



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
APRIL 15, 2020

This meeting was conducted by means of communications media technology.

Committee Chairperson Barkley called the April 15, 2020 Finance Committee meeting to order at 9:00 am. Members present: Joe Barkley, Josh Shulman, Vince Cocks, Richard Bennett, and Dan Saracki. Also present: Brad Miller, CEO, and PSTA staff members.

Call to Order - Joe Barkley, Committee Chair - Joe read the required opening statement relating to the use of communications media technology and how the public can view and make comments.

Public Comment:

There were no public comments.

Action Items:

March 11, 2020 Meeting Minutes – Mr. Shulman made a motion, seconded by Mr. Saracki, to approve the minutes. Motion passed unanimously.

State Lobbyist Contract – Al Burns, Director of Purchasing, outlined the State Lobbyist contract and said this action item is to extend the contract for the final option year. Mr. Saracki made a motion, seconded by Mr. Shulman, to recommend approval of the contract extension for the final option year. There were no public comments. Motion passed unanimously.

Federal Lobbyist Contract – Mr. Burns spoke about a new three-year contract with two one-year options for Federal Lobbying services with Van Scoyoc Associates, Inc., for a total contract amount not to exceed \$420,000. Mr. Bennett made a motion, seconded by

Mr. Cocks, to recommend approval of the contract with Van Scoyoc Associates, Inc. There were no public comments. Motion passed unanimously.

Strategic Communication – Mr. Burns presented information about the Strategic Communications contract. Questions were raised about the vendors, the scores, and price, which Mr. Burns and Mr. Miller answered. Mr. Bennett made a motion, seconded by Mr. Saracki, to recommend approval of a one-year contract with two one-year options for Strategic Communications with Catalyst Communications Group for a total contract amount not to exceed \$180,000 and authorize the CEO to exercise the two one-year options. There were no public comments. Motion passed unanimously.

Tire Lease – Mr. Burns outlined the tire lease contract which staff is recommending with Goodyear Rubber & Tire Company for a two-year contract with three one-year options for a total contract amount not to exceed \$1,775,000 and authorize the CEO to exercise the three one-year options. Questions were raised about the Federal provisions and vendor commitment, which Mr. Burns responded. Mr. Bennett made a motion, seconded by Mr. Shulman, to recommend approval of the contract with Goodyear Rubber & Tire Company. There were no public comments. Motion passed unanimously.

Art in Transit – Abhishek Dayal, Director of Project Management, said staff is recommending approval of an agreement with C Glass Studio LLC, for the design, fabrication and delivery of public art for the Central Avenue Bus Rapid Transit (BRT) project for a total cost not to exceed \$662,500 and waive the requirement for competitively procuring these services. Questions were raised about the price, how many stations will have the art, the City of St. Petersburg's participation and weigh in on this provider, whether there are any renderings, and the branding. After Mr. Dayal replied to their questions, Mr. Saracki made a motion, seconded by Mr. Shulman, to approve the agreement with C Glass Studio, LLC. There were no public comments. Motion passed (4:1) with Mr. Bennett dissenting.

Unifirst Contract Amendment – Henry Lukasik, Director of Maintenance, outlined the reason for the increase of \$40,000 in the current Unifirst Corporation contract value for a total contract value not to exceed \$230,828 for maintenance uniforms. He noted that this contract with Unifirst Corporation is on the last option year and the contract will expire on July 21, 2020. A new solicitation has been issued with proposals due on May 14, 2020. Mr. Bennett made a motion, seconded by Mr. Cocks, to recommend approval of the \$40,000 contract increase. There were no public comments. Motion passed unanimously.

Uber Contract Amendment – Bonnie Epstein, Senior Planner, outlined the Lyft contract amendment to add an additional \$100,000 to the Lyft contract to continue Mobility on Demand (MOD) Services until the Request for Proposal (RFP) completion in May 2020.

Questions were raised about ridership, how this program is monitored, and the source of funds. After Ms. Epstein answered, Mr. Saracki made a motion, seconded by Mr. Cocks, to recommend approval of the amendment with Lyft. There were no public comments. Motion passed unanimously.

Audit Firm Selection – Mr. Burns talked about the audit firm selection process. The Committee received a presentation from each of the top three firms: Cherry Bekaert, Clifton Larson Allen, and Plante Moran. Questions were raised regarding communicating with upper management, National Transit Database (NTD) reporting, Florida Retirement System (FRS), the Governmental Accounting Standards Board (GASB) 87, overall experience, and cost per hour. After the Committee discussed the three firms to determine the ranking, Mr. Saracki made a motion, seconded by Mr. Bennett, to rank Cherry Bekhaert as the number one choice. There were no public comments. Motion passed unanimously. Mr. Shulman made a motion, seconded by Mr. Cocks, to rank Clifton Larson Allen as second, and Plante Moran as third. There were no public comments. Motion passed unanimously.

Reports:

Monthly Financial Statement – The financial statements were included in the packet.

Ridership/Performance - Included in the packet.

Contracts – The report was included in the packet.

Future Meeting Subjects:

The Committee was provided with a list of upcoming meeting subjects.

Other Business:

No other business was discussed.

Adjournment:

The meeting was adjourned at 11:45 am. The next Finance Committee meeting is scheduled for May 20th at 9:00 am.