signed and approved in December 31, 2012. Clever Devices' two-year support package was part of the original agreement that PSTA and Clever Devices entered into on September 9, 2012.
- The proposal includes three components of support; Software Support/Maintenance, Database Support, Quality Control Testing and On-Site System Engineer.
- PSTA has negotiated a Best and Final Offer (BAFO) with Clever Devices for this proposal.

Fiscal Impact:

- The cost of \$260,901 is under the Information Technology operating budget.

Recommendation:

- Staff recommends that the PSTA Board approve the awarding of a contract to Clever Devices for this support agreement.

Attachments:

1. Agreement ([CLICK TO VIEW/PRINT](#))



ACTION ITEM

3E: SEIU Labor Agreement

Action: Recommend Tentative Approval of a Three-Year Labor Agreement with PSTA's Florida Public Service Union (SEIU) Subject to a Successful Union Vote.

Staff Resource: James Bradford, Chief Operating Officer
Jeff Thompson, Director of Transportation
Henry Lukasik, Director of Maintenance

FINANCE & PERFORMANCE
MANAGEMENT

Background:

- The Labor Agreement between Pinellas Suncoast Transit Authority (PSTA) and Florida Public Services Union (SEIU) representing PSTA's 28 Supervisory employees expired on September 30, 2014.
- PSTA began collective bargaining negotiations with SEIU on September 10, 2014 and reached a tentative settlement agreement on January 06, 2015 for a new three-year term.
- The SEIU Union had scheduled a vote on the proposed contract for Saturday, January 17, 2015. The Finance Committee's recommendation is subject to the Union's successful approval.

Proposed Contract:

- The tentative agreement includes several PSTA-management requested changes as outlined in the table on the following page. These changes are meant to clarify and improve the overall performance of our critical first-line supervisor functions while empowering these supervisors with even greater responsibility for the PSTA operations they have direct control over.
- In exchange for these language changes, the SEIU receives a substantially improved "step" compensation plan that allows their employees to receive performance-based and seniority-based compensation adjustments over their careers.
- In total it is estimated that the \$25,000 first-year cost of this settlement to PSTA is accommodated within the adopted PSTA FY2015 Budget.

No.	Contract Proposals	PSTA	SEIU
1	New language regarding Maintenance Supervisor break times.	X	
2	New language regarding expected duties/tasks for FLEX Connector dispatch & phone coverage by Supervisors.	X	
3	New language regarding Supervisor Authority for off-hours in the Customer Service Department	X	
4	Clarified language for Supervisor requirements for sick call-outs.	X	
5	More Flexible uniform allowance not to exceed \$240 per year.		X
6	Training for new procedures or technologies is now mandatory.	X	
7	Changes in supervisor trainee compensation language.	X	
8	Changes/Additions in the list of "Group Offenses".	X	
9	Clarified language for Extra-board supervisor assignments.	X	
10	Lengthened timelines for Maintenance supervisor vacation requests.	X	
11	Added "Maintenance Supervisors" to current Holiday bid provisional language.	X	
12	New requirements for "Mandatory Meetings" and "Appropriate Attire."	X	
13	New section regarding "Safety and Health," to include safety equipment and definitions for chargeable accidents.	X	
14	New performance appraisals and merit pay for performance.	X	
15	Reduced number of occurrences by (3) three for attendance policy violations.	X	
16	New language offering open extra-board shifts to volunteer day-off supervisors in order of seniority.		X
17	Longer window for reviewing past infractions when administering new discipline.	X	
18	Compensation: More steps in early years and top rate in 18 years rather than 20.		X

New “Step Plan”:

- PSTA’s Supervisors make between \$22.06 and \$25.01 per hour but the current and proposed contract does not have a traditional percentage adjustment process. That is because Supervisors’ rates are set based on starting at 105% of PSTA’s top bus operator pay. 100% of PSTA’s existing supervisors were formally operators or mechanics and have been promoted.
- It was the “Step Plan” or adjustments in pay after Year #1 that was negotiated and agreed to in this contract as follows. Merit-Based bonus compensation is in addition to this hourly pay.

Step	Seniority Years Current	Current Percent of Top Operator/Master Mechanic Rate	New Proposed Seniority Years	New Proposed Percent of Top Operator/Master Mechanic Rate
1	0 – 5 Years	105%	First 12 mos	105%
2	6 – 9 Years	108%	Second 12 mos	106%
3	10 – 14 Years	115%	3 – 5 Years	108%
4	15 -19 Years	118%	6 – 9 Years	110%
5	20 Years and Over	120%	10 – 13 Years	115%
6			14 – 17 Years	118%
7			18 Years and Over	120%

- It is computed that based on the current PSTA supervisors’ the cost of adjusting the step plan accordingly as well as all other changes is approximately \$25,000 in the first year of the agreement.

Attachments: None



ACTION ITEM

3E: Intergovernmental Coordination and Review (ICAR) and Public Transportation Coordination Joint Participation Agreement (JPA)

Action: Approve ICAR and Public Transportation Coordination JPA

Staff Resource: Cassandra Borchers, CDO

FINANCE & PERFORMANCE
MANAGEMENT

Background:

- Title 23 Code of Federal Regulations (CFR) §450.314 states the Metropolitan Planning Organization (MPO), the State and the public transportation operator(s) shall cooperatively determine mutual responsibilities in carrying out the metropolitan planning process and clearly define these responsibilities in a written agreement.
- Title 49 United States Code (USC) Section 5303 and any subsequent applicable amendments, requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated urbanized areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area.
- PSTA receives \$80,000 per year from the Pinellas MPO from this 5303 funding to support public transportation planning in Pinellas County.
- The MPO regularly updates a consolidated joint agreement between PSTA, the Florida Department of Transportation (FDOT), the Tampa Bay Area Regional Transportation Authority (TBARTA) and the Tampa Bay Regional Planning Council (TBRPC) which outlines cooperative procedures; intergovernmental coordination and review; and a conflict and dispute resolution process.
- This agreement is required to maintain the parties' eligibility for §5303 federal funding. It is reviewed and updated every five years.

Attachments:

1. Agreement

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
INTERGOVERNMENTAL COORDINATION AND REVIEW
AND
PUBLIC TRANSPORTATION COORDINATION
JOINT PARTICIPATION AGREEMENT

THIS JOINT PARTICIPATION AGREEMENT is made and entered into on this _____ day of _____, 2014 by and between the FLORIDA DEPARTMENT OF TRANSPORTATION; the PINELLAS COUNTY METROPOLITAN PLANNING ORGANIZATION; the TAMPA BAY AREA REGIONAL TRANSPORTATION AUTHORITY; the TAMPA BAY REGIONAL PLANNING COUNCIL; and the PINELLAS SUNCOAST TRANSIT AUTHORITY.

RECITALS

WHEREAS, the Federal Government, under the authority of Title 23 United States Code Section 134 and Title 49 United States Code (USC) Section 5303 and any subsequent applicable amendments, requires each metropolitan area, as a condition to the receipt of federal capital or operating assistance, to have a continuing, cooperative, and comprehensive transportation planning process in designated urbanized areas to develop and implement plans and programs consistent with the comprehensively planned development of the metropolitan area;

WHEREAS, Title 23 USC §134, Title 49 USC §5303, and Section 339.175, Florida Statutes (F.S.), provide for the creation of metropolitan planning organizations to develop transportation plans and programs for urbanized areas;

WHEREAS, Title 23 Code of Federal Regulations (CFR) §450.314 requires that the State, the Metropolitan Planning Organization, and the operators of publicly owned transportation systems shall enter into an agreement clearly identifying the responsibilities for cooperatively carrying out such transportation planning (including multimodal, systems-level corridor and subarea planning studies pursuant to Title 23 CFR §§450.212 and 450.318) and programming;

WHEREAS, pursuant to Section 20.23, F.S., the Department has been created by the State of Florida, and the Department has the powers and duties relating to transportation, as outlined in Section 334.044, F.S.;

WHEREAS, pursuant to 23 USC §134(d), 49 USC §5303, 23 CFR §450.310, and Section 339.175(2), (3), and (4) F.S., the Pinellas County Metropolitan Planning Organization, herein after referred to as the Metropolitan Planning Organization or MPO, has been designated and its membership re-apportioned by the Governor of the State of Florida, with the agreement of the affected units of general purpose local government, to organize and re-establish the Metropolitan Planning Organization;

WHEREAS, pursuant to the Interlocal Agreement executed on _____, and filed with the Clerk of the Circuit Court of Pinellas County, the MPO was re-established;

WHEREAS, pursuant to Chapter 343, Part V, Laws of Florida, the Tampa Bay Area Regional Transportation Authority was created and established as a Regional Transportation Authority with the purpose to improve mobility and expand multimodal transportation options for passengers and freight throughout the seven-county Tampa Bay region with the right to plan, develop, finance, construct, own, purchase, operate, maintain, relocate, equip, repair and manage multimodal systems in Citrus, Hernando, Hillsborough, Manatee, Pasco, Pinellas, and Sarasota counties;

WHEREAS, pursuant to Chapter 2000-424, as amended by 2002-341, Laws of Florida, the Pinellas Suncoast Transit Authority (PSTA) was created and established to purchase, own, and/or operate transit facilities, to contract transit services, to exercise power of eminent domain, to conduct studies and to contract with other government agencies, private companies and individuals;

WHEREAS, pursuant to Section 339.175(10)(a) 2, F.S., the MPO shall execute and maintain an agreement with the metropolitan and regional intergovernmental coordination and review agencies serving the Metropolitan Planning Area;

WHEREAS, the agreement must describe the means by which activities will be coordinated and specify how transportation planning and programming will be part of the comprehensively planned development of the Metropolitan Planning Area;

WHEREAS, pursuant to Section 186.504, F.S., and Chapter 29H-1.002, Florida Administrative Code (FAC), the Tampa Bay Regional Planning Council, herein after referred to as the Regional Planning Council or the RPC, was established and operates with a primary purpose of intergovernmental coordination and review;

WHEREAS, pursuant to Section 186.505(24), F.S., the RPC is to review plans of metropolitan planning organizations to identify inconsistencies between those agencies' plans and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S.;

WHEREAS, the RPC, pursuant to Section 186.507, F.S., is required to prepare a Strategic Regional Policy Plan, which will contain regional goals and policies that address regional transportation issues;

WHEREAS, based on the RPC statutory mandate to identify inconsistencies between plans of metropolitan planning organizations and applicable local government comprehensive plans, and to prepare and adopt a Strategic Regional Policy Plan, the RPC is appropriately situated to assist in the intergovernmental coordination of the transportation planning process;

WHEREAS, pursuant to Section 186.509, F.S., and Chapter 29H-13, FAC, the RPC has adopted a conflict and dispute resolution process;

WHEREAS, the purpose of the dispute resolution process is to reconcile differences in planning and growth management issues between local governments, regional agencies, and private interests;

WHEREAS, the parties hereto have determined that the voluntary dispute resolution process can be useful in resolving conflicts and disputes arising in the transportation planning process;

WHEREAS, pursuant to Title 23 CFR §450.314 and Section 339.175(10)(a) 3, F.S., the MPO must execute and maintain an agreement with the operators of public transportation systems, including transit systems, commuter rail systems, airports, seaports, and spaceports, describing the means by which activities will be coordinated and specifying how public transit, commuter rail, aviation, and seaport planning (including multimodal, systems-level corridor and subarea planning studies pursuant to 23 CFR §450.212 and §450.318) and programming will be part of the comprehensively planned development of the Metropolitan Planning Area;

WHEREAS, port and aviation facilities in Pinellas County are under the jurisdiction of local governments that are members of the MPO;

WHEREAS, it is in the public interest that the MPO, operators of public transportation systems, including transit systems, commuter rail systems, port and aviation authorities, jointly pledge their intention to cooperatively participate in the planning and programming of transportation improvements within this Metropolitan Planning Area;

WHEREAS, the undersigned parties have determined that this Agreement satisfies the requirements of and is consistent with Title 23 CFR §450.314 and Section 339.175(10), F.S.; and

WHEREAS, the parties to this Agreement desire to participate cooperatively in the performance, on a continuing basis, of a cooperative, and comprehensive transportation planning process to assure that highway facilities, transit systems, bicycle and pedestrian facilities, rail systems, air transportation and other facilities will be located and developed in relation to the overall plan of community development.

