



PINELLAS SUNCOAST TRANSIT AUTHORITY
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BOARD MEETING MINUTES FEBRUARY 28, 2018

Chairperson Janet Long called the February 28, 2018 Board meeting to order at 9:02 AM. Members present: Janet Long, Chairperson; Joe Barkley, Vice-Chairperson; David Banther, Richard Bennett, Dave Eggers, Samantha Fenger, Patricia Johnson, Bill Jonson, Charlie Justice, Brian Scott, Josh Shulman, John Tornga, and Lisa Wheeler-Bowman. Members absent: Pat Gerard and Darden Rice. Also present: Brad Miller, CEO; Alan Zimmet, PSTA General Counsel; PSTA staff members, and members of the public.

PUBLIC COMMENT

Andrei Girenkov, Pinellas Park resident, spoke on the elimination of the Route 11 that served the Carillon area. He said there are approximately 4,000 employees at Raymond James and there are riders that utilized the service. He asked the Board to reconsider the discontinuation of the Route 11. Mr. Miller responded to his comments by providing ridership data for that route.

Tom Rask, unincorporated Pinellas County, reiterated his concern with plunging ridership. He also talked about the various metrics on the operating statistics report included in the Board packet. He once again urged the Board to cut service.

Tony Love, CEO of the St. Petersburg Housing Authority, talked about service that was discontinued from the Authority. He indicated that riders have to walk a half mile to the closest stop. He stated his opinion that the ridership numbers produced by PSTA staff are incorrect and is requesting the Board reinstate this service immediately. He also requested a bus shelter. Staff spoke with Mr. Love about alternatives to Route 444.

AWARDS AND RECOGNITION

Recognize Bus Operators, Phillip Scott and Robert Leiva – Jeff Thompson, Director of Transportation, congratulated retiring employees, Mr. Scott and Mr. Leiva, for their dedicated service and safe driving for a combined 57 years.

COMMITTEE UPDATES

Transit Riders Advisory Committee (TRAC) Update – Gloria Lepik-Corrigan, Committee Chair, provided an update from the February 20th TRAC meeting.

Forward Pinellas Local Coordinating Board (LCB) – Ms. Johnson said that the Forward Pinellas LCB met on February 20th and provided some highlights.

Forward Pinellas – Mr. Jonson reported on the Forward Pinellas Board meeting that took place on February 14th.

Tampa Bay Area Regional Transit Authority (TBARTA) Update – Chairperson Long reported on the February 23rd meeting.

CONSENT AGENDA

Mr. Jonson made a motion, seconded by Mr. Scott, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included the approval of the January 29, 2018 Board meeting minutes and the County Radio System agreement.

ACTION ITEMS

Master Agreement with the University of South Florida (USF) – Al Burns, Director of Procurement, explained that PSTA currently has General Engineering contracts with three separate architect and engineering firms. This agreement would be an additional resource to conduct planning studies, quantitative analyses, and reports. He indicated that USF's Center for Urban Transportation Research (CUTR) will be utilized on an as-needed basis and any task orders executed with them will be budgeted for in PSTA's Capital Improvement Program (CIP) or operating budget. Mr. Barkley added that the Finance Committee unanimously recommended approval and made a motion, seconded by Mr. Scott, to approve, subject to legal counsel review, a five-year Master Agreement with USF in an amount not to exceed \$300,000.00 for the duration of the Agreement to utilize CUTR for technical assistance as needed. In response to Chairperson Long's call for public comment, Mr. Rask spoke in favor of this Agreement and believes it will go a long way to helping the public believe that PSTA is something other than a money grab for running buses and pleasing certain interests groups. Motion passed unanimously.

CEO Evaluation & Compensation – Chairperson Long outlined the CEO performance evaluation process. Mr. Barkley spoke about the Personnel Committee meeting and discussion. He stated that the Committee unanimously recommended approval of a 4%

compensation adjustment. Mr. Barkley made a motion, seconded by Ms. Wheeler-Bowman, to approve the FY2017 CEO performance evaluation and approve a 4% adjustment. In response to Chairperson Long's call for public comment, Mr. Rask spoke about two areas on the CEO's evaluation that scored low. The Board had discussion about how the Personnel Committee arrived at the 4% adjustment and the CEO's adjustments over the last few years. There were no further public comments. Motion passed (9:4) with Mr. Jonson, Mr. Scott, Mr. Eggers, and Mr. Shulman dissenting.

