



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
JANUARY 19, 2022

Committee Chairperson Cocks called the January 19, 2022 Finance Committee meeting to order at 9:00 am. Members present: Vince Cocks, Richard Bennett, Josh Shulman, Dan Saracki, and Jeff Gow. Members absent: Keith Sabiel. Also present: Brad Miller, CEO; PSTA staff members, and members of the public.

Public Comments:

There were no public comments.

Action Items:

Approve November 17, 2021 Finance Committee Minutes – Mr. Bennett made a motion, seconded by Mr. Saracki, to approve the minutes. The motion passed unanimously.

Transit Bus Filters – Henry Lukasik, Director of Maintenance, and Al Burns, Director of Procurement, talked about a contract to purchase bus filters as well as the procurement process. A question was asked about the contract terms, which Mr. Burns answered. Mr. Bennett made a motion, seconded by Mr. Gow, to recommend approval of the transit bus filters contracts with Fleet Products, Gillig LLC, Kirk's Automotive Inc., The Aftermarket Parts Company LLC, and the Vehicle Maintenance Program. The motion passed unanimously.

Travel Training Services – Ross Silvers, Americans with Disabilities Act (ADA) Policy and Compliance Officer, outlined the travel training services. Mr. Burns talked about the procurement process and the budget for this service. Questions were asked about costs, outreach initiatives, number of clients, quality control, and staffing. After discussion, Mr. Shulman made a motion, seconded by Mr. Bennett, to recommend approval of the contract with Alfred Benesch & Company. The motion passed unanimously.

SunRunner Project Management/Construction Management Contract Change Order – Abhishek Dayal, Director of Project Management, and Mr. Burns gave a presentation on the SunRunner project management contract amendment. Mr. Dayal noted that this does not change the total project cost. Questions were asked about the contingency amount and delays in the project. After discussion, Mr. Saracki made a motion, seconded by Mr. Bennett, to recommend approval of the contract modification

to amend the contract with HDR, Inc. for the SunRunner Bus Rapid Transit (BRT) project management/construction management services. The motion passed unanimously.

Information Items:

Flamingo Contract Services – Michael Hanson, Director of Financial Planning and Analysis, and Mr. Burns, provided information on the Flamingo contract services. Questions were asked about the UPASS/CPASS integration, linking accounts, and payment options.

Reports:

Monthly Financial Statement – The financial statements were included in the packet. Julie Lupis, Director of Accounting, reviewed the reports for the month ending November 30, 2021.

PSTA Contracts – Debbie Leous, Chief Financial Officer, briefly outlined the contracts included in the packet.

Ridership/Performance – The report was included in the packet. Mr. Miller noted that ridership was down due to the COVID pandemic.

Other Business:

No other business was discussed.

Adjournment:

The meeting was adjourned at 10:19 am. The next meeting is scheduled for February 18, 2022 at 9:00 am.