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representation herein, the parties desiring to be legally bound, do agree as follows:

ARTICLE 1

RECITALS; DEFINITIONS

Section 1.01. Recitals. Each and all of the foregoing recitals are incorporated herein and acknowledged to be true and correct. Failure of any of the foregoing recitals to be true and correct shall not operate to invalidate this Agreement.

Section 1.02. Definitions. The following words when used in this Agreement (unless the context shall clearly indicate the contrary) shall have the following meanings:

Agreement means and refers to this instrument, as may be amended from time to time.

Corridor or Subarea Study shall mean and refer to studies involving major investment decisions or as otherwise identified in Title 23 CFR §§450.212 and 450.318.

Department shall mean and refer to the Florida Department of Transportation, an agency of the State of Florida, created pursuant to Section 20.23, F.S.

FHWA means and refers to the Federal Highway Administration.

Long Range Transportation Plan is the 20-year transportation planning horizon which identifies transportation facilities; includes a financial plan that demonstrates how the plan can be implemented and assesses capital improvements necessary to preserve the existing metropolitan transportation system and make efficient use of existing transportation facilities; indicates proposed transportation activities; and, in ozone/carbon monoxide nonattainment areas is coordinated with the State Implementation Plan, all as required by Title 23 USC §134(i), Title 49 USC §5303, Title 23 CFR §450.322, and Section 339.175(7), F.S.

Metropolitan Planning Area means and refers to the planning area as determined by agreement between the MPO and the Governor for the urbanized areas designated by the United States Bureau of the Census as described in 23 USC §134(b)(1), 49 USC §5303, and Section 339.175(2)(c) and (d), F.S., and including the existing urbanized area and the contiguous area expected to become urbanized within a 20-year forecast period, which shall be subject to the Metropolitan Planning Organization's planning authority.

Metropolitan Planning Organization (MPO) means and refers to the Metropolitan Planning Organization formed pursuant to this Interlocal Agreement as described in Title 23 USC §134(b)(2), Title 49 USC §5303, and Section 339.175(1), F.S. This may also be referred to as a Transportation Planning Organization (TPO).

Regional Planning Council means and refers to the Tampa Bay Regional Planning Council created pursuant to Section 186.504, F.S., and identified in Chapter 29H-1.002, FAC.

TBARTA means and refers to the Tampa Bay Area Regional Transportation Authority created pursuant to Chapter 343, Part V, F.S.

Transportation Improvement Program (TIP) is the staged multi-year program of transportation improvement projects developed by a metropolitan planning organization consistent with the Long Range Transportation Plan, developed pursuant to Titles 23 USC §134(j), 49 USC §5303, 23 CFR §450.324 and Section 339.175(8), F.S.

Unified Planning Work Program (UPWP) is a biennial program developed in cooperation with the Department and public transportation providers, that identifies the planning priorities and activities to be carried out within a metropolitan planning area to be undertaken during a 2-year period, together with a complete description thereof and an estimated budget, as required by Title 23 CFR §450.308, and Section 339.175(9), F.S.

ARTICLE 2

PURPOSE

Section 2.01. Coordination with public transportation system operators. This Agreement is to provide for cooperation between the MPO, the Department, the TBARTA, the PSTA, and the local governments having jurisdiction of Pinellas County's port and aviation facilities in the development and preparation of the UPWP, the TIP, the LRTP, and any applicable Corridor or Subarea Studies.

Section 2.02. Intergovernmental coordination; Regional Planning Council. Further, this Agreement is to provide a process through the RPC for intergovernmental coordination and review and identification of inconsistencies between proposed MPO transportation plans and local government comprehensive plans adopted pursuant to Chapter 163, F.S., and reviewed by the Division of Community Development within the Florida Department of Economic Opportunity.

Section 2.03. Dispute resolution. This Agreement also provides for a conflict and dispute resolution process through the RPC in accordance with Chapter 29H-13, Florida Administrative Code and Article 5.

ARTICLE 3

COOPERATIVE PROCEDURES FOR PLANNING AND PROGRAMMING WITH OPERATORS OF PUBLIC TRANSPORTATION SYSTEMS

Section 3.01. Cooperation with operators of public transportation systems; coordination with local government approved comprehensive plans.

- (a) The MPO shall cooperate with the TBARTA, the PSTA and the local governments having jurisdiction of Pinellas County's ports and aviation facilities to optimize the planning and programming of an integrated and balanced intermodal transportation system for the Metropolitan Planning Area.
- (b) The MPO shall implement a continuing, cooperative, and comprehensive transportation planning process that is consistent, to the maximum extent feasible, with port and aviation master plans, and public transit development plans of the units of local governments whose boundaries are within the Metropolitan Planning Area.

- (c) As a means towards achievement of the goals in paragraphs (a) and (b) and in an effort to coordinate intermodal transportation planning and programming, the MPO may include as part of its membership officials of agencies that administer or operate major modes or systems of transportation, including but not limited to transit operators, sponsors of major local airports, maritime ports, and rail operators per Federal regulations. The representatives of the major modes or systems of transportation may be accorded voting or non-voting advisor status. In the Metropolitan Planning Area if authorities or agencies are created by law to perform transportation functions and that are not under the jurisdiction of a general purpose local government represented on the MPO, the MPO may request the Governor to designate said authority or agency as a voting member of the MPO in accordance with the requirements of Section 339.175, F.S. If the new member would significantly alter local government representation in the MPO, the MPO shall propose a revised apportionment plan to the Governor to ensure voting membership on the MPO to be an elected official representing public transit authorities which have been, or may be, created by law.

The MPO shall ensure that representatives of ports, transit authorities, rail authorities, and airports within the Metropolitan Planning Area are provided membership on the MPO Technical Coordinating Committee.

Section 3.02. Preparation of transportation related plans.

- (a) Although the adoption or approval of the UPWP, the TIP, and the LRTP is the responsibility of the MPO, development of such plans or programs shall be viewed as a cooperative effort involving the Department, TBARTA, and PSTA in developing its plans and programs, the MPO shall solicit the comments and recommendations of the parties to this Agreement in the preparation of such plans and programs.
- (b) When preparing the UPWP, the TIP, or the LRTP, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO shall provide notice to the Department, TBARTA, and PSTA, advising them of the scope of the work to be undertaken and inviting comment and participation in the development process. The MPO shall ensure that the chief operating officials of the Department, TBARTA and PSTA shall receive at least 15 days written notice of all public workshops and hearings, or specified number of days per MPO bylaws, relating to the development of such plans and programs.
- (c) Local government comprehensive plans.
- (1) In developing the TIP, the LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO, TBARTA, and PSTA shall analyze for each local government in the Metropolitan Planning Area:
- (i) each comprehensive plan's future land use element;
 - (ii) the goals, objectives, and policies of each comprehensive plan; and
 - (iii) the zoning, of each local government in the Metropolitan Planning Area.
- (2) Based upon the foregoing review and a consideration of other growth management factors, the MPO, PSTA, and RPC, shall provide written recommendations to local governments in the Metropolitan Planning Area in the development, amendment, and implementation of their comprehensive plans.

- (3) The MPO agrees that, to the maximum extent feasible, the LRTP and the projects and project-phases within the TIP shall be consistent with the future land use element and goals, objectives, and policies of each comprehensive plan of the local governments in the Metropolitan Planning Area. If the MPO's TIP is inconsistent with a local government's comprehensive plan, the MPO shall so indicate, and the MPO shall present, as part of the TIP, justification for including the project in the program.
- (d) Multi-modal transportation agency plans.
- (1) In developing the TIP, the LRTP, or Corridor or Subarea studies, or preparing other than a minor amendment thereto (as determined by the MPO), the MPO shall analyze the master plans of PSTA and TBARTA. Based upon the foregoing review and a consideration of other transportation-related factors, the MPO, shall from time to time and as appropriate, provide recommendations to the parties to this Agreement as well as local governments within the Metropolitan Planning Area, for the development, amendment, and implementation of their master, development, or comprehensive plans.
 - (2) In developing or revising their respective master, development, or comprehensive plans, the parties to this Agreement shall analyze the draft or approved Unified Planning Work Program, Transportation Improvement Program, Long Range Transportation Plan, or Corridor or Subarea studies, or amendments thereto. Based upon the foregoing review and a consideration of other transportation-related factors, the parties to this Agreement shall from time to time and as appropriate, provide written recommendations to the MPO with regard to development, amendment, and implementation of the plans, programs, and studies.
 - (3) The MPO agrees that, to the maximum extent feasible, the Transportation Improvement Program shall be consistent with the affected master plans and development plans of the parties to this Agreement.

ARTICLE 4

INTERGOVERNMENTAL COORDINATION AND REVIEW

Section 4.01. Coordination with Regional Planning Council. The RPC shall perform the following tasks:

- (a) Within 30 days of receipt, the RPC shall review the draft TIP, LRTP, Corridor and Subarea studies, or amendments thereto, as requested by the MPO, to identify inconsistencies between these plans and programs and applicable local government comprehensive plans adopted pursuant to Chapter 163, F.S., for counties and cities within the Metropolitan Planning Area and the adopted Strategic Regional Policy Plan.
 - (1) The parties recognize that, pursuant to Florida law, the LRTP and the TIP of the MPO must be considered by cities and counties within the Metropolitan Planning Area in the preparation, amendment, and update/revision of their comprehensive plans. Further, the LRTP and the projects and project phases within the TIP are to be consistent with the future land use element and goals, objectives, and policies of the comprehensive plans of local governments in the Metropolitan Planning Area. Upon completion of its review of a draft TIP or LRTP, the RPC shall advise the MPO and each county or city of its findings;
 - (2) The RPC shall advise the MPO in writing of its concerns and identify those portions of the submittals which need to be reevaluated and potentially modified if the RPC review

identifies inconsistencies between the draft TIP or LRTP and local comprehensive plans;
and

- (3) Upon final adoption of the proposed Transportation Improvement Program, Long Range Transportation Plan, Corridor and Subarea studies, or amendments thereto, the MPO may request that the RPC consider adoption of regional transportation goals, objectives, and policies in the Strategic Regional Policy Plan implementing the adopted Transportation Improvement Program, Long Range Transportation Plan, Corridor and Subarea studies, or amendments thereto. If the proposed plan, program, or study, or amendments thereto, was the subject of previous adverse comment by the RPC, the MPO will identify the change in the final adopted plan intended to resolve the adverse comment, or alternatively, the MPO shall identify the reason for not amending the plan as suggested by the RPC.
- (b) Provide the availability of the conflict and dispute resolution process as set forth in Article 5 below.

