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BOARD MEETING MINUTES

APRIL 22, 2020

This meeting was conducted by means of Communications Media Technology.

Chairperson Joe Barkley called the April 22, 2020 Board meeting to order at 9:00 am. Members present: Joe Barkley, Chairperson; Pat Gerard, Vice-Chairperson; Gina Driscoll, Secretary/Treasurer; Dave Allbritton, Richard Bennett, Vince Cocks, Samantha Fenger, Heather Gracy, Charlie Justice, Janet Long, Darden Rice, Keith Sabiel, Dan Saracki, Josh Shulman, and Ken Welch. Also present: Brad Miller, CEO; Alan Zimmet, PSTA General Counsel; PSTA staff members, and members of the public.

Chairperson Barkley read an opening statement regarding PSTA holding this meeting as a virtual meeting in compliance with the Governor's Executive Orders, the Sunshine Law, and PSTA's own rules and regulations.

Resolution:

Adopt Resolution 20-01 – Mr. Zimmet read Resolution 20-01 by title. Ms. Long made a motion, seconded by Mr. Bennett, to adopt Resolution 20-01. In response to Chairperson Barkley's call for public comment, Tom Rask, unincorporated Pinellas County, expressed his concerns about the Governor's Executive Order allowing meetings by Communications Media Technology. Mr. Zimmet responded to his comments. Motion passed unanimously.

Public Comment:

Mr. Rask made further comments about conducting virtual meetings. He also talked about the way the meeting is being shown on PSTA's website.

[Mr. Sabiel exited the meeting at 9:21 am and did not return.]

Consent Agenda:

Mr. Allbritton made a motion, seconded by Mr. Saracki, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included the approval of the February 26, 2020 Board meeting minutes, the tire lease contract, the strategic communication contract, the Risk legal services agreement, the Advantage Pinellas Transit Plan, the maintenance uniforms contract, the Lyft contract amendment, and the State Government Affairs contract.

Action Items:

Federal Government Affairs Contract – Mr. Miller outlined the Federal Government Affairs contract. He said that staff is recommending the incumbent, Van Scoyoc Associates. Ms. Long made a few positive comments about the firm and made a motion, seconded by Ms. Gerard, to approve the contract with Van Scoyoc, which is a three year contract with two one-year option renewals for a contract value not to exceed \$420,000, and authorize the CEO to exercise the two options. In response to Chairperson Barkley's request for public comments, Mr. Rask stated that there are no accomplishments by Van Scoyoc noted on the write-up included in the agenda packet. There were no additional comments. Motion passed unanimously.

Art in Transit – Abhishek Dayal, Director of Project Management, gave a presentation on the Art in Transit contract for the Central Avenue Bus Rapid Transit (BRT) project. He indicated that staff is recommending approval for a contract with C Glass Studio. Mr. Dayal noted that the City of St. Petersburg is funding this project 100 percent. Mr. Bennett stated that he voted no at the Finance Committee and believes these art pieces are too costly. Mr. Allbritton made a motion, seconded by Ms. Driscoll, to approve the contract with C Glass Studio. In response to the call for public comment, Mr. Rask stated his belief that it was not clear in the write-up that this is fully funded by the City of St. Petersburg. He also talked about the funding for this project. Ms. Driscoll replied by thanking the City for their support. Motion passed (13:1), with Mr. Bennett dissenting.

Audit Firm Selection – Al Burns, Director of Purchasing, provided information on the selection of an audit firm for PSTA. He said that the Finance Committee is recommending Cherry Bekaert, LLP. Mr. Bennett made a motion, seconded by Mr. Allbritton, to approve the contract with Cherry Bekaert, LLP, which is a three-year contract with two one-year renewal options and authorize the CEO to exercise the option years. In response to Chairperson Barkley's call for public comment, Mr. Rask mentioned his interest in receiving PSTA's Comprehensive Annual Financial Report (CAFR). He also talked about a material weakness from the FY19 audit. Ms. Leous, Chief Financial Officer, stated that

the CAFR will be presented to the Board at the May meeting. She added that there are no findings. Motion passed unanimously.

Reports and Correspondence:

Performance Updates – Mr. Miller said the reports are included in the packet.

Future Meeting Subjects:

The Board was provided with a list of upcoming meeting subjects. Mr. Miller indicated that staff is preparing a presentation to the Board next month that will detail changes and forecasts for the future in terms of financial impact and ridership due to the COVID-19. He also mentioned all the staff at PSTA who are working hard through this event, including the Administrative staff who helped with coordinating this virtual meeting. Chairperson Barkley echoed his comments and said he is very proud of all the staff at PSTA.

Other Business:

No other business was discussed.

Board Member Comments:

Ms. Long asked Mr. Miller to talk about the funding PSTA will receive from the Coronavirus Aid, Relief, and Economic Security (CARES) Act due to this pandemic. Mr. Miller spoke about the funding that will be sent to all transit agencies to help with the decrease in funding from fares.

Mr. Allbritton said to stay safe and, hopefully, we will be able to meet in person soon.

Mr. Cocks thanked PSTA for their service during this event.

Adjournment:

There being no further business, Chairperson Barkley adjourned the meeting at 10:09 am. The next meeting is scheduled for May 27th at 9:00 am.

Chairperson