



PINELLAS SUNCOAST TRANSIT AUTHORITY
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BOARD MEETING MINUTES
JANUARY 29, 2020

Chairperson Joe Barkley called the January 29, 2020 Board meeting to order at 9:01 am. Members present: Joe Barkley, Chairperson; Pat Gerard, Vice-Chairperson; Gina Driscoll, Secretary/Treasurer; Dave Allbritton, Richard Bennett, Vince Cocks, Samantha Fenger, Heather Gracy, Janet Long, Darden Rice, and Josh Shulman. Members absent: Charlie Justice, Keith Sabiel, Dan Saracki, and Ken Welch. Also present: Brad Miller, CEO; Alan Zimmet, PSTA General Counsel; PSTA staff members, and members of the public.

Public Comment:

Sharon Calvert, Tierra Verde resident, spoke about the financial position of PSTA. She suggested that a State Audit be performed on the Authority.

[Ms. Long entered the meeting at 9:06 am.]

Tom Rask, unincorporated Pinellas County resident, talked about the Consent Agenda and believes items are being added that should be under Action to be discussed by the Board. He also mentioned the ridership numbers included in the packet.

Presentation:

Human Trafficking Awareness Program, "The Eyes of the City" - Addy Rodriguez, Risk Coordinator, gave a presentation on PSTA's Human Trafficking initiative. This program will train Bus Operators on this important issue and provide information on what to look for. She said currently, 117 drivers have participated in the training program. Ms. Rodriguez also mentioned a Federal Transit Administration (FTA) grant for \$43,630 that PSTA received to help fund this important program.

Committee Updates:

TRAC Update – Duncan Kovar, Committee Chair, provided an update from the January 21st TRAC meeting.

Tampa Bay Area Regional Transit Authority (TBARTA) Update – Ms. Long reported on the January 17th Board meeting.

Forward Pinellas Update – Ms. Long reported on the Forward Pinellas Board meeting that took place on January 8th.

Consent Agenda:

Ms. Long made a motion, seconded by Ms. Gerard, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included the approval of the December 11, 2019 Board meeting minutes, the PSTA-Hillsborough Area Regional Transit Authority (HART) Memorandum of Understanding (MOU), the engines & transmissions contracts, the Transportation Disadvantaged (TD) grant agreement, the Drug/Alcohol Policy, the Mobility Program contracts, the Audit Selection Committee member approval, the Bus Rapid Transit (BRT) Construction Oversight Services contract, and the temporary construction easement.

Action Items:

County Beach Access Construction Contract – Abhishek Dayal, Director of Project Management, talked about the location of the bus access area in St. Pete Beach. He asked the Board to approve a contract for construction services with Odyssey Global for the construction of a bus turnaround facility in the Pinellas County Beach Access Park for a total cost not to exceed \$378,888. He noted that this area will serve the future Central Avenue BRT project as well as the Central Avenue Trolley (CAT). Al Burns, Director of Procurement, briefly outlined the procurement process and spoke about the Disadvantaged Business Enterprise (DBE) participation for this solicitation. He said that the recommended vendor, Odyssey Global, has committed to a 66% DBE participation.

In response to Chairperson Barkley's call for public comment, Mr. Rask talked about spending money before funds are received from the FTA. He also mentioned comments made from a Board Member back in 2017. Ms. Long responded to Mr. Rask's comments.

Mr. Shulman reported that the Planning Committee unanimously recommended approval; therefore, he made a motion, seconded by Ms. Long, to approve the contract with Odyssey Global. There were no further public comments. Motion passed unanimously.

Flamingo Fares – Cassandra Borchers, Chief Development Officer, provided a presentation on the changes to the Flamingo Fare Policy and the soft launch of the Flamingo program next month. She noted that the proposed fare structure to accompany the launch of the

Flamingo system will be more efficient, streamlined, and will offer fare products as well as best value options to customers. Ms. Borchers stated that in accordance with its Title VI Policy, PSTA conducts equity analysis for all fare changes to determine if any changes negatively affect minority or low-income populations. She said the equity analysis conducted by the Authority concluded that there are no negative impacts created by the fare structure change. Comments were made about the monthly pass, unaccompanied children, and regional services. Mr. Shulman indicated that the Planning Committee unanimously recommended approval; therefore, he made a motion, seconded by Ms. Gerard, to approve the revised fare policy for Flamingo Fares and approve the Fare Equity Analysis for the Flamingo Fares. There were no public comments. Motion passed unanimously.

Reports and Correspondence:

Performance Updates – Mr. Miller updated the Board on the reports included in the packet. He mentioned the two new statistics that will be included in the Operating Statistics report referencing security incidents, as well as the status of the safety shields being stalled on the buses.

[Ms. Rice entered the meeting at 9:55 am.]

Ms. Gerard and Ms. Long thanked the Bus Operators for all they do. Mr. Miller talked about safety training the Operators participate in. Additional comments and questions were made about the training, how the reports are coded, and number of shields installed to date.

Future Meeting Subjects:

The Board was provided with a list of upcoming meeting subjects.

Other Business:

Mr. Miller talked about a Valentine's Day event on February 14th at the transit centers, the moving of the Layby at PSTA Headquarters on February 10th, and the annual CEO performance evaluation taking place next month. He also mentioned the upcoming Legislative trips in March, as well as the upcoming Requests for Proposals (RFP) for auditing services and Federal Lobbyists procurements.

Board Member Comments:

Ms. Driscoll talked about an event in her district that PSTA attended to help provide information on services available in that area and thanked staff for their participation.

Ms. Long congratulated Chairperson Barkley in his new role as Chair.

Chairperson Barkley commented on the Martin Luther King, Jr. parade bus wrap and breakfast event that PSTA attended.

Adjournment:

There being no further business, Chairperson Barkley adjourned the meeting at 10:12 am. The next meeting is scheduled for February 26th at 9:00 am.

Chairperson