



BANKING AND FINANCIAL RELATED SERVICES RFP 17-024P

Pre-Proposal Meeting

March 6, 2017

1:00 p.m.

Pinellas Suncoast Transit Authority (PSTA)
St. Petersburg, Florida

Introductions

PSTA Staff

- Jean Smith, Purchasing Agent III
- Debbie Leous, Chief Financial Officer
- Michael Hanson, Director of Finance
- Eric Haubner, Purchasing Agent II
- Lou Emma Cromity, Director of Procurement



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Procurement Process Overview

RFP Structure

- Project Schedule (page 2)
- Overview of Requirements (page 6)
- Minimum Qualifications (page 20)
- Cone of Silence (page 21)
- Proposal Submittals (page 24)
- Term of Contract (page 26)



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Procurement Process Overview (cont.)

- Evaluation Criteria (page 27)
- Contract (page 34)
- Forms (page 41)
- Proposal Form (page 44)



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Scope of Services

- Overview of Current Environment
 - Employees and Budget
 - What PSTA is Looking for in a Banking Institution
- General Banking Services Requirements
 - Account Executive
 - Locations
 - Web Based Access
- Reporting and Monthly Statements
 - Electronic Storage
 - Reporting Capabilities
 - Monthly Statements



Scope of Services (cont.)

- Account Requirements
 - Six (6) Transactional Accounts
 - One (1) Concentration Account
 - Three (3) Zero-Balance Accounts
 - Two (2) Non-Zero Balance Accounts
- PSTA Investment Policy
 - Information for Proposers
- Optional Services
 - Merchant Services
 - Procurement Card Services





Cone of Silence

Point of Contact (escalation)

- Jean Smith, Purchasing Agent III (jsmith@psta.net)
- Lou Emma Cromity, (lcromity@psta.net)