



PINELLAS SUNCOAST TRANSIT AUTHORITY
3201 SCHERER DRIVE, ST. PETERSBURG, FL 33716
PSTA.NET 727.540.1800 FAX 727.540.1913

BOARD MEETING MINUTES
DECEMBER 7, 2022

Vice-Chair Driscoll called the December 7, 2022 Board meeting to order at 9:00 a.m. Present: David Allbritton, Gina Driscoll, Richard Bennett, Vince Cocks, Jamie Robinson, Jeff Gow, Rene Flowers, Kathleen Peters, Deborah Figgs-Sanders, Jim Olliver, Dan Saracki. Absent: Patti Reed, Josh Shulman. Also present: Brad Miller, CEO; Nikki Day, General Counsel; PSTA staff members; and members of the public.

Recognitions and Presentations:

Recognize Outgoing Board Member Commissioner Pat Gerard - Pat Gerard was recognized for her service on PSTA Board. She received a plaque, lifetime bus pass, and a SunRunner framed poster.

[Ms. Flowers arrived 9:02]

Ms. Gerard said a few words about PSTA staff and her time on the Board.

[Ms. Figgs-Sanders arrived 9:12]

Employee Engagement PowerPoint – Tamika White, Senior Organizational Development Manager, gave a presentation on the results from the most recent employee survey.

Public Comment:

There were no public comments.

Consent Agenda:

Ms. Flowers made a motion, seconded by Mr. Saracki, to approve the Consent Agenda. The Board unanimously approved the Consent Agenda which included approval of the October 26, 2022 minutes, Board Committee appointments, Security Guard Contract, Bus Stop Easement Agreement, Limited Use Fare Media, BAT Lanes Maintenance Agreement with FDOT, Clearwater Transit Center Design Services Contract Amendment, Banking Services Contract Extension, and Microsoft License Upgrade.

Committee Updates:

TRAC Update – Mark O’Hara, Committee Chair, gave an update on the recent TRAC meeting.

Local Coordinating Board – Mr. Miller gave an update on the recent LCB meeting.

Forward Pinellas – Ms. Driscoll gave an update on the recent Forward Pinellas meeting.

Action Items:

Approve 2023 Board Officers - Brad Miller outlined the November 2, 2022 Nominating Committee recommendations: Gina Driscoll as Chairperson, Dan Saracki as Vice-Chair, and Rene Flowers as Secretary/Treasurer.

Mr. Allbritton made a motion, seconded by Ms. Figgs-Sanders, to approve 2023 Board Officers as recommended by the Nominating Committee. Motion passed unanimously.

Information Items:

PSTA Mobility Software Dispute – Debbie Leous, Chief Financial Officer, gave a presentation on the PSTA Mobility Software Dispute with the vendor GOIN. Questions and comments were made about the software licenses, the transition process to the new software, terms of the contract, and billing processes. Mr. Miller added that staff has implemented new procedures to ensure this does not happen in the future.

SunRunner One Month Update - Whitney Fox, Director of Marketing and Communications, and Heather Sobush, Chief Planning/Sustainability Officer, gave an update on the success of the first month of SunRunner service.

Reports and Correspondence:

Mr. Miller spoke about the reports included in the packet. The PSTA final FY22 Scorecard was also included.

Future Meeting Subjects:

Included in the packet. Brad briefly mentioned past and upcoming meetings and events.

Other Business:

There was no other business.

Board Member Comments:

Mr. Cocks asked for an update on the Spare software improvements. Mr. Miller referred to the report in the packet and provided additional information. Mr. Cocks also asked questions about the dispatch feature, which Mr. Miller answered.

Ms. Flowers mentioned an event she attended where SunRunner information and promotional items were handed out. She also talked about bus stops that needed attention, adding that those issues have been taken care of. She wished everyone happy holidays.

Adjournment:

The meeting was adjourned at 10:54 a.m. The next meeting is January 25, 2023 at 9 a.m.

Chairperson Signature