Committee Appointments – Nominating Committee Chair Barkley provided the Board with the Nominating Committee's recommended slate of appointments to fill three vacancies due to Mr. Jonson's leaving the Board in March. Mr. Jonson made a motion, seconded by Ms. Johnson, to approve the move of Mr. Bennett to full member on the Finance Committee from the Alternate position, and delay appointment of an Alternate until a new Clearwater representative joins the PSTA Board. There were no public comments. Motion passed unanimously.

Mr. Eggers made a motion, seconded by Mr. Justice, to approve the move of Mr. Shulman to full member on the Planning Committee and appoint Ms. Fenger as the Alternate. There were no public comments. Motion passed unanimously.

Mr. Barkley made a motion, seconded by Ms. Wheeler-Bowman, to appoint Chairperson Long as PSTA's representative on Forward Pinellas. The Board had discussion about the Committee structure and policies going forward. There were no public comments. Motion passed (11:2) with Ms. Johnson and Mr. Eggers dissenting.

Regional Transit Feasibility Plan Resolution (RTFP) and Memorandum of Understanding (MOU) – Rick Homans, Tampa Bay Partnership (TBP) CEO, and Scott Pringle, Jacobs Engineering, each provided presentations on the RTFP project. There was some discussion about public involvement and costs. Mr. Barkley announced that the Planning Committee recommended approval of the Resolution and MOU, and made a motion, seconded by Mr. Scott, to approve Resolution #18-01. Mr. Zimmet read the Resolution by title. There were no public comments. Motion passed unanimously. Mr. Barkley made a motion, seconded by Mr. Jonson, to approve the MOU. There were no public comments. Motion passed unanimously.

INFORMATION ITEMS

Health Insurance Update – Mr. Miller indicated that the insurance update was included in the agenda packet.

Performance Scorecard Update - Trish Collins, Human Resources Manager, and Eric Haubner, Purchasing Agent, provided a summary on the development of the Performance Scorecard. Mr. Haubner explained the results from the first quarter FY 2018. There were Board comments regarding the goals, awareness, and the need for more strategies to drive ridership and to introduce people to transit.

Spring Break Service Promotion – Mr. Miller pointed out the handout regarding the Clearwater Beach Spring Break free park and ride promotion.

REPORTS AND CORRESPONDENCE

Performance/Updates – The information was included in the packet.

FUTURE MEETING SUBJECTS

The Board was provided with a list of upcoming meeting subjects. Mr. Miller said that there will be a Transit Town Hall on March 2nd at the Clearwater Beach Transit Center. He indicated that the PSTA and Hillsborough Area Regional Transit Authority (HART) Roadeo will be held in Tampa on March 3rd. Mr. Miller announced that there will be a Tampa Management Area (TMA) meeting on March 9th in Tampa.

OTHER BUSINESS

Chairperson Long suggested that PSTA report the ridership numbers to the various cities who are supporting free park and rides.

BOARD MEMBER COMMENTS

Mr. Banther thanked Mr. Miller for a good presentation to the Tarpon Springs City Commission. He asked Mr. Miller to reach out to Safety Harbor and Oldsmar to see if they would be interested in the same presentation.

Mr. Justice thanked everyone who attended the Lealman open house for the new Community Center.

Ms. Fenger said thank you for the nomination and she is looking forward to serving on the Planning Committee.

Mr. Jonson spoke about the Route 444 service to the Housing Authority. He commented about companies not locating their businesses along major transit routes when their clientele is dependent on public transportation.

Mr. Barkley said congratulations to all the new appointees and also for the RTFP Resolution and MOU because it is his belief that this is a big step in moving PSTA forward and showing its leadership in the region for public transit.

Mr. Scott spoke about the free park and rides at events and free service in the future. He read from a prepared document questioning the process, protocol, and precedent on how the Agency handles requests for free service. He questioned what the fiscal impact was for the BMX park and ride event in Oldsmar, and said if no policy exists, one should be created. Chairperson Long asked Mr. Scott to share his document with the Board members and suggested that the document be referred to the Finance Committee for further discussion.

Ms. Wheeler-Bowman indicated that Mr. Love from the Housing Authority said he was never notified of the change to Route 444. She hopes that a solution can be found for the riders going to that location.

Mr. Bennett said thank you to the Board for appointing him a full member of the Finance Committee.

ADJOURNMENT

There being no further business, Chairperson Long adjourned the meeting at 12:07 PM. The next meeting is scheduled for March 21st at 9:00 AM.

Chairperson