



PINELLAS SUNCOAST TRANSIT AUTHORITY
3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716
WWW.PSTA.NET 727.540.1800 FAX 727.540.1913

BOARD MEETING MINUTES AUGUST 23, 2017

Chairperson Darden Rice called the August 23, 2017 Board meeting to order at 9:01 AM. Members present: Darden Rice, Chairperson; Janet Long, Vice-Chairperson; Joseph Barkley, Secretary/Treasurer; Richard Bennett, Doug Bevis, Dave Eggers, Samantha Fenger, Patricia Johnson, Bill Jonson, Charlie Justice, Brian Scott, Josh Shulman, and John Tornga. Members absent: Pat Gerard and Lisa Wheeler-Bowman. Also present: Brad Miller, CEO; Kim Beckwith, PSTA General Counsel; PSTA staff members, and members of the public.

PUBLIC COMMENT

There were no public comments.

[Ms. Long entered the meeting at 9:03 AM.]

PRESENTATION

Florida Department of Health Award – James Bradford, Chief Operating Officer, introduced Dr. Ulyee Choe, Executive Director of the Florida Department of Public Health in Pinellas County, who presented PSTA with a Certificate of Appreciation for the creation of the Breathe Easy Zones at Grand Central Station and PSTA's layby.

COMMITTEE UPDATES

Transit Riders Advisory Committee (TRAC) Update – Cassandra Borchers, Chief Development Officer, provided an update from the August 15th TRAC meeting.

CONSENT AGENDA

Ms. Beckwith read Resolutions #17-06, 17-07, 17-08, 17-09, and 17-10 by title. Mr. Barkley stated that the Finance Committee unanimously recommended approval of these resolutions.

Mr. Shulman made a motion, seconded by Mr. Justice, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included the approval of the July 26, 2017 Board meeting minutes, the Financial Policies annual updates, the annual Florida Department of Transportation (FDOT) agreements, the Looper agreement, the easement to Duke Energy, the Transit Riders Advisory Committee (TRAC) appointment, and the Forward Pinellas appointment.

[Mr. Bevis entered the meeting at 9:14 AM.]

ACTION ITEMS

FY2018 State Legislative Priorities – Ms. Long said that the Legislative Committee met on August 2nd and discussed and unanimously recommended approval of the FY2018 priorities. She noted that the following three of the four recommended priorities are continuing from FY2017: exclusive bus lane to Clearwater Beach on Memorial Causeway Bridge, increased Transportation Disadvantaged (TD) funds, and express bus service between Clearwater Beach and Tampa International Airport (TIA).

Ms. Long also highlighted the new recommended priority for FY2018 – integrated transit SmartPhone app development. She explained that this would be a regional initiative to create one single app to obtain information and pay for not only services provided by PSTA and Hillsborough Area Regional Transit Authority (HART), but also Uber, Lyft, the Jolley Trolley, and the ferry. Ms. Long made a motion, seconded by Ms. Johnson, to approve the FY2018 State Legislative priorities. There were no public comments. Motion passed unanimously.

[Mr. Eggers entered the meeting at 9:18 AM.]

Transit Development Plan (TDP) Progress Report – Jacob Labutka, Transit Planner, provided a brief update on the TDP progress report that the Planning and TRAC Committees recommended for approval. Submitting a TDP increases the possibility of receiving funding from FDOT. Ms. Long made a motion, seconded by Mr. Barkley to approve the TDP progress report. There were no public comments. Motion passed unanimously.

Clearwater Beach Transit Center – Al Burns, Director of Procurement, explained that in March 2017, PSTA and the City of Clearwater approved an Interlocal Agreement to construct a transit center on Clearwater Beach. He indicated that in June 2017, PSTA issued a two-step Invitation for Bid (IFB) and four unpriced technical proposals were received; one was considered non-responsive. Mr. Burns stated that on August 3rd, three

priced bids were received and Bandes Construction, Inc. was the lowest responsive bidder. Therefore, staff is recommending approval of a contract with Bandes Construction for construction of the Clearwater Beach Transit Center for a total amount not to exceed \$778,330, of which \$250,000 will be funded by the City of Clearwater.

Mr. Barkley reported that the Finance Committee reviewed this item and unanimously recommended approval. The Board had questions about the expected completion date and the Clearwater intermodal facility project. Mr. Burns and Ms. Borchers answered their questions. Mr. Bevis made a motion, seconded by Mr. Jonson to approve a contract with Bandes Construction for the Clearwater Beach Transit Center for a total amount not to exceed \$778,330. There were no public comments. Motion passed unanimously.

INFORMATION ITEMS

FY2018 Draft Budget & Capital Improvement Plan (CIP) – Debbie Leous, Chief Financial Officer, delivered a presentation on the draft budget. She said the budget is made up of two components: Operating and Capital, and together are financially sustainable until 2021. She showed a chart highlighting five-years of operating expenses totaling \$407.5 million, adding that the continued focus will be on fiscal sustainability. The goal is to work towards balancing the budget and using reserves for capital as much as possible. Ms. Leous provided a comparison on the current bus technology and operating costs, as well as the fiscal impacts of various bus types. She indicated that the CIP assumes the purchase of BAE electric hybrid buses and asked the Board to consider approving the purchase of nine 2019 replacement buses, which could result in a possible savings of \$250,000.

Mr. Jonson had questions pertaining to cost per mile and Life to Date (LTD) mileage versus design life mileage, which Henry Lukasik, Director of Maintenance, answered. Mr. Scott pointed out that PSTA will have to replace 61 buses in the near future and should actually be replacing 24 buses per year according to Federal Transit Administration (FTA) recommendations. Ms. Long commented on the advancements in technology, and cautioned the Authority on buying too many buses.

REPORTS AND CORRESPONDENCE

Performance/Updates – The information was included in the packet. Mr. Miller pointed out that this was another strong month for miles between road calls.

Capital Projects – The project list and details were included in the packet.

Grant Discretionary Application Plan & Successes – Mr. Miller highlighted the \$68,310 Community Development Block Grant that Pinellas County awarded PSTA for shelter deployment.

FUTURE MEETING SUBJECTS

The Board was provided with a list of upcoming meeting subjects. Mr. Miller mentioned the budget public hearings on September 6th and 20th at 6:00 PM and the Clearwater Beach Transit Center groundbreaking ceremony on September 7th at 9:30 AM.

OTHER BUSINESS

No other business was discussed.

BOARD MEMBER COMMENTS

Mr. Jonson mentioned the Tampa Bay Area Regional Transit Authority (TBARTA) meeting on September 22nd at 9:30 AM, which is the first meeting of the newly revamped Board. He also spoke about a recent newspaper article about regional transportation plans.

ADJOURNMENT

There being no further business, Chairperson Rice adjourned the meeting at 9:57 AM. The next meeting is scheduled for September 27th at 9:00 AM.

Chairperson