



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
JULY 20, 2022

Committee Chairperson Cocks called the July 20, 2022 Finance Committee meeting to order at 9:00 a.m. Members present: Vince Cocks, Richard Bennett, Josh Shulman, Dan Saracki, Jeff Gow, and Patti Reed. Also present: Brad Miller, CEO; PSTA staff members; and members of the public.

Public Comments:

There were no public comments.

Action Items:

Approve June 15, 2022 Finance Committee Minutes – Mr. Bennett made a motion, seconded by Mr. Saracki, to approve the minutes. The motion passed unanimously.

Agreements with Duke Energy – Abhishek Dayal, Director of Project Management, outlined the agreements with Duke Energy for installation, operation, and maintenance of electric charging infrastructure. Henry Lukasik, Director of Maintenance, explained the scope of the work for this project as well as the location on campus. Debbie Leous, Chief Financial Officer, talked about the cost for the project. Questions were asked about cost, which staff answered. Mr. Saracki made a motion, seconded by Mr. Gow, to recommend approval of a Master Services agreement with Duke Energy One, Inc. for the purpose of installing and maintaining electrical charging infrastructure, and recommend authorization to reimburse Duke Regulated for installation of switches and transformers. The motion passed unanimously.

SunRunner Design Services Contract Change Order – Mr. Dayal explained the contract change order with H.W. Lochner for the SunRunner design services. He noted that the cost will be absorbed from the budget using contingency funds. Mr. Saracki made a motion, seconded by Mr. Bennett, to recommend approval of the contract change order. The motion passed unanimously.

Transit App Agreements – Jacob Labutka, Senior Planner, talked about the two agreements with Transit App, adding that PSTA received a grant for this program. He provided the group with sample trips to explain how the app works and how it will integrate with other services. Questions were asked about training riders to use the app, which Mr. Labutka answered. Mr. Bennett made a motion, seconded by

Mr. Saracki, to recommend approval of the Integration and Data Sharing agreement with Transit App. The motion passed unanimously.

[Mr. Shulman entered the meeting at 9:27 a.m.]

Remanufactured Alternators – Mr. Lukasik talked about the purchase of alternators for the buses and Al Burns, Director of Procurement, outlined the procurement process. Mr. Gow made a motion, seconded by Mr. Saracki, to recommend approval of the remanufactured alternators purchase. The motion passed unanimously.

Information Items:

Timing of Federal COVID Relief Fund Usage – Ms. Leous spoke about the COVID funds PSTA has received and how PSTA is drawing down the funds.

Reports:

Monthly Financial Statement – The financial statement was included in the packet. Julie Lupis, Director of Accounting, provided highlights from the May 2022 report.

PSTA Contracts – Ms. Leous briefly mentioned the list of contracts included in the agenda packet.

Ridership/Performance – The report was included in the packet. Mr. Miller talked about the operating statistics and the mobility tracking sheets included in the agenda. There were a few questions about ridership and the UPASS program, which staff answered.

Other Business:

Mr. Miller announced that Mr. Burns is a member of the Leadership American Public Transportation Association (APTA) class of 2023.

Adjournment:

The meeting was adjourned at 10:25 a.m. The next meeting is scheduled for August 17th at 9:00 a.m.