



# DESIGN - BUILD FREESTANDING STEEL BRIDGE CRANE AND RELATED SERVICES

Pre-Proposal Meeting and Site Visit

RFP #17-019P

April 17, 2017

9:00 a.m.

Pinellas Suncoast Transit Authority (PSTA)

St. Petersburg, Florida



# Pre-Proposal Meeting

**Purpose:** To allow PSTA and potential suppliers to meet and discuss the requirements of this solicitation. In addition, it allows the suppliers to understand how to be successful with their submittal.

## Meeting Agenda

- Introductions of PSTA Staff
- Timeline
- Scope of Work
- Procurement Process
- Questions & Answers



## Introduction of PSTA Staff

- Eric Haubner, Purchasing Agent II (Main point of Contact for the RFP)
- Henry Lukasik, Director of Maintenance
- Mark Knight, Construction & Project Development Manager
- Lou Emma Cromity, Director of Procurement

## Cone of Silence

Points of Contact – PSTA’s Procurement Division Only – No Exceptions

- Eric Haubner, [EHaubner@PSTA.net](mailto:EHaubner@PSTA.net)
- Lou Emma Cromity, [LCromity@PSTA.net](mailto:LCromity@PSTA.net)

This is a Federally Funded Project and FTA rules and Regulations apply.



# Timeline

## RFP Schedule

- Questions are Due by **April 19, 2017** by 2:00 p.m. via email. Addendums will be posted to our website
- Proposals are Due by **May 5, 2017** by 2:00 p.m.
  - Only Sealed Proposals will be accepted
- Short-List Evaluation Meeting will be held on **May 11, 2017**
- Presentations/Interviews will be held on **May 19, 2017**

The Evaluation Meeting is a public meeting; however Suppliers' Presentations are not



# Scope of Work

## Project Objective

PSTA is seeking suppliers for a “Turn-Key” Design, Manufacture, Installation of a Freestanding Steel Bridge Crane and Related Services.

The successful Proposer will deliver an innovative and highly-efficient design in keeping with the facility aesthetics that best meets the needs of PSTA without sacrificing quality and durability of material systems. Proposer shall make operations and maintenance performance guarantees as a part of the final Design-Build Contract

## All Proposals Shall Include:

- General Design Concept
- Turn-key Project Cost
- Timeline for Completion
- Thorough Description of Design Team



# Procurement Process

## RFP Process

**Proposal Evaluation Criteria** – Please review and ensure you address each in your response (pg. 19)

1. Proposer Experience and Capability (15%)
2. Project Approach and Work Plan (10%)
3. Equipment Performance, Ease of Use, and Quality (15%)
4. Equipment Cost (30%)
5. Design and Installation Cost (30%)



# Procurement Process Cont.

## Disadvantaged Business Enterprise (DBE)

### Contract and Forms – Complete all and return with Proposal

- Attachments 1-16 (pg. 32-48)
- Contract (pg. 88-101)
- FTA Terms Agreement (102-141)

### Proposal Format (pg. 15-18)

Proposals shall include a Table of Contents and be organized as follows:

**Tab 1:** Cover Letter, Licenses, Executed forms, Proposer/sub-contractor info, etc.

**Tab 2:** Project Approach, Work Plan, Equipment Specs, Project Timeline, etc.

**Tab 3:** Labor/Equipment Warranties, Preventative Maintenance, etc.

**Tab 4:** Pricing/Fee Schedule, Preventative Maintenance Cost, etc.



# Questions?