ARTICLE 5

CONFLICT AND DISPUTE RESOLUTION PROCESS

- Section 5.01. Disputes and conflicts under this Agreement. This process shall apply to conflicts and disputes relating to matters subject to this Agreement, or conflicts arising from the performance of this Agreement. Except as otherwise provided in this Article 5, only representatives of the agencies with conflicts or disputes shall engage in conflict resolution. Any conflict and dispute resolution procedures conducted under this Article shall be in accordance with Chapter 29H-13, Florida Administrative Code.
- Section 5.02. Initial resolution. The affected parties to this Agreement shall, at a minimum, ensure the attempted early resolution of conflicts relating to such matters. Early resolution shall be handled by direct discussion between the following officials:
- Florida Department of Transportation: District Director for Transportation Development
 - Pinellas County Metropolitan Planning Organization: Executive Director
 - Tampa Bay Area Regional Transportation Authority: Executive Director
 - Tampa Bay Regional Planning Council: Executive Director
 - Pinellas Suncoast Transit Authority: Chief Executive Officer
- Section 5.03. Resolution by senior agency official. If the conflict remains unresolved, the conflict shall be resolved by the following officials:
- Florida Department of Transportation: District Seven Secretary
 - Pinellas County Metropolitan Planning Organization: Executive Director
 - Tampa Bay Area Regional Transportation Authority: Executive Director
 - Tampa Bay Regional Planning Council: Executive Director
 - Pinellas Suncoast Transit Authority: Chief Executive Officer

Section 5.04. Resolution by the Office of the Governor. If the conflict is not resolved through conflict resolution pursuant to Sections 5.02, 5.03, and 5.04 of this Agreement, the parties shall petition the Executive Office of the Governor for resolution of the conflict pursuant to its procedures. Resolution of the conflict by the Executive Office of the Governor shall be binding on all parties.

ARTICLE 6

MISCELLANEOUS PROVISION

Section 6.01. Constitutional or statutory duties and responsibilities of parties. This Agreement shall not be construed to authorize the delegation of the constitutional or statutory duties of any of the parties. In addition, this Agreement does not relieve any of the parties of an obligation or responsibility imposed upon them by law, except to the extent of actual and timely performance thereof by one or more of the parties to this Agreement or any legal or administrative entity created or authorized by this Agreement, in which case this performance may be offered in satisfaction of the obligation or responsibility.

Section 6.02. Amendment of Agreement. Amendments or modifications of this Agreement may only be made by written agreement signed by all parties hereto with the same formalities as the original Agreement.

Section 6.03. Duration; withdrawal procedure.

- (a) Duration. This Agreement shall have a term of (5) years and shall automatically renew at the end of said (5) years for another (5) term and every (5) years thereafter. At the end of the (5) year term and at least every (5) years thereafter, the parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.
- (b) Withdrawal procedure. Any party may withdraw from this Agreement after presenting in written form a notice of intent to withdraw to the other parties to this Agreement and the MPO, at least (90) days prior to the intended date of withdrawal; provided, that financial commitments made prior to withdrawal are effective and binding for their full term and amount regardless of withdrawal.

Section 6.04. Notices. All notices, demands and correspondence required or provided for under this Agreement shall be in writing and delivered in person or dispatched by certified mail, postage prepaid, return receipt requested. Notice is required to be given and shall be addressed as follows:

See Exhibit 1

A party may unilaterally change its address or addressee by giving notice in writing to the other parties as provided in this section. Thereafter, notices, demands and other pertinent correspondence shall be addressed and transmitted to the new address.

Section 6.05. Interpretation.

- (a) Drafters of Agreement. All parties hereto were each represented by, or afforded the opportunity for representation by legal counsel, and participated in the drafting of this Agreement and in the

choice of wording. Consequently, no provision hereof should be more strongly construed against any party as drafter of this Agreement.

- (b) Severability. Invalidation of any one of the provisions of this Agreement or any part, clause or word hereof, or the application thereof in specific circumstances, by judgment, court order, or administrative hearing or order shall not affect any other provisions or applications in other circumstances, all of which shall remain in full force and effect; provided, that such remainder would then continue to conform to the terms and requirements of applicable law.
- (c) Rules of construction. In interpreting this Agreement, the following rules of construction shall apply unless the context indicates otherwise:
 - (1) The singular of any word or term includes the plural;
 - (2) The masculine gender includes the feminine gender; and
 - (3) The word “shall” is mandatory, and “may” is permissive.

- Section 6.06. Attorney’s Fees. In the event of any judicial or administrative action to enforce or interpret this Agreement by any party hereto, each party shall bear its own costs and attorney’s fees in connection with such proceeding.
- Section 6.07. Agreement execution; use of counterpart signature pages. This Agreement, and any amendments hereto, may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same instrument.
- Section 6.08. Effective date. This Agreement shall become effective upon its recording by all parties hereto.
- Section 6.09. Other authority. In the event that any election, referendum, approval, permit, notice, or other proceeding or authorization is required under applicable law to enable the parties to enter into this Agreement or to undertake the provisions set forth hereunder, or to observe, assume or carry out any of the provisions of the Agreement, said parties will initiate and consummate, as provided by law, all actions necessary with respect to any such matters as required.
- Section 6.10. Parties not obligated to third parties. No party hereto shall be obligated or be liable hereunder to any party not a signatory to this Agreement. There are no express or intended third party beneficiaries to this Agreement.
- Section 6.11. Rights and remedies not waived. In no event shall the making by the Department of any payment to the MPO constitute or be construed as a waiver by the Department of any breach of covenant or any default which may then exist on the part of the MPO, and the making of any such payment by the Department while any such breach or default exists shall in no way impair or prejudice any right or remedy available to the Department in respect of such breach or default.
- Section 6.12 Data, records, reports and other documents. Subject to the right to claim an exemption from the Florida Public Records Law, Chapter 119, F.S., the parties shall provide to each other such data, reports, records, contracts, and other documents in its

possession relating to the MPO as is requested. Charges are to be in accordance with Chapter 119, F.S.

IN WITNESS WHEREOF, the undersigned parties have executed this Joint Participation Agreement on behalf of the referenced legal entities.

Signed, Sealed, and Delivered in the presence of:

Signed, Sealed, and Delivered in the presence of:

PINELLAS COUNTY METROPOLITAN PLANNING ORGANIZATION

BY: Karen Seel

PINELLAS COUNTY MPO CHAIR

ATTEST: Jacob Ward

Seal

APPROVED AS TO FORM AND LEGALITY:

 David Sackenberg

COUNTY ATTORNEY

Signed, Sealed, and Delivered in the presence of:

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

BY: _____

DISTRICT SEVEN SECRETARY

ATTEST: _____

Seal

APPROVED AS TO FORM AND LEGALITY:


DEPARTMENT ATTORNEY

Signed, Sealed, and Delivered in the presence of:

TAMPA BAY REGIONAL PLANNING COUNCIL

BY: 

TBRPC CHAIRMAN

ATTEST: 

Seal

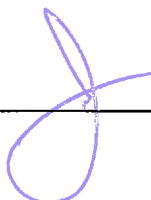
APPROVED AS TO FORM AND LEGALITY:

TBRPC ATTORNEY

Signed, Sealed, and Delivered in the presence of:

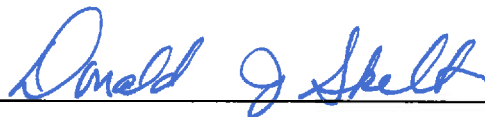
TAMPA BAY AREA REGIONAL TRANSPORTATION AUTHORITY

BY: _____



TBARTA CHAIR

ATTEST: _____



Seal

APPROVED AS TO FORM AND LEGALITY:



TBARTA ATTORNEY

Signed, Sealed, and Delivered in the presence of:

PINELLAS SUNCOAST TRANSIT AUTHORITY

BY: _____

PSTA CHAIRMAN

ATTEST: _____

Seal

APPROVED AS TO FORM AND LEGALITY:

PSTA ATTORNEY

EXHIBIT 1

District Director for Transportation Development
Florida Department of Transportation, District Seven
11201 North McKinley Drive
Tampa, FL 33612

Executive Director
Pinellas County Metropolitan Planning Organization
310 Court Street
Clearwater, FL 33756

Executive Director
Tampa Bay Area Regional Transportation Authority
3802 Spectrum Blvd., Suite 306
Tampa, FL 33612

Executive Director
Tampa Bay Regional Planning Council
4000 Gateway Center Blvd., Suite 100
Pinellas Park, FL 33782

Chief Executive Officer
Pinellas Suncoast Transit Authority
3201 Scherer Drive
St. Petersburg, FL 33716



INFORMATION ITEM

4A: Revised PSTA Financial Forecast Development

Action: Information Item

Staff Resource: Brad Miller, CEO

**FINANCE & PERFORMANCE
MANAGEMENT**

February 18, 2015 PSTA Workshop:

- Prior to next month's facilitated PSTA Board Workshop (replacing the Finance Committee scheduled for that date), PSTA staff is working to develop revised long-term financial projections for providing its existing transit service levels, reduced service levels, and the costs of incrementally improving PSTA transit services.
- In order to allow the most input at the workshop from all 15 PSTA Board members:
 - 1-on-1 interviews with PSTA's facilitator or other consultant working with him are being conducted with all board members.
 - Staff will present its draft revised forecasts at the PSTA Finance, Planning, and Legislative Committees with a summary presentation at the PSTA Board meeting on January 28, 2015. This way, all 15 PSTA Board members will have an opportunity in advance of Workshop to understand the financial assumptions and policy implications in PSTA's long-term forecasts.
- A PowerPoint presentation will be shown at the meeting with this draft information.

Attachments:

1. PowerPoint (to follow)



REPORTS

5A: Monthly Financial Statement

Action: Information Item

Staff Resource: Debbie Leous, Chief Financial Officer
Michael Hanson, Director of Finance

**FINANCE & PERFORMANCE
MANAGEMENT**

-
- Staff will present the financial status report for the month ending October 31 and November 30, 2014.
-

Attachments:

1. Monthly Financial Performance Report – Monthly
2. Monthly Financial Performance Report – Fiscal Year to Date
3. Monthly Financial Performance Report – Fiscal Year to Fiscal Year Comparison
4. Statement of Revenues and Expenditures – Actual vs. Budget
5. Statement of Revenues and Expenditures – Year to Year Actual vs. Actual

**MONTHLY FINANCIAL PERFORMANCE REPORT
for the Period Ending October 31, 2014**

For the month of October 2014

Description	October		% Variance	\$ Variance
	Actual	Budget		
Revenues	\$3,221,920	\$3,228,060	-0.19%	(\$6,140)
Expenses	\$5,338,851	\$5,517,416	-3.24%	(\$178,565)
Surplus/(Deficit)	(\$2,116,931)	(\$2,289,356)	-7.53%	\$172,425

For the month of October, the net deficit of \$2.1 million was \$172 thousand favorable to the budgeted deficit of \$2.3 million. This is primarily due to expenses being under budget.

