



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
JULY 21, 2021

Committee Chairperson Cocks called the July 21, 2021 Finance Committee meeting to order at 9:00 am. Members present: Vince Cocks, Richard Bennett, Josh Shulman, Dan Saracki, and Jeff Gow. Member absent: Keith Sabiel. Also present: Brad Miller, CEO, and PSTA staff members.

Public Comment:

There were no public comments.

Action Items:

Approve June 16, 2021 Minutes – Mr. Bennett made a motion, seconded by Mr. Gow, to approve the minutes. The motion passed unanimously.

SunRunner Professional Services Contract Extension – Abhishek Dayal, Director of Project Management, gave a presentation on the SunRunner professional services contract extension. He outlined the project and construction to date. He said staff is recommending approval to extend the contracts with H.W. Lochner and HDR, Inc. through December 2022. Questions were asked about the process, vehicles for this project, bus stops along the route, and construction delays. After discussion, Mr. Shulman made a motion, seconded by Mr. Saracki, to recommend approval of the contract extensions. The motion passed unanimously.

Claim Settlement – Diane Randall, Director of Risk Management, talked about the claim with a former employee, adding that staff is recommending approval to settle this claim for an amount of \$50,000. Questions were raised regarding the mediation costs and details of the incident. Mr. Saracki made a motion, seconded by Mr. Gow, to recommend approval of the claim settlement. The motion passed unanimously.

Interior Bus Lighting Replacement – Henry Lukasik, Director of Maintenance, talked about the purchase of LED lights to replace the old florescent lighting on 65 buses. Al Burns, Director of Procurement, briefly outlined the procurement process. A question was asked about the number of lights needed, which Mr. Lukasik answered. Mr. Bennett made a motion, seconded by Mr. Gow, to recommend approval of a one-time purchase with Gillig, LLC for the LED lights. The motion passed unanimously.

FY22 Millage Rate – Michael Hanson, Director of Finance, talked about the FY22 millage rate. He said staff is recommending approval to set the millage rate at 0.7500 to be sent to the Property Appraiser. Mr. Saracki made a motion, seconded by Mr. Shulman, to recommend approval of the proposed FY22 millage rate. The motion passed unanimously.

Reports:

Monthly Financial Report – The financial statements were included in the packet. Julie Lupis, Director of Accounting, gave an update on the monthly financial statements for the month of May 2021.

PSTA Contracts – Debbie Leous, Chief Financial Officer, talked about the contracts which were included in the packet.

Ridership/Performance - Included in the packet. Mr. Miller noted that ridership was up in June.

Other Business:

No other business was discussed.

Adjournment:

The meeting was adjourned at 9:43 am. The next meeting is scheduled for August 11, 2021 at 9:00 am.