



PINELLAS SUNCOAST TRANSIT AUTHORITY
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PLANNING COMMITTEE MEETING MINUTES JULY 19, 2017

Chair Gerard called the July 19, 2017 Planning Committee meeting to order at 10:37AM. Members present: Joe Barkley, Darden Rice, Patricia Johnson, Bill Jonson and John Tornga. Also present were: Brad Miller, CEO; PSTA staff, and members of the public.

PUBLIC COMMENT

There were no public comments.

ACTION ITEMS

June 21, 2017 Meeting Minutes – Ms. Johnson made a motion, seconded by Mr. Jonson, to approve the amended June 21st meeting minutes. There was no public comment. The motion passed unanimously.

FY 2018 Millage Rate – Mike Hanson, Director of Finance, briefly reviewed the schedule for submitting PSTA's proposed millage rate to the County for the FY 2018 budget. Staff recommended maintaining the current millage rate of 0.7500, which will result in a \$3,348,890 increase in property tax revenue in FY 2018 due to property value increases. Mr. Jonson asked that the presentation be amended to note the assumption of the homestead exemption referendum passage in November 2017, and a column be added to page 6 to explain the \$2 million loss in revenue due to the fact that St. Pete Beach and Treasure Island are not within PSTA special district. Mr. Barkley suggested it would be helpful for the Board to see a map of Pinellas County indicating the areas that do/do not receive Demand Response Service (DART). Mr. Jonson made a motion, seconded by Ms. Johnson, to recommend approval of the proposed millage rate of 0.7500 to be transmitted to the Property Appraiser. There was no public comment. The motion passed unanimously.

PSTA Performance Counts – Mr. Miller explained the next step in PSTA adopting the new performance management system is adjusting the performance evaluation process for FY 2018. All PSTA staff will be evaluated on how they and their departments

contribute to the five key strategies that reflect the most important factors to the organization and our stakeholders. The five key strategies are: Community Support, Financial Stability, Customer Satisfaction, Employee Engagement, and Commitment to Performance. The members had questions related to the difference in the operating cost per revenue hour vs. cost per revenue mile, and how the scorecard is used for Directors vs. staff evaluations. Mr. Barkley made a motion, seconded by Ms. Johnson, to approve the Performance Counts five key strategies. There was no public comment. Motion passed unanimously.

INFORMATION ITEMS

TDP Progress Report – Cassandra Borchers, Chief Development Officer, introduced Jacob Labutka, Transit Planner, who updated the Committee on PSTA’s accomplishments and additional priority projects for the Ten-Year Transportation Development Plan (TDP). The TDP and list priority projects are required by the Florida Department of Transportation (FDOT) to be eligible to receive funding. A major update is required every five years and an annual update/progress report is required for all other years.

[Patricia Johnson left at 11:30 AM]

The members made suggestions to include a DART Service map in the TDP Progress Report document, as well as suggestions for projects to be added or amended. PSTA staff will request approval of the 2017 TDP Progress Report in August.

OTHER BUSINESS

No other business was discussed.

ADJOURNMENT

The meeting was adjourned at 11:46 AM. The next Planning Committee meeting will be held on Wednesday, August 16th at 10:30 AM.