REVENUES

Auxiliary Revenue is above budget 85.9%	\$19,164
Non-Transportation is above budget 19.9%	\$7,277
State Tax Reimbursement - Fuel Tax is below budget 16.7%	(\$11,980)
All other revenues within 5% of budget	(\$20,601)
Total Variance:	<u>(\$6,140)</u>

EXPENSES

Fringe benefits are below budget 6.7%	(\$62,064)
Services are below budget 25.4%	(\$58,499)
Supplies are above budget 17.9% due to repair parts	\$61,174
Insurance is above budget 12.5% due to less than budgeted recoveries	\$15,061
Utilities are below budget 17.0%	(\$15,263)
Purchased Transportation - DART is above budget 9.3%	\$38,312
Miscellaneous is below budget 47.8%	(\$74,901)
All other expenses are within 5% of budget	(\$82,385)
Total Variance:	<u>(\$178,565)</u>

Year to Date as of October 31, 2014

Description	October YTD			
	Actual	Budget	% Variance	\$ Variance
Revenues	\$3,221,920	\$3,228,060	-0.19%	(\$6,140)
Expenses	\$5,338,851	\$5,517,416	-3.24%	(\$178,565)
Surplus/(Deficit)	(\$2,116,931)	(\$2,289,356)	-7.53%	\$172,425

REVENUES

Auxiliary Revenue is above budget 85.9%	\$19,164
Non-Transportation is above budget 19.9%	\$7,277
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Supplies are above budget 17.9% due to increased repair parts	\$61,174
Insurance is above budget 12.5% due to less than budgeted recoveries	\$15,061
Utilities are below budget 17.0%	(\$15,263)
Purchased Transportation - DART is above budget 9.3%	\$38,312
Miscellaneous is below budget 47.8%	(\$74,901)
All other expenses are within 5% of budget	(\$82,385)
Total Variance:	<hr/> (\$178,565)

Year to Year Comparison based on YTD Actuals as of October 31st

Description	FY 2015	FY 2014	% Variance	\$ Variance
Revenues	\$3,221,920	\$3,106,167	3.73%	\$115,753
Expenses	\$5,338,851	\$5,039,162	5.95%	\$299,689
Surplus/(Deficit)	(\$2,116,931)	(\$1,932,995)	9.52%	(\$183,936)

REVENUES

Auxiliary Revenue is greater than last year due to increased advertising	\$29,344
Non-Transportation Revenue is greater	\$11,523
Taxes down as none were collected yet in FY 2015	(\$5,427)
Local Beach Trolley and Route 35 revenues are greater than FY 2014	\$6,694
State Reimbursement - Fuel Tax	\$6,442
All other revenues within 5% of the previous year	\$67,177
Total Variance:	<u>\$115,755</u>

EXPENSES

Salaries are greater than last year	\$130,273
Fringe Benefits are greater than last year	\$41,072
Supplies are greater than last year	\$23,218
Insurance is greater than last year	\$6,598
Utilities are greater than last year	\$10,107
Purchased Transportation - DART is greater than last year	\$36,545
Purchased Transportation – Trolleys is greater than last year	\$6,660
Miscellaneous is greater than last year	\$41,211
All other expenses are within 5% of the previous year	\$4,005
Total Variance:	<u>\$299,689</u>

Pinellas Suncoast Transit Authority
Statement of Revenues and Expenditures
Actual vs. Budget
Month Ended October 2014

	Month				Year to Date				Annual
	Actual	Budget	Variance		Actual	Budget	Variance		Budget
			Percent	Dollar			Percent	Dollar	
Revenue									
Passenger Fares	\$ 1,092,045	\$ 1,126,813	(3.09%)	\$ (34,768)	\$ 1,092,045	\$ 1,126,813	(3.09%)	\$ (34,768)	\$ 13,879,840
Auxiliary	41,464	22,300	85.94%	19,164	41,464	22,300	85.94%	19,164	267,600
Non-Transportation	43,796	36,519	19.93%	7,277	43,796	36,519	19.93%	7,277	438,140
Taxes	0	0	0.00%	0	0	0	0.00%	0	35,355,160
Local Beach Trolley & Rt.35	74,324	73,071	1.71%	1,253	74,324	73,071	1.71%	1,253	876,962
State Reimbursement-Fuel Tax	59,603	71,583	(16.74%)	(11,980)	59,603	71,583	(16.74%)	(11,980)	657,320
State Grants	1,154,178	1,162,429	(0.71%)	(8,251)	1,154,178	1,162,429	(0.71%)	(8,251)	7,466,477
Federal Grants	743,175	722,010	2.93%	21,165	743,175	722,010	2.93%	21,165	5,446,585
Federal Grant MPO Pass-Thru	13,335	13,335	0.00%	0	13,335	13,335	0.00%	0	80,000
Total	3,221,920	3,228,060	(0.19%)	(6,140)	3,221,920	3,228,060	(0.19%)	(6,140)	64,468,084
Expenditures									
Salaries	2,317,803	2,374,846	(2.40%)	(57,043)	2,317,803	2,374,846	(2.40%)	(57,043)	28,847,972
Fringe Benefits	871,624	933,688	(6.65%)	(62,064)	871,624	933,688	(6.65%)	(62,064)	11,208,013
Services	171,878	230,377	(25.39%)	(58,499)	171,878	230,377	(25.39%)	(58,499)	3,474,995
Diesel Fuel	647,850	669,026	(3.17%)	(21,176)	647,850	669,026	(3.17%)	(21,176)	7,517,170
Supplies	403,034	341,860	17.89%	61,174	403,034	341,860	17.89%	61,174	4,172,040
Insurance	135,762	120,701	12.48%	15,061	135,762	120,701	12.48%	15,061	1,423,000
Utilities	74,416	89,679	(17.02%)	(15,263)	74,416	89,679	(17.02%)	(15,263)	1,123,200
Taxes & Licenses	70,223	71,814	(2.22%)	(1,591)	70,223	71,814	(2.22%)	(1,591)	848,840
Purchased Transportation - DART	448,637	410,325	9.34%	38,312	448,637	410,325	9.34%	38,312	4,923,900
Purchased Transportation - TD	62,611	64,028	(2.21%)	(1,417)	62,611	64,028	(2.21%)	(1,417)	768,380
Purchased Transportation - Trolleys	53,203	54,361	(2.13%)	(1,158)	53,203	54,361	(2.13%)	(1,158)	652,409
Miscellaneous	81,810	156,711	(47.80%)	(74,901)	81,810	156,711	(47.80%)	(74,901)	1,703,155
Total	5,338,851	5,517,416	(3.24%)	(178,565)	5,338,851	5,517,416	(3.24%)	(178,565)	66,663,074
Revenue Over / (Under) Expenditures	\$ (2,116,931)	\$ (2,289,356)	(7.53%)	\$ 172,425	\$ (2,116,931)	\$ (2,289,356)	(7.53%)	\$ 172,425	\$ (2,194,990)
Transfer To / From Reserve									\$ 2,194,990

Pinellas Suncoast Transit Authority
Statement of Revenues and Expenditures
Actual vs. Budget
Month Ended November 2014

	Month				Year to Date				Annual
	Actual	Budget	Variance		Actual	Budget	Variance		Budget
			Percent	Dollar			Percent	Dollar	
Revenue									
Passenger Fares	\$ 918,377	\$ 1,332,132	(31.06%)	\$ (413,755)	\$ 2,010,422	\$ 2,458,945	(18.24%)	\$ (448,523)	\$ 13,879,840
Auxiliary	39,769	22,300	78.34%	17,469	81,233	44,600	82.14%	36,633	267,600
Non-Transportation	45,612	36,511	24.93%	9,101	89,408	73,030	22.43%	16,378	438,140
Taxes	5,512,591	8,122,256	(32.13%)	(2,609,665)	5,512,591	8,122,256	(32.13%)	(2,609,665)	35,355,160
Local Beach Trolley & Rt.35	72,018	73,081	(1.45%)	(1,063)	146,342	146,152	0.13%	190	876,962
State Reimbursement-Fuel Tax	53,738	38,979	37.86%	14,759	113,341	110,562	2.51%	2,779	657,320
State Grants	1,346,647	1,162,434	15.85%	184,213	2,500,825	2,324,863	7.57%	175,962	7,466,477
Federal Grants	727,917	722,014	0.82%	5,903	1,471,093	1,444,024	1.87%	27,069	5,446,585
Federal Grant MPO Pass-Thru	13,333	13,333	0.00%	0	26,668	26,668	0.00%	0	80,000
Total	8,730,002	11,523,040	(24.24%)	(2,793,038)	11,951,923	14,751,100	(18.98%)	(2,799,177)	64,468,084
Expenditures									
Salaries	2,250,097	2,462,901	(8.64%)	(212,804)	4,567,900	4,837,747	(5.58%)	(269,847)	28,847,972
Fringe Benefits	844,359	931,606	(9.37%)	(87,247)	1,715,983	1,865,294	(8.00%)	(149,311)	11,208,013
Services	267,882	339,447	(21.08%)	(71,565)	439,759	569,824	(22.83%)	(130,065)	3,474,995
Diesel Fuel	531,295	601,374	(11.65%)	(70,079)	1,179,145	1,270,400	(7.18%)	(91,255)	7,517,170
Supplies	319,767	340,444	(6.07%)	(20,677)	722,801	682,304	5.94%	40,497	4,172,040
Insurance	142,698	120,709	18.22%	21,989	278,460	241,410	15.35%	37,050	1,423,000
Utilities	73,831	81,149	(9.02%)	(7,318)	148,247	170,828	(13.22%)	(22,581)	1,123,200
Taxes & Licenses	64,225	72,660	(11.61%)	(8,435)	134,448	144,474	(6.94%)	(10,026)	848,840
Purchased Transportation - DART	396,307	410,325	(3.42%)	(14,018)	844,944	820,650	2.96%	24,294	4,923,900
Purchased Transportation - TD	62,860	64,032	(1.83%)	(1,172)	125,470	128,060	(2.02%)	(2,590)	768,380
Purchased Transportation - Trolleys	54,234	54,368	(0.25%)	(134)	107,437	108,729	(1.19%)	(1,292)	652,409
Miscellaneous	24,484	137,871	(82.24%)	(113,387)	106,294	294,582	(63.92%)	(188,288)	1,703,155
Total	5,032,039	5,616,886	(10.41%)	(584,847)	10,370,888	11,134,302	(6.86%)	(763,414)	66,663,074
Revenue Over / (Under) Expenditures	\$ 3,697,963	\$ 5,906,154	(37.39%)	\$ (2,208,191)	\$ 1,581,035	\$ 3,616,798	(56.29%)	\$ (2,035,763)	\$ (2,194,990)
Transfer To / From Reserve									\$ 2,194,990

