



PINELLAS SUNCOAST TRANSIT AUTHORITY
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**BOARD MEETING MINUTES
OCTOBER 23, 2019**

Vice-Chairperson Joe Barkley called the October 23, 2019 Board meeting to order at 9:00 am. Members present: Janet Long, Chairperson; Joe Barkley, Vice-Chairperson; Pat Gerard, Secretary/Treasurer; Richard Bennett, Vince Cocks, Gina Driscoll, Dave Eggers, Samantha Fenger, Heather Gracy, Charlie Justice, Darden Rice, Dan Saracki, and Josh Shulman. Members absent: Dave Allbritton and Keith Sabiel. Also present: Brad Miller, CEO; Isabella Sobel, PSTA General Counsel; PSTA staff members, and members of the public.

Public Comment:

There were no public comments.

Presentations:

Leadership PSTA Graduates & Incoming Class – Tamika White, Sr. Manager, Organizational Development, outlined the Leadership PSTA program and introduced the Leadership PSTA 2019 graduates. Each graduate spoke about the group project – Feed Tampa Bay. Ms. White also introduced the six new incoming members of the Leadership PSTA Class of 2020.

Committee Updates:

TRAC Update – Elisabeth Olden, Committee Chair, provided an update from the October 15th TRAC meeting.

Forward Pinellas Update – Mr. Eggers reported on the Forward Pinellas Board meeting that took place on October 9th. He also announced that there will be a Board of County Commissioners work session on November 12th at 1:00 PM.

Tampa Bay Area Regional Transit Authority (TBARTA) Update – Mr. Miller reported on the September 27th Board meeting.

Consent Agenda:

Mr. Eggers made a motion, seconded by Ms. Gerard, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included the approval of the September 11 and 25, 2019 Board meeting minutes, the 2020 meeting schedule, the HASTUS upgrade, the TRAC appointments, and the Center for Transportation and the Environment (CTE) agreement.

[Chairperson Long entered the meeting at 9:22 am.]

[Ms. Driscoll entered the meeting at 9:23 am.]

Action Items:

Cummins, Inc. Contract Value Ratification – Al Burns, Director of Procurement, spoke about the Cummins contract ratification. He said that a new contract value is needed due to an overage in the current contract amount. He explained that credits were not reconciled properly during 2017, and an internal audit in 2019, discovered that an additional \$300,000 was added to the contract. Mr. Burns said since that discovery, the Agency has not procured any additional engines. He added that measures have been put in place to prevent this from occurring again. He explained that PSTA still has a need for engines and the Agency intends to competitively procure on an as-needed basis until a new contract is approved. After Mr. Burns and Debbie Leous, Chief Financial Officer, answered a few questions, Mr. Barkley made a motion, seconded by Mr. Cocks, to approve the increase of the value of the Cummins, Inc. engine contract in the amount of \$489,670 for a new contract value of \$1,589,670. There were no public comments. Motion passed unanimously.

Replacement Trolley Bus Purchase – Mr. Miller stated that the action is to approve the purchase of 20 replacement trolleys. He outlined how the trolley services are operated in Pinellas County. Ms. Leous talked about the financial impacts if PSTA does not purchase these replacement vehicles. Questions and comments were raised regarding the funds from the Federal Transit Administration (FTA), the number of vehicles, operating costs, ridership, and privatizing services. Phil Henderson, the Treasurer from Jolley Trolley, made a few comments in response to the discussion. After Mr. Miller and Ms. Leous answered the Board's questions, Mr. Barkley made a motion, seconded by Ms. Rice, to approve the purchase of 20 Hometown Trolley streetcars from Creative Bus Sales at a total not to exceed cost of \$8,528,000, and approve the purchase and installation of additional required technology equipment for the 20 replacement trolleys at a total not to

exceed cost of \$1,160,000 for a total not to exceed project cost of \$9,700,000. There were no public comments. Motion passed (11:2), with Mr. Eggers and Mr. Shulman dissenting.

Agreements with City of St. Petersburg & Florida Department of Transportation (FDOT)

– Abhishek Dayal, Director of Project Management, presented two agreements and a resolution for the Bus Rapid Transit (BRT) project. Mr. Dayal explained the first contract is an Interlocal Agreement between PSTA and the City of St. Petersburg for design, construction, and maintenance coordination pertaining to right-of-way acquisition assistance, project maintenance, streetscape improvements and utility coordination during the BRT construction, for a not-to-exceed budget of \$254,000. He also presented a Memorandum of Understanding (MOU) and related resolution, between PSTA and FDOT for right-of-way acquisition assistance for easements needed for the BRT project along FDOT rights of way, for a not-to-exceed budget of \$300,000. After a brief discussion, Ms. Rice made a motion, seconded by Mr. Barkley, to approve the agreement, the MOU, and the resolution for the BRT project. Ms. Sobel read Resolution #19-08 by title. There were no public comments. Motion passed unanimously.

2020 Legislative Priorities – Mr. Miller outlined the five State Legislative priorities and the five Federal priorities. He indicated that the Marketing Department will develop the priorities into one-pagers for use on the upcoming Legislative trips. Mr. Saracki made a motion, seconded by Mr. Barkley, to approve the 2020 Legislative Priorities. There were no public comments. Motion passed unanimously.

Reports and Correspondence:

Performance Updates – The information was included in the packet.

Future Meeting Subjects:

The Board was provided with a list of upcoming meeting subjects.

Other Business:

Mr. Miller invited the Board members to the Leadership PSTA graduation celebration on November 1st. He also said there will be another Feed Tampa Bay event on December 3rd at PSTA. Mr. Miller reminded everyone about the Nominating Committee meeting on November 14th and said the Board officers will be voted on at the December Board meeting.

Board Member Comments:

There were no Board comments.

Adjournment:

There being no further business, Chairperson Long adjourned the meeting at 10:49 am.
The next meeting is scheduled for December 11th at 9:00 am.

Chairperson