



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
JANUARY 20, 2021

Committee Vice-Chairperson Shulman called the January 20, 2021 Finance Committee meeting to order at 9:00 am. Members present: Josh Shulman, Vince Cocks, Richard Bennett, Dan Saracki, Keith Sabiel, and Jeff Gow. Also present: Brad Miller, CEO, and PSTA staff members.

Public Comment:

There were no public comments.

Action Items:

Elect Committee Chair/Vice-Chair – Mr. Shulman made a motion, seconded by Mr. Saracki, to elect Mr. Cocks as Committee Chairperson. Motion passed unanimously. Mr. Bennett made a motion, seconded by Mr. Saracki, to elect Mr. Bennett as Vice-Chairperson. Motion passed unanimously.

Approve November 18, 2020 Minutes – Mr. Saracki made a motion, seconded by Mr. Cocks, to approve the minutes. Motion passed unanimously.

Gillig Electric Bus Contract – Henry Lukasik, Director of Maintenance, outlined the contract to purchase two Gillig electric buses. He said that PSTA received another grant to purchase these vehicles. This purchase will increase the electric bus fleet to eight. Al Burns, Director of Procurement, talked about the procurement process. Questions were asked about the total cost of an electric bus and whether these are replacements, which Mr. Lukasik answered. Mr. Bennett made a motion, seconded by Mr. Cocks, to recommend approval of the contract. Motion passed unanimously.

Depot Charging Stations Contract – Mr. Lukasik stated that due to the additional electric buses, PSTA will need to install four more depot chargers. Mr. Burns talked about the procurement process. Questions were raised about the cost and contingency, maintenance, Disadvantaged Business Enterprise (DBE) participation, and compatibility of the chargers. After discussion, Mr. Bennett made a motion, seconded by Mr. Saracki, to recommend approval of the depot charging stations contract. Motion passed unanimously.

Landscaping Contract – Mr. Lukasik stated that PSTA outsources the landscaping services for the main headquarters and four passenger terminals. Mr. Burns talked

about the procurement process. Questions were asked about the one-year options, the current contract amount, the budget, and the vendor. After discussion, Mr. Bennett made a motion, seconded by Mr. Saracki, to recommend approval of the landscaping contract. Motion passed unanimously.

Reports:

Monthly Financial Report – The financial statements were included in the packet. Debbie Leous, Chief Financial Officer, outlined the monthly financial statements for October and November 2020. She also talked about the Coronavirus Aid, Relief, and Economic Security Act (CARES) funding.

PSTA Contracts – The report was included in the agenda packet. Ms. Leous briefly talked about this report pointing out PSTA's five largest contracts.

Ridership/Performance - Included in the packet. Mr. Miller briefly mentioned the paratransit statistics. He also talked about the ongoing paratransit solicitation process.

Other Business:

Mr. Saracki asked about the elimination of Maintenance employees due to PSTA going forward with an all-electric fleet. At this point, there is no plan to eliminate staff. He also asked about the disposal of buses that reach their useful life.

Adjournment:

The meeting was adjourned at 9:56 am. The next meeting is scheduled for February 17, 2021 at 9:00 am.