



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE/PLANNING COMMITTEE MINUTES
SEPTEMBER 15, 2021

Finance Committee Chairperson Vince Cocks called the September 15, 2021 Finance/Planning Committee meeting to order at 9:00 am. Members present: Vince Cocks, Richard Bennett, Josh Shulman, Dan Saracki, Jeff Gow, Dave Allbritton, Rene Flowers, Michael Fridovich, and Deborah Figgs-Sanders. Member absent: Keith Sabiel. Also present: Brad Miller, CEO, and PSTA staff members.

Public Comment:

There were no public comments.

Action Items:

Approve August 11, 2021 Finance Committee Minutes – Mr. Bennett made a motion, seconded by Mr. Saracki, to approve the minutes. The motion passed unanimously.

Approve August 11, 2021 Planning Committee Minutes – Mr. Allbritton made a motion, seconded by Ms. Flowers, to approve the minutes. The motion passed unanimously.

Software Maintenance Agreements - Julie Cagliostro, Director of Information Technology (IT), talked about the five IT software contracts: Avail Technologies, Clever Devices, Motorola, T-Mobile, and Sprint which are essential to run PSTA. Al Burns, Director of Procurement, spoke about the procurement process and contract terms. Questions were asked about phone service providers, costs, features of the Clever Devices service, and hardware. After discussion, Ms. Flowers made a motion, seconded by Mr. Allbritton, to recommend approval of the agreements. The motion passed unanimously.

St. Petersburg Looper Agreements – Cassandra Borchers, Chief Development Officer, gave a presentation on two agreements for the downtown St. Petersburg Looper service. She talked about the service levels and performance, as well as the funding needed to run the service. A question was raised regarding ridership per stop. Mr. Bennett made a motion, seconded by Ms. Flowers, to recommend approval of the St. Petersburg Looper agreements. The motion passed unanimously.

AVA Agreement with Clearwater – Jacob Labutka, Senior Planner, provided information on the AVA service on Clearwater Beach. He said staff is recommending the Board approve an agreement with Clearwater to implement this service. Questions

were asked about the route and the stops. After discussion, Mr. Saracki made a motion, seconded by Mr. Allbritton, to recommend approval of the AVA agreement with Clearwater. The motion passed unanimously.

Resolution for Potential Solar Energy Grant - Heather Sobush, Director of Planning, provided information on a potential solar energy grant. She said staff is recommending the Board approve a Resolution for this opportunity. Mr. Shulman made a motion, seconded by Mr. Fridovich, to recommend approval of the Resolution. The motion passed unanimously.

Largo Bus Stop Easement Agreement - Abhishek Dayal, Director of Project Management, talked about an agreement for a bus stop in Largo. A question was asked about the location. Ms. Flowers made a motion, seconded by Mr. Bennett, to recommend approval of the easement agreement. The motion passed unanimously.

Information Items:

Five-Year Bus Replacement Plan – Henry Lukasik, Director of Maintenance, and Debbie Leous, Chief Financial Officer, gave a presentation on PSTA's plan to purchase buses over the next five years. Questions were asked about the age of the fleet, funding, electric vehicles, zero emission vehicles, and training.

Financial Policies Update - The Committee received the annual financial policies update from Ms. Leous and Michael Hanson, Director of Financing. A question was asked about the investments.

Reports:

Monthly Financial Statement – The financial statements were included in the packet.

Ridership/Performance – Included in the packet.

Other Business:

No other business was discussed.

Adjournment:

The meeting was adjourned at 10:45 am. The next meeting is scheduled for October 20, 2021 at 9:00 am.