



**PINELLAS SUNCOAST TRANSIT AUTHORITY**  
**3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716**  
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**BOARD MEETING MINUTES**  
**JULY 27, 2022**

Chairperson Gerard called the July 27, 2022 Board meeting to order at 9:00 a.m. Members present: Pat Gerard, Chairperson; Gina Driscoll, Vice-Chairperson; David Allbritton; Richard Bennett; Vince Cocks; Deborah Figgs-Sanders, Rene Flowers, Jeff Gow; Jim Olliver; Jamie Robinson; Patti Reed; Josh Shulman; and Karen Seel. Members absent: Dan Saracki and Kathleen Peters. Also present: Brad Miller, CEO; Nikki Day, General Counsel; PSTA staff members; and members of the public.

**Call to Order:**

Ms. Deborah Figgs-Sanders made a motion, seconded by Ms. Flowers, to allow Mr. Olliver to participate in the meeting via Zoom. The motion passed unanimously.

**Presentation:**

**PSTA-Pinellas County School Board (PCSB)** – Amanda Baird, Marketing Manager, and Heather Sobush, Director of Planning, gave a presentation on staff's outreach efforts to Pinellas County schools about the UPASS program. There were a few questions, comments, and suggestions about the program.

**Public Comment:**

There were no public comments.

**Consent Agenda:**

Ms. Driscoll made a motion, seconded by Mr. Allbritton, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included approval of the June 29, 2022 minutes, the Shelter Deployment Plan with Engineering Design Support 2022, the remanufactured alternators contract, and the SunRunner Design Services contract change order.

**Committee Updates:**

**Transit Riders Advisory Committee (TRAC) Update** – Committee Chairperson, Mark O'Hara, gave an update on the July TRAC meeting.

**Action Items:**

**FY23 Millage Rate** – Nick Sagan, Interim Manager of Financial Planning & Analysis, and Al Burns, Director of Procurement, talked about the FY23 millage rate. Staff is recommending 0.7500 to be transmitted to the Property Appraiser, which is the max rate that can be set. Mr. Sagan mentioned two public hearings in September. A question was asked about reducing the rate and Mr. Sagan responded that PSTA would not have a balanced budget. Debbie Leous, Chief Financial Officer, provided additional clarification about the budget and millage. It was noted that Pinellas County and the City of St. Petersburg are not proposing a millage increase. Ms. Driscoll made a motion, seconded by Ms. Flowers, to approve the proposed millage rate of 0.7500 to be transmitted to the Property Appraiser. There were no public comments. The motion passed (12:1), with Mr. Bennett dissenting.

**Diversity, Equity, & Inclusion (DE&I) Strategic Plan** – Trish Collins, Director of Human Resources, gave a presentation on PSTA's Diversity, Equity, & Inclusion Strategic Plan. She talked about the different endeavors such as surveys and staff led diversity groups. Ms. Flowers made a motion, seconded by Mr. Olliver, to approve the DE&I Strategic Plan. There were no public comments. The motion passed unanimously.

**Transit App Agreements** – Jacob Labutka, Senior Planner, provided information on the Transit App agreements. He also provided an example of how the app will be integrated with Uber or Lyft. Questions were asked about the grant, the cost after the grant is over, and Transit Royale. Mr. Shulman made a motion, seconded by Ms. Flowers, to approve the Transit App agreements. There were no public comments. The motion passed unanimously.

**Master Service Agreement with Duke Energy** – Abhishek Dayal, Director of Project Management; Henry Lukasik, Director of Maintenance; and Ms. Leous presented information on the agreement with Duke Energy for the installation and maintenance of electric charging infrastructure. Questions were asked about a competitive procurement, cost, maintenance, and a generator during power outages. After discussion, Ms. Flowers made a motion, seconded by Ms. Driscoll, to approve the Master Services agreement with Duke Energy One, Inc. for the purpose of installing and maintaining electrical charging infrastructure, and recommend authorization to reimburse Duke Regulated for installation of switches and transformers. There were no public comments. The motion passed (12:1), with Mr. Shulman dissenting.

**Reports and Correspondence:**

The Performance Updates and October 2022 Service Changes presentation were included in the packet.

**Future Meeting Subjects:**

The Board was provided with a list of upcoming meeting subjects. Mr. Miller mentioned the SunRunner grand opening event on October 21st, a public hearing for the services changes on August 11th, and the first of two Personnel Committee meetings to discuss the CEO evaluation and employee compensation plan. Mr. Sagan talked about the

Leadership PSTA's class of 2022 community project, which is a job fair that will take place at PSTA on August 10th.

**Other Business:**

Comments and questions were made about the public hearing for service changes and the Paratransit Access tracking sheet included in the packet, which Mr. Miller answered.

**Board Member Comments:**

There were no Board member comments.

**Adjournment:**

There being no further business, Chairperson Gerard adjourned the meeting at 10:22 a.m. The next regular Board meeting is August 24, 2022 at 9:00 a.m.

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Chairperson