



PINELLAS SUNCOAST TRANSIT AUTHORITY
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EXECUTIVE COMMITTEE MEETING MINUTES JUNE 5, 2017

Committee Chair Rice called the June 5, 2017 Executive Committee meeting to order at 11:04 AM. Members present: Darden Rice, Joe Barkley, Bill Jonson, and Pat Gerard. Members absent: Janet Long. Also present was: Brad Miller, CEO and PSTA staff members.

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

May 1, 2017 Meeting Minutes – Mr. Barkley made a motion, seconded by Mr. Jonson to approve the minutes. Motion passed unanimously.

INFORMATION ITEMS

Performance Scorecard – Mark Aesch, CEO, TransPro Consulting, spoke about the performance evaluation program currently underway at PSTA.

[Ms. Gerard entered the meeting at 11:06 AM.]

Mr. Aesch talked about the evaluation methodology, criteria, outcomes of success, the scorecard, and PSTA's values. The Committee raised questions regarding the employee engagement piece of the agency outcomes. Mr. Barkley suggested expanding on the purpose of employee engagement when this is taken to the Board in June. Committee Chair Rice questioned whether adding another column for PSTA's values would be beneficial. She also mentioned past evaluations using a points system and suggested adding an explanation of what the numbers represent on the evaluation. In response to Mr. Barkley's question about the form, Mr. Aesch explained that the evaluation form will be a one pager with the option to include comments.

Mr. Jonson asked for clarity on scoring the values section, to which Mr. Aesch responded. He also asked about where to include a score related to communication, and Ms. Gerard added her comments about the importance of communication. Further discussion took place about the scorecard; followed by a brief outline of the process, timeline, and next steps.

After additional questions and comments were made by Committee members, it was decided to approve this program in segments. Mr. Barkley made a motion, seconded by Mr. Jonson to adopt the business scorecard and five strategic outcomes with the intent to use this model for the CEO evaluation. There were no public comments. The motion passed unanimously.

June Board Agenda - The Committee reviewed the draft June Board agenda. It was noted that there will be a joint Planning/Finance Committee presentation on the draft FY 2018 budget. Mr. Miller reported that property values went up 8.5%. Mr. Barkley suggested a team be assembled to look at the potential loss of income from the upcoming Homestead Exemption vote. Mr. Miller indicated that the biggest challenge for the upcoming budget is the increase in healthcare rates.

FUTURE MEETING SUBJECTS

Aaron Bergland, Multimedia Coordinator, invited everyone to attend the Haul Pass/Breakspot event on Tuesday, June 6th. The purpose of this event is to encourage teens to participate in the Breakspot summer program, which provides free meals to children during the summer months, plus have the opportunity to receive a summer Haul Pass good for unlimited rides all summer long.

OTHER BUSINESS

Mr. Miller indicated that staff is in the process of fixing issues with the new website. There was a brief update on the Jolley Trolley/First Transit litigation. Mr. Miller reported that the Governor signed the budget, which included \$1 million for the Project Development and Environment Study (PD&E) for the Clearwater Beach Busway project. Mr. Jonson talked about his representation on Forward Pinellas, as well as topics to be addressed at the next meeting in June.

ADJOURNMENT

The meeting was adjourned at 12:21 PM. The July meeting has been cancelled. The next Executive Committee meeting will be held on August 7th at 11:00 AM.