Pinellas Suncoast Transit Authority
Statement of Revenues and Expenditures
Actual vs. Actual
Month Ended October 2014

	Year to Date			Variance	
	Budget	October 2014 Actual	October 2013 Actual	Percent	Dollar
Revenue					
Passenger Fares	\$ 1,126,813	\$ 1,092,045	\$ 1,084,169	0.73%	\$ 7,876
Auxiliary	22,300	41,464	12,120	242.11%	29,344
Non-Transportation	36,519	43,796	32,273	35.70%	11,523
Taxes	0	0	5,427	(100.00%)	(5,427)
Local Beach Trolley & Rt.35	73,071	74,324	67,630	9.90%	6,694
State Reimbursement-Fuel Tax	71,583	59,603	53,161	12.12%	6,442
State Grants	1,162,429	1,154,178	1,122,395	2.83%	31,783
Federal Grants	722,010	743,175	715,657	3.85%	27,518
Federal Grant MPO Pass-Thru	13,335	13,335	13,335	0.00%	0
Total	<u>3,228,060</u>	<u>3,221,920</u>	<u>3,106,167</u>	<u>3.73%</u>	<u>115,753</u>
Expenditures					
Salaries	2,374,846	2,317,803	2,187,530	5.96%	130,273
Fringe Benefits	933,688	871,624	830,552	4.95%	41,072
Services	230,377	171,878	170,838	0.61%	1,040
Diesel Fuel	669,026	647,850	648,530	(0.10%)	(680)
Supplies	341,860	403,034	379,816	6.11%	23,218
Insurance	120,701	135,762	129,164	5.11%	6,598
Utilities	89,679	74,416	64,309	15.72%	10,107
Taxes & Licenses	71,814	70,223	68,236	2.91%	1,987
Purchased Transportation - DART	410,325	448,637	412,092	8.87%	36,545
Purchased Transportation - TD	64,028	62,611	60,953	2.72%	1,658
Purchased Transportation - Trolleys	54,361	53,203	46,543	14.31%	6,660
Miscellaneous	156,711	81,810	40,599	101.51%	41,211
Total	<u>5,517,416</u>	<u>5,338,851</u>	<u>5,039,162</u>	<u>5.95%</u>	<u>299,689</u>
Revenue Over / (Under) Expenditures	\$ <u>(2,289,356)</u>	\$ <u>(2,116,931)</u>	\$ <u>(1,932,995)</u>	<u>9.52%</u>	\$ <u>(183,936)</u>

Transfer To / From Reserve

Pinellas Suncoast Transit Authority
Statement of Revenues and Expenditures
Actual vs. Actual
Month Ended November 2014

	Year to Date			Variance	
	Budget	November 2014 Actual	November 2013 Actual	Percent	Dollar
Revenue					
Passenger Fares	\$ 2,458,945	\$ 2,010,422	\$ 2,358,991	(14.78%)	\$ (348,569)
Auxiliary	44,600	81,233	26,770	203.45%	54,463
Non-Transportation	73,030	89,408	61,617	45.10%	27,791
Taxes	8,122,256	5,512,591	7,576,196	(27.24%)	(2,063,605)
Local Beach Trolley & Rt.35	146,152	146,342	135,259	8.19%	11,083
State Reimbursement-Fuel Tax	110,562	113,341	106,322	6.60%	7,019
State Grants	2,324,863	2,500,825	2,241,250	11.58%	259,575
Federal Grants	1,444,024	1,471,093	1,368,102	7.53%	102,991
Federal Grant MPO Pass-Thru	26,668	26,668	26,668	0.00%	0
Total	<u>14,751,100</u>	<u>11,951,923</u>	<u>13,901,175</u>	<u>(14.02%)</u>	<u>(1,949,252)</u>
Expenditures					
Salaries	4,837,747	4,567,900	4,376,868	4.36%	191,032
Fringe Benefits	1,865,294	1,715,983	1,681,046	2.08%	34,937
Services	569,824	439,759	499,354	(11.93%)	(59,595)
Diesel Fuel	1,270,400	1,179,145	1,235,540	(4.56%)	(56,395)
Supplies	682,304	722,801	654,272	10.47%	68,529
Insurance	241,410	278,460	202,548	37.48%	75,912
Utilities	170,828	148,247	116,984	26.72%	31,263
Taxes & Licenses	144,474	134,448	137,287	(2.07%)	(2,839)
Purchased Transportation - DART	820,650	844,944	800,201	5.59%	44,743
Purchased Transportation - TD	128,060	125,470	126,508	(0.82%)	(1,038)
Purchased Transportation - Trolleys	108,729	107,437	93,086	15.42%	14,351
Miscellaneous	294,582	106,294	79,668	33.42%	26,626
Total	<u>11,134,302</u>	<u>10,370,888</u>	<u>10,003,362</u>	<u>3.67%</u>	<u>367,526</u>
Revenue Over / (Under) Expenditures	\$ <u>3,616,798</u>	\$ <u>1,581,035</u>	\$ <u>3,897,813</u>	<u>(59.44%)</u>	\$ <u>(2,316,778)</u>

Transfer To / From Reserve



REPORTS

5B: Ridership & Operations Performance Report

Action: Information Item

Staff Resource: Rita Hoffman, Statistical Data Manager

FINANCE & PERFORMANCE
MANAGEMENT

-
- Staff will present the ridership and operations report for the month ending November 2014.
-

Attachments:

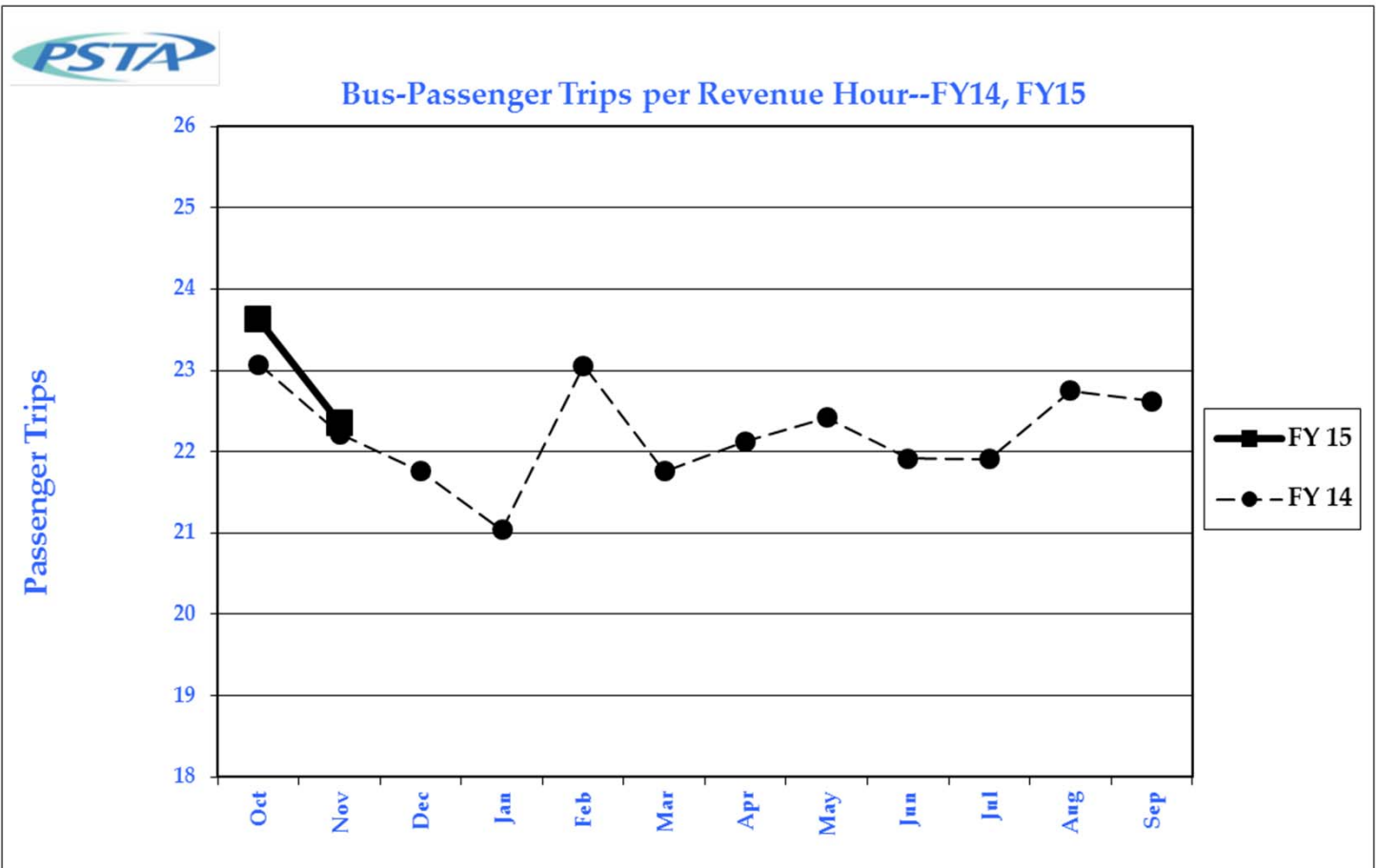
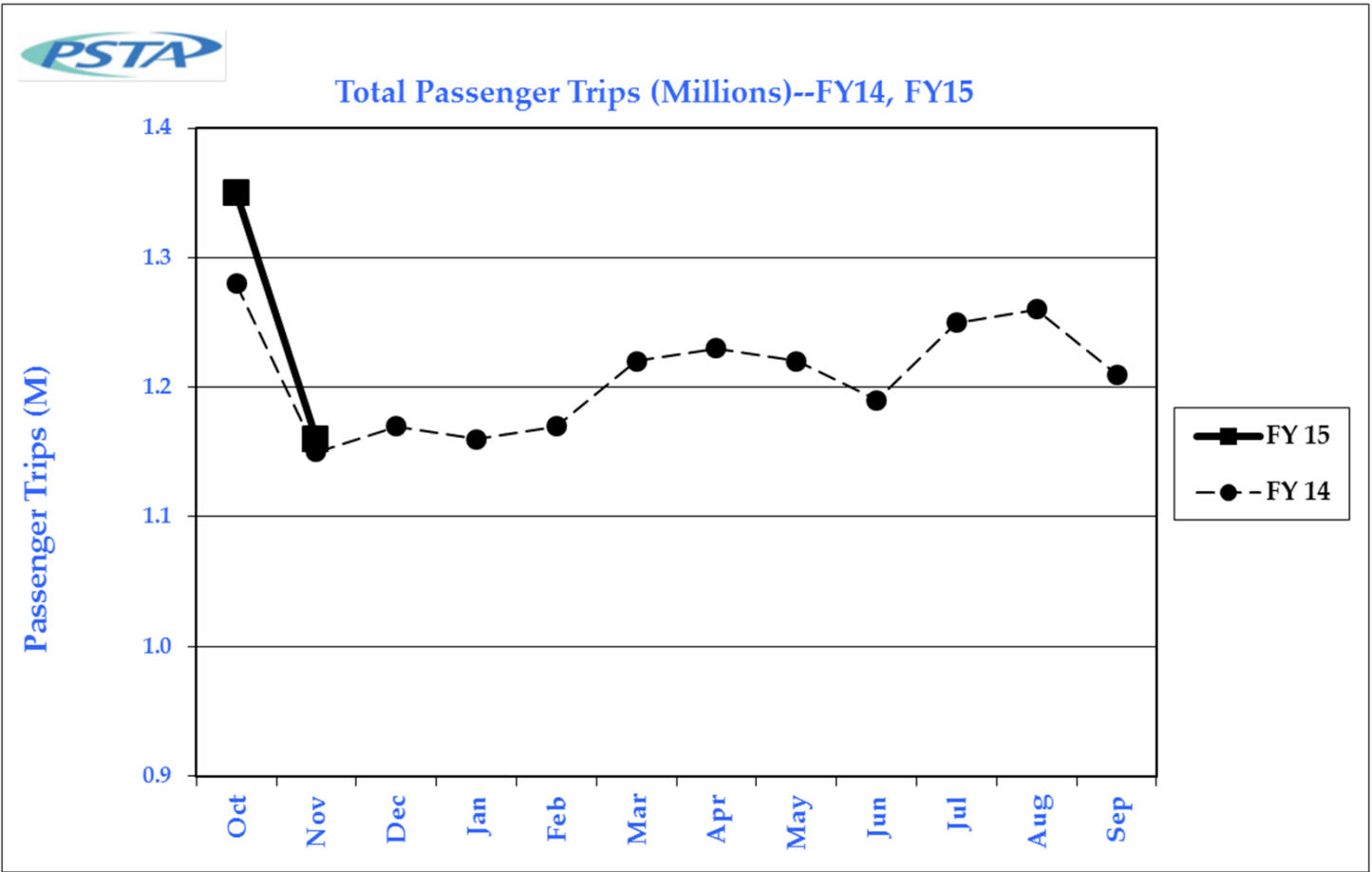
1. November Ridership and Operations Reports
2. December Ridership and Operations Reports (provided at meeting)



