



PINELLAS SUNCOAST TRANSIT AUTHORITY
3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716
PSTA.NET 727.540.1800 FAX 727.540.1913

FINANCE/PLANNING COMMITTEE MINUTES
OCTOBER 21, 2020

This meeting was conducted by means of Communications Media Technology.

Finance Committee Chairperson Barkley called the October 21, 2020 combined Finance/Planning Committee meeting to order at 9:00 am. Members present: Joe Barkley, Josh Shulman, Vince Cocks, Richard Bennett, Dan Saracki, and Darden Rice. Members absent: Dave Allbritton, Ken Welch and Keith Sabiel. Also present: Brad Miller, CEO, and PSTA staff members.

Call to Order - Joe Barkley, Finance Committee Chair – Committee Chair Barkley read the required opening statement relating to the use of Communications Media Technology and how the public can view the meeting and make comments.

Public Comment:

There were no public comments.

Action Items:

September 16, 2020 Finance/Planning Meeting Minutes – Mr. Bennett made a motion, seconded by Mr. Saracki, to approve the minutes. Motion passed unanimously.

Heavy Duty Lifts – Henry Lukasik, Director of Maintenance, talked about the heavy duty lifts for PSTA's vehicles. He indicated that staff is recommending approval to increase the contract amount by \$77,000, bringing the total contract amount not to exceed \$917,000. Questions were raised regarding the justification for this increase, the original lifts, and the size of the ramps. After the Committee's questions were addressed, Mr. Bennett made a motion, seconded by Mr. Saracki, to recommend approval of increasing the contract amount. Motion passed unanimously.

Bus Graphics (Wraps) – Alissa Kostyk, Digital Marketing Manager, gave a presentation on the bus graphics (wraps) for the buses. She said staff is recommending approval of a two-year contract with three one-year options for bus wrap services with Turbo Images, Inc. for a total contract amount not to exceed \$200,000, and authorize the CEO to exercise the three one-year options. Al Burns, Director of Procurement, talked about the procurement process. Questions were asked about the location of Turbo Images and the longevity of the wraps. After discussion, Mr. Bennett made a motion, seconded by Mr. Cocks, to recommend approval of the contract with Turbo Images. Motion passed unanimously.

Coordination Agreements – Debbie Leous, Chief Financial Officer, outlined the two coordination agreements with the Tampa Bay Area Regional Transit Authority (TBARTA) and the Hillsborough Area Regional Transit Authority (HART). She indicated that staff is recommending approval of an amendment to the TBARTA agreement and the continuation of the Memorandum of Understanding (MOU) with HART. Mr. Saracki made a motion, seconded by Mr. Bennett, to recommend approval of the Coordination Agreements with TBARTA and HART. Motion passed unanimously.

Service Employees International Union (SEIU) Contract – James Bradford, Chief Operating Officer, presented information on the SEIU contract with PSTA's Transportation and Maintenance Supervisors. The contract term is three years starting October 1, 2020 and ending September 30, 2023. He stated that this contract involves 23 Transportation Supervisors and 7 Maintenance Supervisors. Mr. Bradford indicated that the final vote from these employees was 15 to 6 in favor of the contract and said staff is recommending approval of the contract. Questions were asked about the longevity plan and the vote by employees. After discussion, Mr. Bennett made a motion, seconded by Mr. Cocks, to recommend approval of the SEIU Contract. Motion passed unanimously.

Information Items:

Electric Charging Infrastructure – Mr. Miller gave a presentation on the electric charging infrastructure at PSTA headquarters. He stated that the Authority hired a consultant to help create a sustainability plan for the charging equipment needed as the Agency increases the number of electric vehicles in the fleet. He said that one of the ways to increase the power is to install solar panels throughout the facility. Mr. Miller also spoke about the partnerships with various agencies and the timeline of this project. Questions and comments were made about partnering with Duke Energy, the Federal Emergency Management Agency (FEMA) grant, the solar panels at the facility, as well as technology and funding for batteries.

Reports:

Monthly Financial Statement – The financial statements were included in the packet.

PSTA Contracts – The report was included in the agenda packet.

Ridership/Performance - Included in the packet.

Other Business:

Mr. Miller said starting November 1st, Board and Committee meetings will once again be held in-person at PSTA headquarters. He spoke about how the Board room has been re-arranged for socially distanced meetings.

Adjournment:

The meeting was adjourned at 10:11 am. The next meeting is scheduled for November 18, 2020 at 9:00 am (Finance) and 10:30 am (Planning).