



PINELLAS SUNCOAST TRANSIT AUTHORITY
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BOARD MEETING MINUTES
JUNE 29, 2022

Chairperson Gerard called the June 29, 2022 Board meeting to order at 9:00 a.m. Members present: Pat Gerard, Chairperson; Dan Saracki, Secretary/Treasurer; David Allbritton; Vince Cocks; Jeff Gow; Jim Olliver; Jamie Robinson; Patti Reed, and Josh Shulman. Members absent (excused): Richard Bennett, Gina Driscoll, Deborah Figgs-Sanders, Rene Flowers, Kathleen Peters, and Karen Seel. Also present: Brad Miller, CEO; Nikki Day, General Counsel; PSTA staff members; and members of the public.

Awards and Recognition:

Triennial Review – Debbie Leous, Chief Financial Officer, gave a presentation on PSTA's Triennial Review. There were 23 areas that were checked and there were no deficiencies. She recognized staff who worked very hard on this review as well as the person who managed the process, Pam Reitz, who has been working at PSTA for 35 years.

Public Comment:

There were no public comments.

Consent Agenda:

Mr. Saracki made a motion, seconded by Mr. Cocks, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included approval of the May 25, 2022 minutes, the Easement Agreement with Largo, the Information Technology (IT) contracts, and the Waste Management and Recycling Services contract extension.

Committee Updates:

Transit Riders Advisory Committee (TRAC) Update – Committee Chairperson, Mark O'Hara, gave an update on the June TRAC meeting.

School Safety Committee – Mr. Shulman talked about the recent School Safety Committee meeting.

Forward Pinellas Local Coordinating Board (LCB) Update – Ms. Reed provided information on the recent LCB meeting.

Forward Pinellas – Ms. Reed also provided an update on the recent Forward Pinellas meeting.

Tampa Bay Area Regional Transit Authority (TBARTA) Update – Mr. Miller gave an update on the May TBARTA meeting.

Action Items:

Health Benefits Contracts – Ms. Leous and Liz O’Hara, Deputy Director of Human Resources, gave a presentation on the employee health benefits contracts for FY23 including health, dental, vision, and life insurance. Questions and comments were made about the life insurance plan, the Health Savings Account (HSA) contributions, and short-term disability coverage. Mr. Shulman made a motion, seconded by Mr. Allbritton, to approve the health benefits contracts. There were no public comments. The motion passed unanimously.

Information Items:

FY23 Draft Budget – Ms. Leous, Al Burns, Director of Procurement, and Nick Sagan, Acting Financial Planning & Analysis Manager, gave a presentation on the draft FY23 budget. It was noted that it will be a balanced budget, despite the challenges PSTA is facing. A question was asked about the Mobility Division, which staff answered.

Fleet Electrification Benefits – Ms. Leous and Henry Lukasik, Director of Maintenance, gave a presentation on the benefits of electric vehicles. Questions were asked about fuel efficiency based on routes, propulsion costs, and the plan/timeline for all electric buses.

Federal Formula Funding Split – Mr. Miller gave a presentation on the federal formula split between PSTA, the Hillsborough Area Regional Transit Authority (HART), TBARTA, and Pasco County. He said there is a special formula to determine how much each agency receives. Recently, HART has requested that the formula change to allow them to receive more money than the other agencies. Mr. Miller noted that HART did sign the split letter for this year; however, in the future, they may want to try implementing a new formula.

Reports and Correspondence:

Performance Updates – The report was included in the packet. Mr. Cocks made a few comments about the Access tracking sheet and Mr. Shulman commented on the operating statistics. Mr. Miller spoke about the diesel fuel costs and said that ridership has been very strong in the last two months, likely due to spring break.

Future Meeting Subjects:

The Board was provided with a list of upcoming meeting subjects. Mr. Miller indicated that there will be a contract with Duke Energy for electric charging infrastructure, a

Diversity, Equity, & Inclusion Strategic Plan, and the Truth in Millage (TRIM) notice at next month's meeting.

Other Business:

Mr. Miller announced a planning grant that PSTA received, another grant to restart the Transportation Disadvantaged (TD) service that crosses counties, as well as future funding from the VW settlement for the Clearwater Transit Center.

Board Member Comments:

Mr. Robinson thanked PSTA for organizing the PRIDE event and the park-and-ride option.

Adjournment:

There being no further business, Chairperson Gerard adjourned the meeting at 10:45 a.m. The next regular Board meeting is July 27, 2022 at 9:00 a.m.

Chairperson