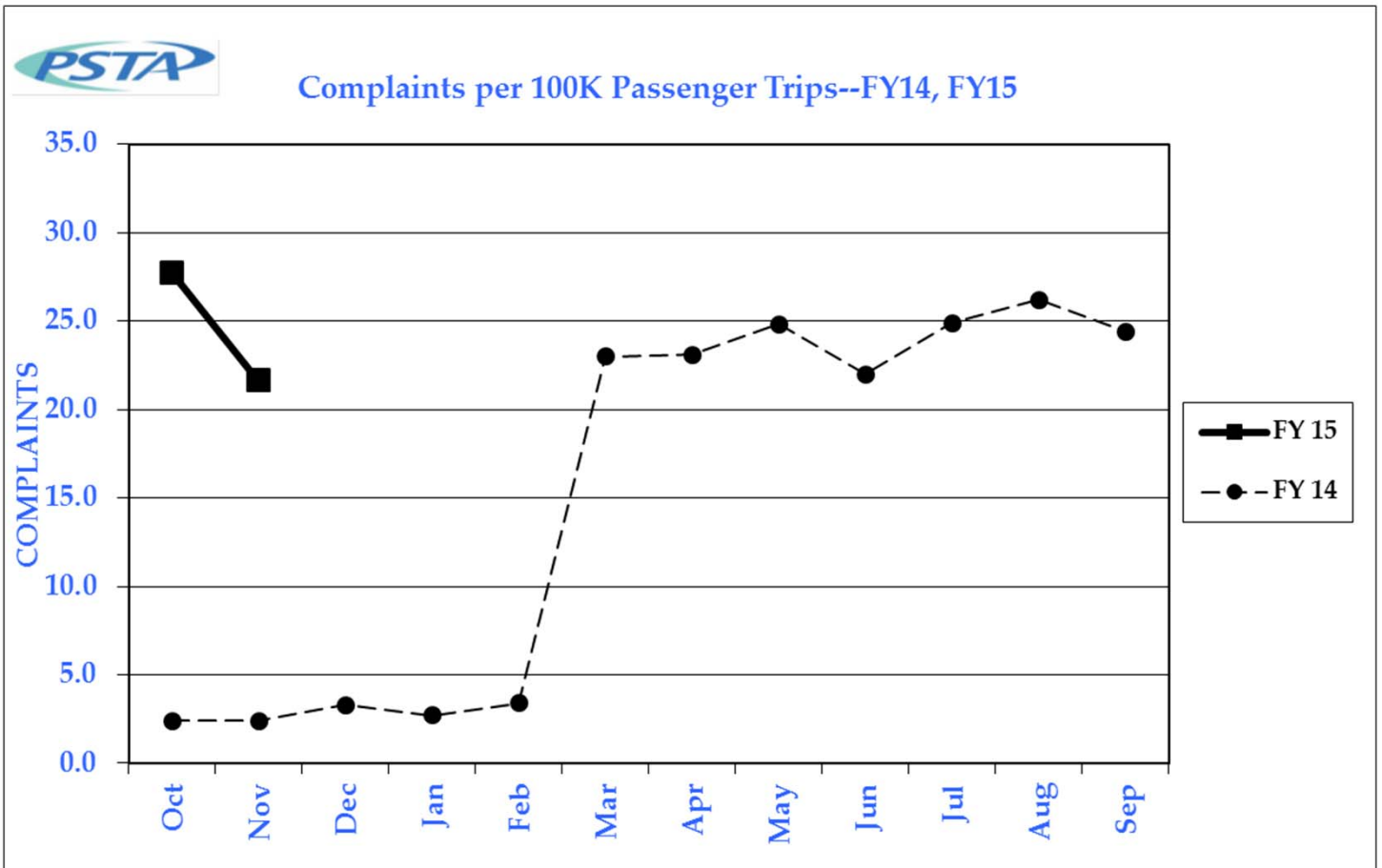
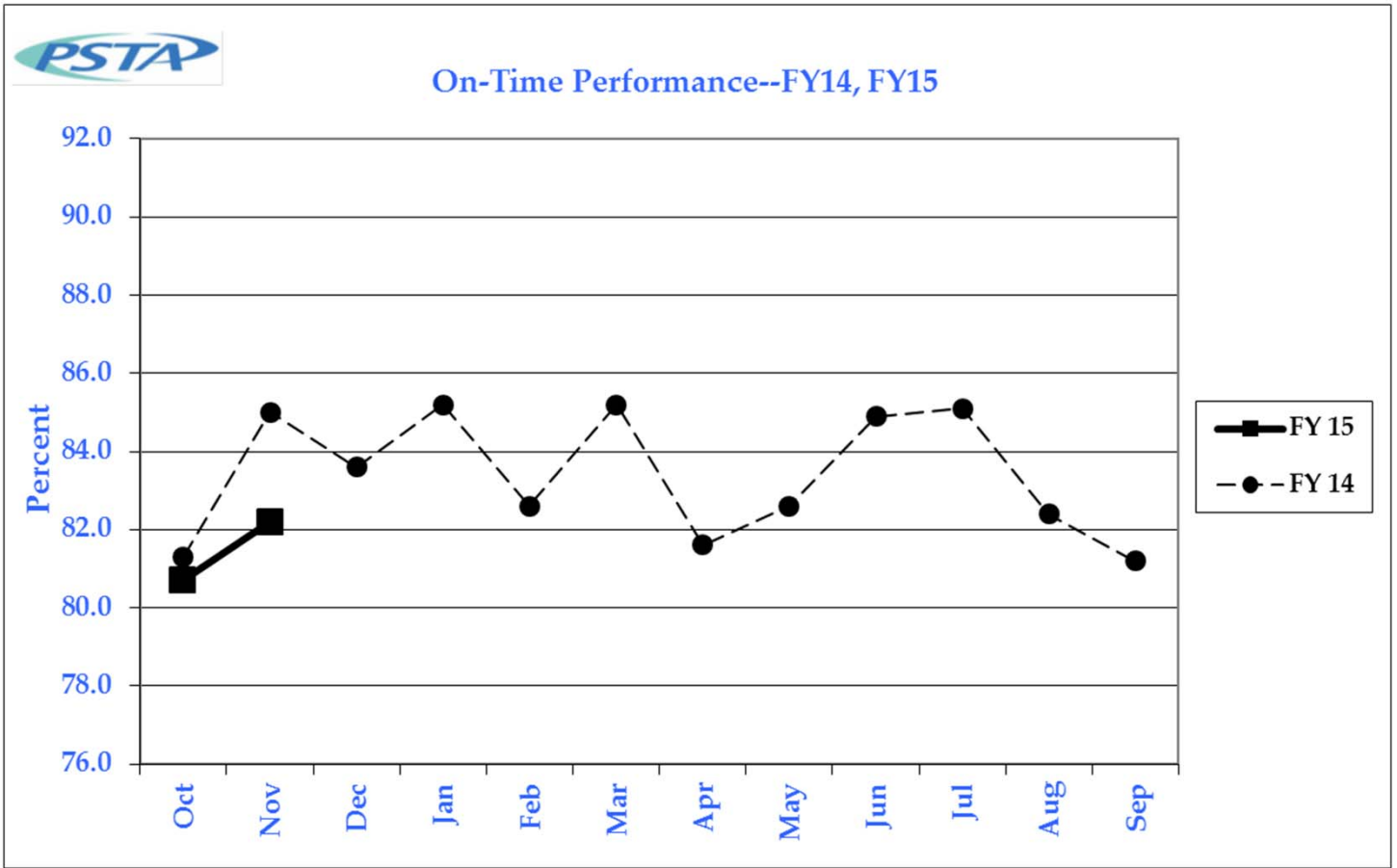
OPERATING STATISTICS
Board Report
NOVEMBER 2014

