



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
OCTOBER 20, 2021

Committee Chairperson Cocks called the October 20, 2021 Finance Committee meeting to order at 9:00 am. Members present: Vince Cocks, Richard Bennett, Josh Shulman, Dan Saracki, and Jeff Gow. Member participating via Zoom: Keith Sabiel. Also present: Brad Miller, CEO, and PSTA staff members.

Call to Order:

Mr. Saracki made a motion, seconded by Mr. Gow, to allow Mr. Sabiel to participate in the meeting via Zoom. The motion passed unanimously.

Public Comments:

There were no public comments.

Action Items:

Approve September 15, 2021 Finance/Planning Committee Minutes – Mr. Bennett made a motion, seconded by Mr. Gow, to approve the minutes. The motion passed unanimously.

Claim Settlement – Diane Randall, Director of Risk Management, explained the recommendation for approval of a settlement agreement in the amount of \$50,000. One question was asked regarding the settlement cap, which Ms. Randall answered. Mr. Bennett made a motion, seconded by Mr. Saracki, to recommend approval of the Settlement Agreement. The motion passed unanimously.

Microsoft License Upgrade – Julie Cagliostro, Chief of Information Technology, and Al Burns, Director of Procurement, provided information regarding the Microsoft license upgrade. Staff is recommending approval of an increase of \$12,000 for the SHI International, Inc. contract for the Microsoft Licensing Agreement Upgrades. A question was asked about the total number of licenses. After discussion, Mr. Bennett made a motion, seconded by Mr. Gow, to recommend approval of the license upgrade. The motion passed unanimously.

Bus Graphics – Mr. Burns said that staff is recommending approval of a contract amount increase of \$60,000 for Turbo Images, Inc. for exterior and interior bus advertising graphics installations. Questions were raised regarding full wrap or half

wrap advertising, the length of the contract, and how long the additional \$60,000 would last. After Mr. Burns and Whitney Fox, Director of Marketing and Communications, answered, Mr. Gow made a motion, seconded by Mr. Saracki, to recommend approval of the contract increase with Turbo Images. The motion passed unanimously.

Bus Filters – Henry Lukasik, Director of Maintenance, and Mr. Burns, talked about the contract amount increase of \$12,000 to Fleet Products, \$16,000 to Vehicle Maintenance Program, Inc., \$8,000 to Mohawk MFG & Supply Co., and \$6,000 to Gillig LLC for transit bus filters. Questions were asked about the number of buses in the fleet and price escalation. After discussion, Mr. Bennett made a motion, seconded by Mr. Gow, to recommend approval of the increase to the contract amount. The motion passed unanimously.

Florida Consortium Electric Bus Contracts – Mr. Burns said staff is recommending approval of awarding five-year contracts for all electric transit buses with charging and associated equipment as a Florida State Schedule to BYD Coach and Bus LLC, Gillig LLC, New Flyer of America, Inc., and Proterra Operating Company, Inc. He introduced Lisa Bacot, Executive Director of the Florida Public Transportation Association (FPTA), who said a few words. Mr. Lukasik provided a presentation and questions were asked about the contract and commuter buses. After discussion, Mr. Shulman made a motion, seconded by Mr. Gow, to recommend approval of the Florida Consortium Electric Bus contracts. Motion passed unanimously.

Reports:

Monthly Financial Report – The financial statements were included in the packet. Debbie Leous, Chief Financial Officer, reviewed the report for the month ending August 31, 2021.

PSTA Contracts – The report was included in the packet.

Ridership/Performance – The report was included in the packet. Mr. Miller spoke about the reintroduction of fares and the Flamingo program.

Other Business:

No other business was discussed.

Adjournment:

The meeting was adjourned at 10:12 am. The next meeting is scheduled for November 17, 2021 at 9:00 am.