



PINELLAS SUNCOAST TRANSIT AUTHORITY
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FINANCE COMMITTEE MINUTES
NOVEMBER 16, 2022

Committee Chairperson Vince Cocks called the November 16, 2022, Finance Committee meeting to order at 9 a.m. Members present: Josh Shulman, Richard Bennett, Vince Cocks, Dan Saracki, Jeff Gow, and Patti Reed: Also present: Brad Miller, CEO, and PSTA staff members.

Call to Order:

Ms. Reed made a motion, seconded by Mr. Gow, to allow Mr. Saracki to participate via Zoom. Motion passed unanimously.

Public Comments:

There were no public comments.

Approve October 19, 2022, Finance Committee Minutes – Mr. Bennett made a motion, seconded by Ms. Reed, to approve the minutes. The motion passed unanimously.

Information Items:

PSTA Mobility Software Dispute – Debbie Leous, Chief Financial Officer, and Mr. Miller provided information on the PSTA Mobility software dispute with Goin, Inc. Questions were asked about current procedures for transmitting funds, involving the insurance company, cost for the forensic investigation, assistance from the Sheriff's office with the investigation, and turnaround time for payments to PSTA.

Action Items:

Clearwater Transit Center Design Services Contract Amendment – Abhishek Dayal, Director of Project Management, gave a presentation on a contract for the final design of the Clearwater Transit Center project. The increase is for new work added to the scope. Questions were asked about funding, which Mr. Dayal answered. Mr. Bennett made a motion, seconded by Ms. Reed, to recommend approval of the Clearwater Transit Center Design Services Contract. The motion passed unanimously.

BAT Lanes Maintenance Agreement with FDOT – Mr. Dayal talked about a maintenance agreement with Florida Department of Transportation (FDOT) to maintain lanes along 34th Street South. Questions were asked about the maintenance of the

lanes, which Mr. Dayal answered. Mr. Gow made a motion, seconded by Mr. Saracki, to recommend approval of the agreement with FDOT. The motion passed unanimously.

Security Guard Services - Theo Bakomihalis, Superintendent of Safety, Security, & Training, gave a brief outline of the security guard services at the terminals and transfer centers. Al Burns, Director of Procurement, talked about the procurement process for this contract. A question was asked about the different levels of security, which Mr. Bakomihalis answered. Another question was asked about the rates for guards, which Mr. Burns answered. Mr. Bennett made a motion, seconded by Ms. Reed, to recommend approval of security guard contract. The motion passed unanimously.

Limited Use Fare Media – Mr. Burns talked about a contract for fare media with EDM Technology and outlined the procurement process. Questions were asked about the cards, which staff answered. Mr. Saracki made a motion, seconded by Ms. Reed, to recommend approval of a contract with EDM Technology. The motion passed unanimously.

Banking Services Contract Extension – Mr. Burns spoke about a contract extension with BankUnited for a 65-day period. He noted that the terms of the contract will not change. Mr. Bennett made a motion, seconded by Mr. Gow, to recommend approval of a contract extension with BankUnited. The motion passed unanimously.

Microsoft License Upgrade – Mr. Burns outlined the need to upgrade Microsoft licenses to the highest level. Staff is recommending approval of a contract with SHI International. Mr. Bennett made a motion, seconded by Mr. Gow, to recommend approval of a contract with SHI International. The motion passed unanimously.

Easement Agreement with TWAS Properties, LLC – Mark Knight, Construction & Project Development Manager, talked about an easement agreement with TWAS Properties for a bus stop shelter pad on 34th Street North in St. Petersburg. Mr. Saracki made a motion, seconded by Ms. Reed, to recommend approval of an agreement with TWAS Properties. The motion passed unanimously.

Reports:

Monthly Financial Statement – The financial statement was included in the packet. Julie Lupis, Director of Accounting, outlined the monthly financial report for December, 2022.

Ridership/Performance Report – The reports were included in the packet. Mr. Miller briefly talked about the ridership numbers and the Access report and noted that the ridership report is shown in the new format. He also mentioned the increase in the number of complaints and a new statistic included in the report.

Other Business:

There was no other business.

Adjournment :

The meeting was adjourned at 10:02 a.m. The next meeting is scheduled for January 18, 2023 at 9 a.m.