CURRENT MONTH			RIDERSHIP STATISTICS	FISCAL YEAR-TO-DATE		
THIS MONTH	THIS MONTH LAST YEAR	% CHANGE		THIS YEAR	PRIOR YEAR	% CHANGE
1,028,114	1,056,195	-2.7%	Total Bus Revenue Passenger Trips ⁽¹⁾	2,250,909	2,237,416	0.6%
56,999	41,774	36.4%	Other Bus Passenger Trips (includes East Lake) ⁽²⁾	106,451	90,158	18.1%
3,608	3,041	18.6%	Looper Trolley Passenger Trips ⁽³⁾	7,120	5,723	24.4%
41,691	21,632	92.7%	Jolley Trolley Passenger Trips ⁽⁴⁾	87,033	39,856	118.4%
1,130,412	1,122,642	0.7%	Total Fixed Route Passenger Trips ⁽¹⁻⁴⁾	2,451,513	2,373,153	3.3%
21,308	22,213	-4.1%	DART Client Trips ⁽⁵⁾	45,961	46,700	-1.6%
428	552	-22.5%	DART TD Trips ⁽⁶⁾	914	1,172	-22.0%
3,035	3,014	0.7%	DART PCA Trips ⁽⁷⁾	6,444	6,306	2.2%
24,771	25,779	-3.9%	Total DART Passenger Trips ⁽⁵⁻⁷⁾	53,319	54,178	-1.6%
1,155,183	1,148,421	0.6%	Total Passenger Trips ⁽¹⁻⁷⁾	2,504,832	2,427,331	3.2%
5,315	5,072	4.8%	Wheelchairs	11,600	11,132	4.2%
32,548	32,919	-1.1%	Bikes on Buses	70,566	69,461	1.6%
47,585	45,209	5.3%	Average Weekday Passenger Trips			
31,906	28,119	13.5%	Average Saturday Passenger Trips			
16,124	14,406	11.9%	Average Sunday Passenger Trips			
OPERATING STATISTICS						
608	592.0	2.6%	Employees-Budgeted			
695,392	704,729	-1.3%	Total Revenue Miles	1,466,213	1,461,988	0.3%
48,539	49,415	-1.8%	Total Revenue Hours	102,408	102,715	-0.3%
82.2	85.0	-3.3%	On-Time Performance	81.5	83.1	-2.0%
21.6	2.4	810.6%	Complaints Per 100,000 Passenger Trips*	24.9	2.4	933.2%
4.01	3.59	11.8%	Accidents--Total-Per 100,000 Miles	3.86	3.70	4.5%
1.25	0.74	68.8%	Accidents--Preventable-Per 100,000 Miles	0.95	0.83	13.9%
8,391	8,680	-3.3%	Miles Per Roadcall	9,455	7,836	20.7%
10,865	8,700	24.9%	Miles Per Service Interruption	9,646	9,618	0.3%
1.56	1.56	0.0%	Bus-Total Passenger Trips / Revenue Mile	1.61	1.59	1.1%
22.35	22.22	0.6%	Bus-Total Passenger Trips / Revenue Hour	23.02	22.66	1.6%

PSTA Performance Measures



PSTA Performance Measures





REPORTS

5C: PSTA Contracts

Action: Information Item

Staff Resource: Ana Owen, Purchasing Manager

**FINANCE & PERFORMANCE
MANAGEMENT**

-
- Attached is a list of PSTA Contracts.
-

Attachments:

1. PSTA Contracts



Inventory of all Contracts

December 31, 2014

NO	DESCRIPTION	VENDOR	PROCUREMENT METHOD	FUNDING SOURCE	DEPT	ANNUAL COST	EXPIRATION DATE	BOARD APPROVAL DATE
1	ULS Diesel for NYMEX Futures - PSTA/Hart	JAMES RIVER SOLUTIONS	IFB 9124	GENERAL REVENUE	MAINT	\$7,200,000.00	9/30/2015	6/25/2014
2	Insurance - Group Health	CIGNA HEALTH AND LIFE INSURANCE COMPANY	RFP 13-018P	GENERAL REVENUE	HR	\$5,052,600.00	9/30/2015	8/27/2014
3	Paratransit Services - Wheelchair	CARE RIDE LLC	RFP 11-022P	GENERAL REVENUE	TRANS	\$3,617,500.00	9/30/2015	9/28/2011
4	Paratransit Services - Sedan	GULF COAST YELLLOW CAB/ CLW YELLOW CAB	RFP 11-023P	GENERAL REVENUE	TRANS	\$1,297,500.00	9/30/2015	10/23/2013
5	ADA Landing Pads	AMERICAN CONSTRUCTION SERVICES INC.	IFB 14-002B	GRANT	MAINT	\$925,000.00	1/31/2018	1/22/2014
6	Bus Stop/Bus Shelter Cleaning	GULFSTAR SUPPLY COMPANY	RFP 10-012P	GENERAL REVENUE	SS	\$600,000.00	6/30/2015	6/26/2013
7	Insurance - Multiline	PUBLIC RISK INSURANCE AGENCY/PRIA	RFP 14-006P	GENERAL REVENUE	FIN	\$476,518.00	9/30/2015	7/23/2014
8	Tire Lease	GOODYEAR TIRE & RUBBER CO	IFB 10-003B	GENERAL REVENUE	MAINT	\$425,000.00	5/30/2015	6/23/2014
9	TD Funded Agencies	NEIGHBORLY CARE NETWORK	Agmt	GENERAL REVENUE	TRANS	\$381,485.00	6/30/2015	6/25/2014
10	Legal Services	UNICE SALZMAN, P.A	Agmt	GENERAL REVENUE	FIN	\$350,000.00	3/31/2015	3/19/2014
11	Legal Services Contract	BRYANT MILLER OLIVE	Agmt	GENERAL REVENUE	CEO	\$350,000.00	3/31/2020	3/19/2014
12	Bosch Camera System	INTEGRATED SYSTEMS OF FLORIDA	RFP 14-001P	GRANT	IT	\$283,762.63	4/19/2015	5/28/2014
13	Security	ALLIEDBARTON SECURITY SERVICES	RFP 12-012P	GENERAL REVENUE	TRANS	\$250,782.48	10/31/2015	9/25/2013
14	Transportation services	JOLLEY TROLLEY	Agmt	GENERAL REVENUE	TRANS	\$240,104.00	9/30/2015	8/20/2014
15	Professional Recruiting Services for PSTA	THE MERCER GROUP, INC. - ATLANTA	RFP 14-014P	GENERAL REVENUE	HR	\$200,000.00	9/30/2015	8/20/2014
16	Professional Recruiting Services for PSTA	GENERATOR GROUP, LLC	RFP 14-014P	GENERAL REVENUE	HR	\$200,000.00	9/30/2015	8/2/2014
17	Insurance - Group Life	MINNESOTA LIFE	RFP 13-018P	GENERAL REVENUE	HR	\$190,000.00	9/30/2015	8/27/2014
18	Transportation Services	JOLLEY TROLLEY	Agmt	GENERAL REVENUE	TRANS	\$181,963.00	9/30/2015	8/20/2014
19	Auditing Services	MAYER HOFFMAN MCCANN P.C.	RFP 10-009P	GENERAL REVENUE	FIN	\$153,000.00	9/30/2015	4/24/2013
20	Insurance - Group Dental	CIGNA HEALTH AND LIFE INSURANCE COMPANY	RFP 13-018P	GENERAL REVENUE	HR	\$145,000.00	9/30/2015	8/27/2014
21	Transportation Services Downtown St. Petersburg	LOOPER GROUP, INC.	Agmt	GENERAL REVENUE	TRANS	\$140,000.00	9/30/2015	8/27/2014
22	TD Funded Agencies	PARC	Agmt	GENERAL REVENUE	TRANS	\$134,000.00	6/30/2015	6/25/2014
23	TD Funded Agencies	UPARC INC	Agmt	GENERAL REVENUE	TRANS	\$134,000.00	6/30/2015	6/25/2014



Inventory of all Contracts

December 31, 2014

NO	DESCRIPTION	VENDOR	PROCUREMENT METHOD	FUNDING SOURCE	DEPT	ANNUAL COST	EXPIRATION DATE	BOARD APPROVAL DATE
24	Uniform Purchase For Trans, Mrkt., Maint.	NORTH AMERICA FIRE EQUIP	RFP 10-013P	GENERAL REVENUE	TRANS	\$125,000.00	6/30/2015	6/26/2013
25	Paratransit Management Software and License Agreement	ROUTEMATCH SOFTWARE, INC.	Agmt	GRANT	TRANS	\$122,460.00	9/30/2014	9/26/2012
26	Employee Benefits Broker	GEHRING GROUP	RFP 13-008P	GENERAL REVENUE	HR	\$120,000.00	3/31/2015	4/24/2013
27	Janitorial	GROSVENOR BUILDING SERV.	RFP 11-001P	GENERAL REVENUE	SS	\$113,613.00	12/31/2015	EXEMPT
28	Risk Management Support	CS STARS	Agmt	GENERAL REVENUE	IT	\$104,520.15	2/16/2015	6/27/2012
29	BUS - WIFI SERVICE	AT&T MOBILITY	Agmt	GENERAL REVENUE	IT	\$103,069.44	10/1/2015	EXEMPT
30	General Services Consultant	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GRANT	PLNG	\$97,808.16	8/12/2015	EXEMPT
31	Telecommunication Services	BRIGHT HOUSE NETWORKS	IFB 14-011B	GENERAL REVENUE	IT	\$92,880.00	7/7/2015	EXEMPT
32	Transportation Services	JOLLEY TROLLEY	Agmt	GENERAL REVENUE	PLNG	\$90,404.30	9/30/2015	EXEMPT
33	TD Program - Paratransit Wheelchair	CARE RIDE LLC	RFP 11-022P	GENERAL REVENUE	TRANS	\$85,000.00	9/30/2015	EXEMPT
34	Facility Maintenance Repair/MPO	FASTENAL	112-0077PB(PF)	GENERAL REVENUE	MAINT	\$80,000.00	10/15/2015	EXEMPT
35	General Services Consultant	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GRANT	PLNG	\$75,578.22	8/12/2015	EXEMPT
36	Hastus Maintenance & Support Software	GIRO INC.	Agmt	GENERAL REVENUE	IT	\$74,009.00	7/17/2015	EXEMPT
37	General Services Consultant - Task Order 5 - Greenlight Plan Analysis	HNTB CORPORATION	RFP 13-015P	GRANT	PLNG	\$69,716.00	8/12/2015	EXEMPT
38	Niehoff Generator (Hart/PSTA)	THOMPSON ELECTRIC SERVICES	IFB 1372C/VC 000297	GENERAL REVENUE	MAINT	\$66,169.00	4/7/2015	EXEMPT
39	Cellular Data Services - Real Time	SPRINT SOLUTIONS	IFB 11-014B	GENERAL REVENUE	IT	\$64,290.48	6/9/2015	EXEMPT
40	Solar Trash Compactor	WASTE MGMT OF TAMPA	Lynx 12-C15	GRANT	MAINT	\$60,932.00	12/1/2015	EXEMPT
41	Lobbying Consultant	GRAY ROBINSON P.A.	RFP 11-020P	GENERAL REVENUE	PLNG	\$60,000.00	7/31/2015	EXEMPT
42	Magnetic Card Printing	ELECTRONIC DATA MAGNETICS	IFB 12-002B	GENERAL REVENUE	MKT	\$60,000.00	12/31/2015	EXEMPT
43	Radio System, Maint Agmt.	MOTOROLA SOLUTIONS, INC.	S00001010376	GENERAL REVENUE	MAINT	\$51,151.40	12/31/2015	EXEMPT
44	Batteries	BATTERIES BY FISHER INC.	Pinellas Cnty bid 112-0084NT	GENERAL REVENUE	MAINT	\$50,000.00	4/15/2015	EXEMPT
45	Bus Graphics	ROAD SIGNS, INC.	RFP 14-010P	GENERAL REVENUE	MKT	\$50,000.00	9/30/2015	EXEMPT



