



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
JUNE 16, 2021

Committee Chairperson Cocks called the June 16, 2021 Finance Committee meeting to order at 9:00 am. Members present: Vince Cocks, Richard Bennett, Josh Shulman, Dan Saracki, and Jeff Gow. Member absent: Keith Sabiel. Also present: Brad Miller, CEO, and PSTA staff members.

Public Comment:

There were no public comments.

Action Items:

Approve May 19, 2021 Minutes – Mr. Bennett made a motion, seconded by Mr. Gow, to approve the minutes. The motion passed unanimously.

Towing/Filters/Radiators – Henry Lukasik, Director of Maintenance, outlined the towing/filters/radiators that are needed for PSTA's vehicles. Al Burns, Director of Procurement, talked about the procurement process. Questions were asked about pricing, how often towing services are needed, and minority business participation. After discussion, Mr. Saracki made a motion, seconded by Mr. Shulman, to recommend approval of the contracts with Pagan Towing Service & Transport LLC, Globe Connect LLC, and Austin & Son's Auto Electric Inc. The motion passed unanimously.

Commission on Transportation Disadvantaged (CTD) Agreements – Debbie Leous, Chief Financial Officer, provided information on the annual CTD grants and agreements. Questions were raised about funding, which Ms. Leous and Mr. Miller answered. Mr. Shulman made a motion, seconded by Mr. Gow, to recommend approval of the CTD grants. The motion passed unanimously.

Employee Health Benefits Renewal – Liz O'Hara, Benefits Manager, outlined the annual employee health benefits. She talked about the three plans offered to employees and noted that rates are expected to increase by 5% for next year, which is only slightly higher than this year. She also mentioned other benefits including the FitBit program, health webinars, and biometric screenings. Questions were asked about the high deductible plan and contributions to the Health Savings Account (HSA). After discussion, Mr. Gow made a motion, seconded by Mr. Saracki, to recommend approval of the health benefits renewals. Motion passed unanimously.

Ring Central Telephone Services – Julie Cagliostro, Director of Information Technology (IT), outlined the Ring Central telephone services and Sharon Spellman, Procurement Manager, spoke about the procurement process. The Committee raised questions regarding the vendors, customer service, and emergency procedures. After discussion, Mr. Bennett made a motion, seconded by Mr. Gow, to recommend approval of the purchase of the Ring Central telephone services. Motion passed unanimously.

Waiver of PSTA's Vehicle Donation Policy – Mr. Burns, Ms. Spellman, and Charles King, Safety, Security & Training Supervisor, talked about PSTA's Leadership class project to donate a 2007 Gillig bus to Reach St. Pete. The recommended action is to waive the vehicle donation policy to donate this vehicle. Questions were asked about the wrap for the bus, donated vehicles in the past, and maintenance of the vehicle. Mr. Saracki made a motion, seconded by Mr. Shulman, to recommend approval to waive the PSTA vehicle donation policy for a one-time donation of a 2007 Gillig bus to Reach St. Pete. Motion passed unanimously.

Reports:

Monthly Financial Report – The financial statements were included in the packet. Julie Lupis, Director of Accounting, gave an update on the monthly financial statements for the month of April 2021.

Ridership/Performance - Included in the packet. Mr. Miller noted that ridership is rising.

Other Business:

No other business was discussed.

Adjournment:

The meeting was adjourned at 9:57 am. The next meeting is scheduled for July 21, 2021 at 9:00 am.