



PINELLAS SUNCOAST TRANSIT AUTHORITY
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**BOARD MEETING MINUTES
DECEMBER 11, 2019**

Chairperson Janet Long called the December 11, 2019 Board meeting to order at 9:01 am. Members present: Janet Long, Chairperson; Joe Barkley, Vice-Chairperson; Pat Gerard, Secretary/Treasurer; Dave Allbritton, Richard Bennett, Vince Cocks, Gina Driscoll, Dave Eggers, Charlie Justice, Keith Sabiel, Dan Saracki, and Josh Shulman. Members absent: Samantha Fenger, Heather Gracy, and Darden Rice. Also present: Brad Miller, CEO; Alan Zimmet, PSTA General Counsel; PSTA staff members, and members of the public.

Public Comment:

There were no public comments.

Awards and Recognition:

PSTA Operator Barbara Irizarry - A "Good Samaritan" Story – Jeff Thompson, Director of Transportation, spoke about Bus Operator, Ms. Irizarry's kindness toward one of her regular passengers on Route 11. He showed a video about how Ms. Irizarry and two of her Good Samaritan passengers went the extra mile to make a difference in another passenger's life.

Committee Updates:

TRAC Update – Elisabeth Olden, Committee Chair, provided an update from the November 19th TRAC meeting.

Forward Pinellas Local Coordinating Board (LCB) – Mr. Miller said that the Forward Pinellas LCB met on November 19th and provided some highlights.

Forward Pinellas Update – Mr. Eggers reported on the Forward Pinellas Board meeting that took place on November 13th.

Tampa Bay Area Regional Transit Authority (TBARTA) Update – Chairperson Long reported on the December 6th Board meeting.

Consent Agenda:

Mr. Saracki made a motion, seconded by Ms. Gerard, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included the approval of the October 23, 2019 Board meeting minutes, the fare media contract modification, the grant contract amendments, the Forward Pinellas planning agreement, and the Information Technology (IT) maintenance agreements.

Action Items:

Board Officers/Committee Appointments – Mr. Miller outlined the Nominating Committee recommendations for the 2020 Officers and Committee appointments as follows: Mr. Barkley as Chairperson; Ms. Gerard as Vice-Chairperson; Ms. Driscoll as Secretary/Treasurer; Mr. Saracki serve on the Executive Committee; Mr. Saracki also serve on the Legislative Committee as the alternate; Ms. Rice and Mr. Sabiel (alternate) serve on the Planning Committee; and Mr. Bennett serve on the Nominating Committee. Mr. Barkley made a motion, seconded by Mr. Allbritton, to approve the Nominating Committee's recommendations. There were no public comments. Motion passed unanimously.

Electric Bus Charging Station – Mr. Miller outlined the electric bus charging station that will be installed at the PSTA Layby in February 2020. He said staff is recommending approval of a contract with A & K Energy Conservation, Inc. for the construction and installation of the electric bus charging station for a total contract amount not to exceed \$192,000, which will be funded using BP settlement funds. Mr. Miller also talked about the future infrastructure needs at PSTA headquarters. Questions were raised about the charging plates, the time to charge, solar panels, the location, and the cost. After Mr. Miller and Henry Lukasik, Director of Maintenance, answered their questions, Mr. Barkley made a motion, seconded by Mr. Saracki, to approve the contract with A & K Energy Conservation, Inc. There were no public comments. Motion passed unanimously.

Reports and Correspondence:

Performance Updates – The information was included in the packet.

FY2019 Scorecard – Trish Collins, Director of Human Resources, reviewed the fourth quarter scorecard results. She indicated that the year-end Organizational Scorecard score was 98. She talked about each of the strategic areas and provided some accomplishments for each. Mr. Barkley had a question about the Bus Rapid Transit (BRT) project, which Abhishek Dayal, Director of Project Management, answered.

Future Meeting Subjects:

The Board was provided with a list of upcoming meeting subjects.

Other Business:

Mr. Miller talked about the Legislative trip to Tallahassee on December 10th. He also mentioned the successful Feeding Tampa Bay event held at PSTA last week. Mr. Saracki and Ms. Driscoll, who also attended the trip to Tallahassee, made a few comments on the meetings that took place.

Board Member Comments:

Mr. Barkley thanked the Board for electing him as Chairperson for next year.

Mr. Eggers thanked staff for their work with him over the years of his service on PSTA.

Mr. Shulman thanked the Board members who will be taking on new officer positions and thanked Mr. Eggers for his service.

Mr. Allbritton thanked Ms. Irizarry.

Ms. Driscoll said she was proud to be part of this group and to represent St. Petersburg. She also thanked Mr. Eggers for his service.

Board members wished everyone happy holidays and a good new year.

Adjournment:

There being no further business, Chairperson Long adjourned the meeting at 10:13 am. The next meeting is scheduled for January 29th at 9:00 am.

Chairperson