Inventory of all Contracts

December 31, 2014

NO	DESCRIPTION	VENDOR	PROCUREMENT METHOD	FUNDING SOURCE	DEPT	ANNUAL COST	EXPIRATION DATE	BOARD APPROVAL DATE
46	Insurance - Workers Compensation	COMMERCIAL RISK MANAGEMENT, INC.	RFP 14-009P	GENERAL REVENUE	FIN	\$47,800.00	9/30/2015	EXEMPT
47	SMS Texting Service	TEXTMARKS INC.	Agmt	GENERAL REVENUE	MKT	\$45,000.00	11/30/2015	EXEMPT
48	Insurance - Flood for PSTA	PUBLIC RISK INSURANCE AGENCY/PRIA	RFP 14-006P	GENERAL REVENUE	FIN	\$43,750.00	9/30/2015	EXEMPT
49	Insurance - Group Vision	ADVANTICA ADMINISTRATIVE SERVICES, INC.	RFP 13-018P	GENERAL REVENUE	HR	\$40,000.00	9/30/2015	EXEMPT
50	Software Support - Fleet Net	FLEET NET	Agmt	GENERAL REVENUE	IT	\$38,520.00	4/30/2015	EXEMPT
51	Uniform Rental	UNIFIRST CORPORATION	IFB 09-008B	GENERAL REVENUE	MAINT	\$37,080.00	6/30/2015	EXEMPT
52	Medical Services Employee Physicals & Substance Abuse Screenings	LAKESIDE OCCUPATIONAL MEDICAL CENT	RFP 13-005P	GENERAL REVENUE	HR	\$36,000.00	9/30/2015	EXEMPT
53	LANDSCAPE/MOWING ALL PSTA	BUCCANEER LANDSCAPE MANAGEMENT	Agmt	GENERAL REVENUE	SS	\$35,599.92	11/30/2015	EXEMPT
54	General Services Consultant - Task Order 17 - To Provide Engineering Coordination Services	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GRANT	PLNG	\$34,868.42	8/12/2015	EXEMPT
55	Cell Phone Service	VERIZON WIRELESS	WSCA 1907	GENERAL REVENUE	IT	\$34,041.24	11/16/2015	EXEMPT
56	TD Program - Paratransit Ambulatory	GULF COAST YELLOW CAB/ CLW YELLOW CAB	RFP 11-023P	GENERAL REVENUE	TRANS	\$33,380.00	9/30/2015	EXEMPT
57	Cisco SmartNet, UCSS	ACUATIVE CORPORATION	Agmt	GENERAL REVENUE	IT	\$33,161.00	8/31/2015	EXEMPT
58	General Services Consultant - Task Order 14 - Strategic Initiatives Project Director (temporary staff)	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GENERAL REVENUE	PLNG	\$33,042.45	8/12/2015	EXEMPT
59	Usage Charge - Pinellas County (S1014418)	MOTOROLA SOLUTIONS, INC.	Agmt	GENERAL REVENUE	IT	\$31,634.19	9/30/2015	EXEMPT
60	Bus-Schedule Printing	PRIDE ENTERPRISES	RFP 14-007P	GENERAL REVENUE	MKT	\$30,000.00	8/31/2015	EXEMPT
61	Software - Microsoft Licenses	SOFTWARE HOUSE INT'L	Agmt	GRANT	IT	\$29,727.10	12/31/2015	EXEMPT
62	Floor Maintenance	4M BUILDING SOLUTIONS INC.	RFQ 11-015P	GENERAL REVENUE	SS	\$ 29,727.10	5/31/2015	EXEMPT
63	A/C & Heating/Services Non-Routine	BLUME MECHANICAL, LLC	RFP 13-003P	GENERAL REVENUE	SS	\$27,182.00	3/1/2015	EXEMPT
64	Departure Boards & Shelter System Maps	DOUGLASS SCREEN PRINTERS	IFB 12-009B	GENERAL REVENUE	MKT	\$26,905.55	6/30/2015	EXEMPT
65	Liquid Waste Disposal Services	HOWCO ENVIRONMENTAL SERV.	IFB 09-019B	GENERAL REVENUE	SS	\$24,500.00	12/31/2014	EXEMPT
66	General Services Consultant - Task Order 9 - Assistance with Title IV	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GRANT	PLNG	\$24,000.00	8/12/2015	EXEMPT
67	Towing Bus & Vehicles	YOHO'S AUTOMOTIVE & TOWING	IFB 13-012B	GENERAL REVENUE	MAINT	\$22,601.00	6/28/2015	EXEMPT



Inventory of all Contracts

December 31, 2014

NO	DESCRIPTION	VENDOR	PROCUREMENT METHOD	FUNDING SOURCE	DEPT	ANNUAL COST	EXPIRATION DATE	BOARD APPROVAL DATE
68	General Services Consultant - Task Order 8 General Architecture & Engineering Services	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GRANT	PLNG	\$22,090.14	8/12/2015	EXEMPT
69	Security System Maintenance	CONVERGINT TECHNOLOGIES	IFB 11-003P	GENERAL REVENUE	SS	\$21,516.00	12/31/2015	EXEMPT
70	Demand Response Assessment	ROBERT BOWEN	Agmt	GRANT	TRANS	\$21,327.72	9/30/2015	EXEMPT
71	General Services Consultant - Task Order 6 Greenlight Pinellas Re-design	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GRANT	PLNG	\$20,850.52	8/12/2015	EXEMPT
72	Consulting Services for Three Projects	SIVER INSURANCE CONSULTANTS	RFQ 14-017Q	GENERAL REVENUE	FIN	\$20,000.00	6/30/2015	EXEMPT
73	Lease - Mailing & Postage	WELLS FARGO FINANCIAL LEASING	Agmt.	GRANT	CEO	\$19,808.00	2/28/2015	EXEMPT
74	Nimble Storage - Service & Support	CARAHSOFT TECHNOLOGY CORP	Agmt	GENERAL REVENUE	IT	\$18,762.61	5/19/2016	EXEMPT
75	Database - QA Testing	CLEVER DEVICES, LTD.	Agmt	GENERAL REVENUE	IT	\$17,290.00	3/31/2015	EXEMPT
76	Banking Services	SUNTRUST BANK	RFP 12-001P	GENERAL REVENUE	FIN	\$16,176.80	2/28/2015	EXEMPT
77	LIQUID WASTE DISPOSAL	AQUA CLEAN ENVIRONMENTAL	RFQ 14-016Q	GENERAL REVENUE	SS	\$16,010.00	12/31/2015	EXEMPT
78	General Services Consultant	TINDALE-OLIVER & ASSOC.	RFP 13-015P	GRANT	PLNG	\$15,000.00	8/12/2015	EXEMPT
79	A/C & Heating Services - Routine	BLUME MECHANICAL, LLC	RFP 13-003P	GENERAL REVENUE	SS	\$13,591.00	2/28/2015	EXEMPT
80	Copier Maintenance & Leasing	IMAGE NET CONSULTING OF TAMPA, LLC.	Agmt	GRANT	IT	\$12,690.84	10/13/2015	EXEMPT
81	OFFICE PRODUCTS	OFFICE DEPOT	Agmt	GENERAL REVENUE	FIN	\$12,000.00	9/30/2015	EXEMPT
82	Software, Applicant Tracking Software Subscription Fee	ICIMS	Agmt	GRANT	HR	\$12,000.00	2/1/2016	EXEMPT
83	T-1 Services	AT&T WIRELINE	Agmt	GENERAL REVENUE	IT	\$11,875.20	3/23/2015	EXEMPT
84	Employee Assistance Program	BENSINGER, DUPONT & ASSOCIATES	RFP 11-010P	GENERAL REVENUE	HR	\$11,000.00	4/30/2015	EXEMPT
85	Software - Solarwinds	SHI INTERNATIONAL CORP.	Agmt	GRANT	IT	\$10,605.22	5/18/2015	EXEMPT
86	Software Support - Spanish to English to Text	CLEVER DEVICES, LTD.	Agmt	GENERAL REVENUE	IT	\$10,324.00	4/27/2015	EXEMPT
87	Printing of Interior Bus Posters	SUN GRAPHIC TECHNOLOGIES, INC.	IFB 12-006B	GENERAL REVENUE	MKT	\$10,000.00	1/9/2015	EXEMPT
88	IP PHONE SUPPORT	PROSYS INFORMATION SYSTEMS, INC.	Agmt	GENERAL REVENUE	IT	\$9,750.00	2/16/2016	EXEMPT
89	Compactor Rental	WASTE INTEGRATION SERVICE CENTER, INC.	Agmt	GENERAL REVENUE	SS	\$9,291.80	8/31/2015	EXEMPT



Inventory of all Contracts

December 31, 2014

NO	DESCRIPTION	VENDOR	PROCUREMENT METHOD	FUNDING SOURCE	DEPT	ANNUAL COST	EXPIRATION DATE	BOARD APPROVAL DATE
90	CISCO SMARTNET SOFTWARE	ACUATIVE CORPORATION	Agmt	GENERAL REVENUE	IT	\$8,300.00	11/23/2015	EXEMPT
91	Actuarial Services OPEB for PSTA	FOSTER AND FOSTER	Agmt	GENERAL REVENUE	FIN	\$8,000.00	9/30/2015	EXEMPT
92	Currency Sorter, Counters, Scale	COIN CURRENCY & DOCUMENT SYSTEMS/CC&D	Agmt	GENERAL REVENUE	FIN	\$7,890.00	12/15/2015	EXEMPT
93	Software Support - Fleetwatch	S & A SYSTEMS, INC.	Agmt	GENERAL REVENUE	IT	\$7,521.00	2/13/2015	EXEMPT
94	Plumbing Services	MIDWAY SERVICES	Agmt	GENERAL REVENUE	MAINT	\$7,500.00	9/30/2015	EXEMPT
95	Maintenance Contract for POS System Support	PRODUCTIVE SOLUTIONS	Agmt	GENERAL REVENUE	FIN	\$7,280.00	3/12/2015	EXEMPT
96	Pond Maintenance; Through Macy's Easement Contract	MCCS GROUP	Agmt	GENERAL REVENUE	SS	\$7,186.20	10/31/2015	EXEMPT
97	Video Taping	SOUTH PRODUCTIONS	Agmt	GENERAL REVENUE	MKT	\$7,150.00	9/30/2015	EXEMPT
98	Support - Nimble Storage	PROSYS INFORMATION SYSTEMS, INC.	Agmt	GRANT	IT	\$6,777.00	4/30/2016	EXEMPT
99	Elevator & Phone Maintenance	SCHINDLER ELEVATOR CORPORATION	Agmt	GENERAL REVENUE	SS	\$6,325.80	11/30/2015	EXEMPT
100	Background Checks	GLOBAL BACKGROUND CHECK	Agmt	GENERAL REVENUE	HR/FIN	\$6,000.00	4/30/2015	EXEMPT
101	Compactor Rental	WASTE MGMT OF TAMPA	Agmt	GENERAL REVENUE	SS	\$5,700.00	12/31/2014	EXEMPT
102	Fire Inspection for Scherer Drive	VSC FIRE & SECURITY, INC.	Agmt	GENERAL REVENUE	SS	\$4,880.00	11/30/2015	EXEMPT
103	Software - Spam & Antivirus	PRESIDIO NETWORKED SOLUTIONS INC.	Agmt	GENERAL REVENUE	IT	\$4,873.25	10/20/2017	EXEMPT
104	Paratransit Services - Ambulatory	GULF COAST YELLLOW CAB/ CLW YELLOW CAB	RFP 11-023P	GENERAL REVENUE	TRANS	\$4,800.00	9/30/2015	EXEMPT